

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
DECEMBER 18, 2014**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on December 18, 2014 at the Meyers Firehouse, South Lake Tahoe, California.

ROLL CALL

Director Herback called the meeting to order at 7:03 p.m. There were present the following Directors: Huber, Herback, Rice, Bettencourt and Rossi. Also present were Fire Chief Harris and Lake Valley personnel.

AGENDA

A motion was made by Director Rice and seconded by Director Bettencourt to approve the agenda as presented. The motion passed unanimously.

MINUTES

A motion was made by Director Bettencourt and seconded by Director Rice to approve the minutes of the regular meeting of November 13, 2014. The motion passed unanimously. Later during the meeting it was discovered that the adjournment time read "1:03 pm" instead of "11:03 pm." The correction will be made in the minutes.

PUBLIC COMMENTS

None.

COMMUNICATIONS

The Chief presented a letter from Chief Zlendick commending his crew on the King fire and several customer satisfaction surveys.

OLD BUSINESS

A. Update of FEMA Hazardous Wood Roof Replacement Program

The Chief advised the Board that the process to get the checks to the homeowners is very cumbersome and it is taking months to get them reimbursed. The Chief expressed concern regarding the potential for fronting the money because of the history with the Nevada Fire Safe Council.

B. Measure H

The Chief presented a staff report to the Board which included a five-year overview of the Fuels Crew revenues and expenses. He also advised that there is one remaining contract to complete, which can be contracted out for mechanical work. After a significant amount of discussion, Director Rossi made a motion to proceed with the direction given in the staff report. The motion died due to lack of a second. It was suggested that the issue be tabled. Director Rossi then made a motion to suspend the crew indefinitely. The motion was seconded by Director Huber. The vote ended in a tie, with Director Bettencourt abstaining. It was decided to direct the Chief to advise the crew personnel that there is not enough funding to support them during the upcoming season.

C. Plan Review and Inspections

Director Bettencourt presented a letter from a fire protection engineer in Grass Valley that stated Lake Valley was more restrictive than the City of South Lake Tahoe. The Chief advised the Board that all agencies in El Dorado County have the same requirements except the City. A motion was made by Director Rossi and seconded by Director Bettencourt to move plan reviews and inspections to the County Building Department. A discussion occurred regarding possible increasing the fees to cover the current fully-burdened rate. The motion passed with Director Huber dissenting. It was agreed that the transition will take place after a formal agreement has been set with the Building Department.

NEW BUSINESS

A. Firefighter's Association

Engineer Jackson advised that there was nothing new to report.

B. Board of Directors Organizational Meeting and Oath of Offices

A motion was made by Director Rossi and seconded by Director Rice to leave the Board's organization as is: Director Huber as Chair, Director Herback as Vice Chair, and Director Bettencourt as Secretary. The motion passed unanimously. Directors Huber and Rossi were sworn in.

C. Board Policies – Review and Adoption

Chief Harris presented the updated Board Policies that had been reviewed and amended by legal counsel. Several issues were discussed, including whether or not wages would be reviewed every year, whether the policies match the Firefighter Bill of Rights, the changing of the mission statement in line with the strategic plan, and the possibility of each staff members signing a document that they have read the Policies as well as the MOU annually. After discussion, it was decided that additional issues will be amended in the Policies after review by staff. A motion was made by Director Rice and seconded by Director Herback to approve the Board of Directors Policies as presented with changes, and that the document is open to further review in the future. The motion passed unanimously.

D. Independent Audit FY 2013/2014

Chief Harris presented the audit to the Board. The issue was tabled until the Board members had the opportunity to read the documents.

E. Strategic Plan Adoption

The Chief presented the Community Driven Strategic Plan to the Board. The issue was tabled until the Board members had the opportunity to read the documents.

F. Surplus Old hose

The Chief advised that during recent hose testing, some hose had failed. It was his recommendation to surplus the hose and donate it to the Fire Academy. A motion was made by Director Herback and seconded by Director Bettencourt to declare the 2-1/2 inch and 3 inch hose surplussed. The motion passed unanimously.

REPORTS

A. Cal Tahoe Emergency Services Operation Authority

Director Bettencourt reported that a special meeting was held on November 20th to discuss a meeting with the County and a legal counsel contract. He also reported the Executive Director Wagoner had met with the new County Supervisor. He advised all Lake Valley personnel that any formal communication regarding the JPA need to go through the Executive Director.

A motion was made by Director Rice and seconded by Director Bettencourt to keep Directors Huber and Bettencourt as representatives from Lake Valley to the JPA Board of Directors. The motion passed unanimously.

B. Lake Valley Fire Protection District Reports

The Chief presented his report.

CLOSED SESSION

A. Closed session pursuant to Government Code Section 54957.

The Board went into closed session at 9:47 pm. The Board resumed open session at 10:17 pm with no reportable action taken.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Herback and seconded by Director Rice to approve the District year-to-date income and expense report (July 1, 2014 to October 31, 2014). The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Bettencourt and seconded by Director Rossi to approve the District payroll for pay period 23 for \$130,262.22, and for pay period 24 for \$124,839.83. The motion passed unanimously.

PAYMENT OF BILLS

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Rice to approve the bills paid on December 1, 2014 for \$30,846.52; on December 18, 2014 for \$51,004.06; and on December 18, 2014 for the FEMA Hazardous Wood Roof Replacement Program for \$142,404.00. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 10:21 pm.

Approved at the meeting of January 8, 2014.

Respectfully Submitted,

Dave Huber
CHAIRPERSON

Robert Bettencourt
SECRETARY

L. Allen prepared minutes