

**MINUTES OF MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
MARCH 13, 2014**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on March 13, 2014 at the Meyers Firehouse, South Lake Tahoe, California.

ROLL CALL

Director Huber called the meeting to order at 7:01 p.m. There were present the following Directors: Huber, Rossi, Bettencourt and Rice. Director Herback attended via Skype. Also present were Fire Chief Harris and Lake Valley personnel.

AGENDA

Chief Harris removed items 7. Badge Pinning and 8. Paramedic Life Save Recognition from the agenda.

MINUTES

A motion was made by Director Rice and seconded by Director Rossi to accept the minutes of the regular meeting of February 13, 2014. The motion passed unanimously.

PUBLIC COMMENTS

None

COMMUNICATIONS

Chief Harris presented comments made on a Firefighter's Ball donation sheet and several customer satisfaction surveys.

OLD BUSINESS

A. Update of FEMA Hazardous Wood Roof Replacement Program

Fuels Supervisor Goldberg advised the Board that a second roof has been completed and 130 are ready to start the building process.

B. PSAP Options

Chief Harris advised the Board that he has met with South Lake Tahoe Fire Chief Jeff Meston and Police Lieutenant Brian Williams in regards to performance issues in the communications center. Another meeting has been scheduled.

C. Fire Adapted Community/Benefit Assessment

Fuels Supervisor Goldberg reported to the board that TBWD has backed out of the process and the District is looking at APCO to take over. He presented the company's credentials to the Board. The Board requested that they be presented with the polling questions before they are distributed to the public, as well as a timeline for the benefit assessment process.

C. 2012/2013 Annual Audit Report

The Board reviewed the amended audit report by Bob Johnson. A motion was made by Director Bettencourt and seconded by Director Rice to accept the 2012/2103 Annual Audit Report. The motion passed unanimously.

NEW BUSINESS

A. Firefighter's Association

Fuels Supervisor Goldberg reported that the Firefighter's Ball was a success. He also congratulated newly promoted Captain Malone on his promotion, and advised the Board that the Engineer's promotional exam will take place in May.

B. Resolution 2014-5 – Fire District Development Fees Annual Report (Capital Improvement Plan)

A motion was made by Director Bettencourt and seconded by Director Herback to approve Resolution 2014-5 – Fire District Development Fees Annual Report. The motion passed unanimously.

C. Form 700 – Conflict of Interest

The Board signed and turned in their 2014 Form 700 – Conflict of Interest documents. Director Herback will send his in prior to the April 1 deadline.

D. Board Policy Article I, Section 2 Accounts and Funds Amendment

The board reviewed the amendment to the Board Policy. A motion was made by Director Bettencourt and seconded by Director Rice. The motion passed unanimously.

CLOSED SESSION

A. Closed session pursuant to Section 54957.6 Brown Act.

The Board went into Closed Session at 7:44 pm. The Board went back into open session at 8:15 pm with no reportable action taken.

REPORTS

A. Cal Tahoe Emergency Services Operation Authority

Director Bettencourt reported that the CTESOA held a special meeting to discuss the Executive Director’s position. During a discussion regarding re-organization, a tie vote was reached. The issue concluded with the decision to discuss a fifth Board Member again after the new Executive Director is hired. The 11/12 audit report was approved by the Board of Supervisors and the 12/13 audit is on their next agenda. There was a discussion regarding the language in the Executive Director position job description and staff reports were given. The next meeting is set for April 2nd.

B. Lake Valley Fire Protection District Reports

The Chief presented his report to the Board. He also reported that the payment in lieu of taxes which mitigate federal properties being taken off tax rolls are governed by two federal statutes. The statutes were interpreted by the County Counsel as meaning that funds are distributed directly to the County and some school districts, not fire districts.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Rossi and seconded by Director Bettencourt to approve the District year to date income and expense report (July 1, 2013 to January 31, 2014). The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Bettencourt and seconded by Director Herback to approve the District payroll for pay period 4 for \$107,278.32 and for pay period 5 for \$105,750.34. The motion passed unanimously.

PAYMENT OF BILLS

The Board adjourned at 8:34 pm to review the bills, and went back into open session at 8:48 pm.

After being reviewed, a motion was made by Director Bettencourt and seconded by Director Rice to approve the bills paid on March 1, 2014 for \$51,658.86; on March 13, 2014 for \$44,705.01; and on February 13, 2014 for \$6,300.00 for the FEMA Hazardous Wood Roof Replacement Program. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:49 pm.

Approved at the meeting of April 10, 2014.

Respectfully Submitted,

Dave Huber
CHAIRPERSON

Robert Bettencourt
SECRETARY

L. Allen prepared minutes