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**MINUTES OF MEETING  
OF THE BOARD OF DIRECTORS OF THE  
LAKE VALLEY FIRE PROTECTION DISTRICT  
OF EL DORADO COUNTY  
MARCH 8, 2012**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on March 8, 2012 at the Meyers Firehouse, South Lake Tahoe, California.

**ROLL CALL**

Director Huber called the meeting to order at 7:00 p.m. There were present the following Directors: Huber, Herback, Rossi, Bettencourt and Rice. Also present were Fire Chief Harris and Lake Valley personnel.

**AGENDA**

The agenda was amended to delete 7A – Update of FEMA Hazardous Wood Roof Replacement Program. A motion was made by Director Herback and seconded by Director Rossi to approve the agenda. The motion passed unanimously.

**MINUTES**

A motion was made by Director Bettencourt and seconded by Director Herback to accept the minutes of the regular meeting of February 9, 2012. The motion passed unanimously.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

Chief Harris presented a plaque from the Cold Creek Trail Fire Safe Council chapter thanking LVFPD for their work. Chief Harris also presented a letter from the El Dorado County Fire Chiefs Association requesting support for receiving Proposition 172 funds. Director

Rice made a motion to direct the Chief to write a letter and respond to the County Board of Supervisors supporting the EDCFCA's effort to gain the Proposition 172 funds. Director Bettencourt seconded the motion and it passed unanimously. Director Huber advised the Board that he will contact Supervisor Santiago as well. In addition, Chief Harris presented a letter and newsletter from Lake Tahoe Community College thanking our firefighter/paramedics for their involvement in AED training.

### **CLOSED SESSION**

#### **A. Closed session pursuant to Section 54957.6 Brown Act.**

The Board chose not to go into closed session.

### **OLD BUSINESS**

#### **B. PERS Side Fund**

Chief Harris reported to the Board that US Bank and Plumas Bank both made proposals to LVFPD regarding a loan to pay off the PERS Side Fund. The Board reviewed the proposals, then directed Chief Harris to select US Bank for the loan.

### **NEW BUSINESS**

#### **A. Firefighter's Association**

Captain Sitton advised the Board that the Firefighter's Ball was a success, thanks to the hard work of Wes and Katie Long, Brian and Sarah Pierce, and Mike Anderson. He also stated that the firefighters are preparing for summer training, and that the negotiations panel is prepared to set a date for the first meeting with the Board.

#### **B. Fuels Crew Report**

Chief Poell and Supervisor Goldberg reported to the Board that an internal audit of the fuels program indicated that a loss had been realized over the past three years. They felt confident that the

program could support itself this coming year with funding from State Parks as well as other sources. The Board discussed the need for putting any extra income from the fuels program back into LVFPD reserves.

The Board chose to recess at 8:06 pm. The Board reopened at 8:12 pm.

**C. Resolution 2012-3 – Capital Improvement Plan (Long Range Plan)**

The Board discussed the current development fees. The Chief advised the Board that the Long Range Plan is an annual process, but that the county has not implemented our fee increases because they do not like the format of the nexus study presented by the fire districts. Direction was given to the Chief to draft a letter from the Board to the Board of Supervisors requesting that they take action on the fee change request. A motion was made by Director Bettencourt and seconded by Director Rice to approve Resolution 2012-3 – Capital Improvement Plan (Long Range Plan). The motion passed unanimously.

**D. Form 700 – Conflict of Interest Statements**

Administrative Assistant Allen informed the Board that their 2012 Form 700s were ready for signature. Once the Board has signed the originals the Board directed Administrative Assistant Allen to mail them to the El Dorado County Elections Office.

**E. LAFCO Election**

The Board decided to not make a nomination for the LAFCO election.

**F. Contract with Auditor**

The Board reviewed the three-year contract proposal from Bob Johnson, CPA. A motion was made by Director Herback and seconded by Director Bettencourt to approve the contract with Bob Johnson, CPA. The motion passed unanimously.

## **G. Proposed Annexation**

Chief Harris presented the Board with a draft letter to the City of South Lake Tahoe proposing annexation with the South Lake Tahoe Fire Department. He advised the Board of the benefits and challenges that an annexation would hold, and that the process would have to involved approval from LAFCO. The Board discussed the proposal and directed the Chief to see how it would affect the PERS Side Fund issue, whether or not it would affect our ISO rating, and investigate the possibility of a hold harmless agreement to protect the District. The Board then directed the Chief to submit the letter to the City as is and prepare a more in-depth financial analysis for the Board.

## **REPORTS**

### **A. Cal Tahoe Emergency Services Operation Authority**

Director Bettencourt advised the Board that the budget and audits were approved at the last meeting, and that operationally things are working very well within the JPA. Meetings have been set quarterly on the first Monday of the month.

### **B. Lake Valley Fire Protection District Reports**

The Chief presented his report to the Board. The Chief also discussed the need for enforcement of 4291 Public Resources Code (defensible space) since CalFire will no longer be providing enforcement in LVFPD jurisdiction. Enforcement would entail the ability to cite the property owner and enter the property to mitigate hazards. The Board agreed to support LVFPD personnel enforcing the code and directed the Chief to develop a policy.

### **Review and Approve District Year to Date Income and Expense Report**

Chief Harris presented year to date (July 1, 2011 to January 31, 2012) Income and Expense reports. The Board reviewed the report. A motion was made by Director Herback and seconded by Director Rice to approve the report. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Bettencourt and seconded by Director Rice to approve the District Payroll for pay period 3 for \$105,383.75 and pay period 4 for \$104,686.00. The motion passed unanimously.

The Board recessed at 10:26 pm to review a list of bills ready for payment. The Board reopened at 10:45 pm.

**PAYMENT OF BILLS**

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Rice and passed unanimously to approve bills paid on March 1, 2012 for \$18,403.87 and March 8, 2012 for \$25,420.96. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 10:46 pm.

Approved at the meeting of April 12, 2012.

Respectfully Submitted,

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David Huber  
CHAIRPERSON

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Robert Bettencourt  
SECRETARY

L. Allen prepared minutes