

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
JANUARY 9, 2014**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on January 9, 2014 at the Meyers Firehouse, South Lake Tahoe, California.

ROLL CALL

Director Huber called the meeting to order at 7:00 p.m. There were present the following Directors: Huber, Bettencourt, Rossi and Rice. Director Herback was present via Skype. Also present were Fire Chief Harris and Lake Valley personnel.

AGENDA

The agenda was approved with the following changes: New Business A and B were moved to follow Communications.

MINUTES

A motion was made by Director Bettencourt and seconded by Director Herback to accept the minutes of the regular meeting of December 12, 2013. The motion passed unanimously.

PUBLIC COMMENTS

None

COMMUNICATIONS

Chief Harris presented letters from the County of Tuolumne thanking the District for its participation in suppression of the Rim Fire, a letter from the Firefighters Burn Institute thanking the Chief for use of the classroom facilities, and several customer satisfaction surveys.

NEW BUSINESS

A. Resolution 2014-1 – A Resolution Recognizing the Retirement of Scott Swift, Lake Valley Fire Protection District Engine Captain

Director Huber read the resolution. A motion was made by Director Bettencourt and seconded by Director Herback to approve Resolution 2014-1 – A Resolution Recognizing the Retirement of Scott Swift, Lake Valley Fire Protection District Engine Captain. The motion passed unanimously.

A. Resolution 2014-2 – A Resolution Recognizing the Retirement of Larry Trauner, Lake Valley Fire Protection District Engineer

Director Huber read the resolution. A motion was made by Director Bettencourt and seconded by Director Herback to approve Resolution 2014-2 – A Resolution Recognizing the Retirement of Larry Trauner, Lake Valley Fire Protection District engineer. The motion passed unanimously.

OLD BUSINESS

A. Update of FEMA Hazardous Wood Roof Replacement Program

Chief Poell advised the Board that 40 applications have been approved and 15 are still waiting to complete the approval process.

B. PSAP Options

Chief Harris advised the Board that he has met with South Lake Tahoe Fire Chief Jeff Meston and Police Chief Bryan Uhler to discuss the options. Chief Uhler seemed to be impressed with the proposal from Douglas County. Another meeting has been scheduled to develop a final RFP for re-distribution.

C. Fire Adapted Community/Benefit Assessment

Chief Harris reported to the Board that three consultant contracts have been reviewed by the attorney and should be received next week. A private benefactor has donated \$15,000 to assist with the process.

D. 2012/2013 Annual Audit Report

Chief Harris received a response from Bob Johnson regarding the Board's questions. He considered the \$177,000 reversal by the County to be an error but agreed that the Board did not pass a policy to fully fund the ARC nor did it realize revenue from the IFTs. Those changes will be made in the amended audit. The Board decided not to approve the audit until the changes have actually been made.

NEW BUSINESS

C. Firefighter's Association

Engineer Quinn reported to the Board that the Association is in support of the Benefit Assessment as well as the development of a strategic plan.

D. MOU

Chief Harris advised the Board that the recent retirements have brought to light some verbiage problems that PERS has with the MOU. The Association has worked to make the appropriate changes with no monetary changes. A motion was made by Director Herback and seconded by Director Bettencourt to approve the revised MOU. The motion passed unanimously.

E. Community-Driven Strategic Plan

The Board discussed the strategic plan proposal presented by Chief Harris. A motion was made by Director Rice and seconded by Director Rossi to move forward with the Community-Driven Strategic Plan as presented. The motion was continued to follow Closed Session to allow Director Herback time to read through the plan.

CLOSED SESSION

A. Closed session pursuant to Section 54957.6 Brown Act.

The Board went into Closed Session at 8:02 pm. The Board went back into open session at 8:40 pm with no reportable action taken.

E. Community-Driven Strategic Plan (Continued)

The motion made by Director Rice and seconded by Director Rossi to move forward with the Community-Driven Strategic Plan as presented was voted upon. The motion passed with Director Herback dissenting.

REPORTS

A. Cal Tahoe Emergency Services Operation Authority

Director Bettencourt advised the Board that the next JPA meeting will be held on January 13th. An RFP for the Executive Director position is forthcoming. It was determined that when the Board went to four positions they decided that three votes constitute a quorum and three votes were necessary to take action. Director Huber advised that his position will be to maintain that decision and not attempt to find a fifth Board member.

B. Lake Valley Fire Protection District Reports

The Chief presented his report to the Board.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Bettencourt and seconded by Director Rossi to approve the District year to date income and expense report (July 1, 2013 to November 30, 2013). The motion passed with Director Herback abstaining.

APPROVE DISTRICT PAYROLL

A motion was made by Director Bettencourt and seconded by Director Rice to approve the District payroll for pay period 25 for \$136,542.53 and for pay period 26 for \$156,199.23. The motion passed unanimously.

PAYMENT OF BILLS

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Rossi to approve bills paid on January 1, 2014 for \$24,618.04 and on January 9, 2014 for \$71,027.73. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:55 pm.

Approved at the meeting of February 13, 2014.

Respectfully Submitted,

Dave Huber
CHAIRPERSON

Robert Bettencourt
SECRETARY

L. Allen prepared minutes