

**MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY**

August 12, 2021

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on August 12, 2021 at the fire station in, Meyers, California.

ROLL CALL

Director Moore called the meeting to order at 4:00 pm. There were present the following directors: Moore, Rice, Hogan, Sitton and Allen. Chief Zlendick along with Lake Valley personnel was present.

AGENDA

A motion was made by Director Rice and seconded by Director Allen to approve the agenda of August 12, 2021. The motion passed unanimously.

MINUTES

A motion was made by Director Rice and seconded by Director Allen to approve the minutes of the regular meeting of July 8, 2021. The motion passed with for ayes and Director Hogan abstaining.

A motion was made by Director Allen and seconded by Director Rice to approve the minutes of the special meeting of July 29, 2021. The motion passed unanimously

PUBLIC COMMENTS

Jesse Garner was present and let the Board know the he wrote a letter thanking the District on helping with his neighborhood community workdays and he provided a copy of the Firewise Certificate.

COMMUNICATIONS

Capt. Luke Anderson provided two letters highlighting his crew performance on two separate strike teams. Director Allen submitted a thank you letter from the North Upper Truckee neighborhood thanking everyone who is assisting the neighborhood with obtaining its Firewise designation.

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OLD BUSINESS

A. JPA Update

Director Allen reported that the transport and maintenance contracts for the JPA have been sent to Lake Valley Fire for review. Chief Zlendick would like to review these contracts with the JPA committee before they are approved and clean up some clarifying language. Additionally, the JPA Board is to approve the contract with the County on August 24, 2021. Finally, the JPA will be scheduling a special meeting soon.

NEW BUSINESS

A. FAIRA Insurance Renewal Update

The insurance rate went up over 100% as anticipated. The District will research other insurance carriers and bring findings back to the Board for review.

B. Forest Service Contract AOP

The USFS AOP is mandated from Washington DC and does not represent our current relationship with the USFS. The District is working with local USFS representatives to see if there is a way to change certain language to rectify the issues. The Tamarack Fire brought a lot to light and we requested an AOP agreement with the USFA. We want to respond to fires in our backyard and have great working relationship with our agency partners.

C. Authorize Fire Chief to Sign Purchase Agreement with BME for a Type 3 Engine

Purchasing a Type 3 Engine was discussed in detail by the Board and personnel. A motion was made by Director Allen and seconded by Director Rice to authorize the Fire Chief to sign a purchase agreement with BME for the purchase of a Type 3 Engine. The motion passed unanimously.

D. Authorize the Surplus of the Following Vehicles:

- **2005 Ford F-150 – VIN # 1FTPX145X6KC01908**
- **1999 Type 3 Brush Westmark – VIN #1HTSEAAN5XH629228**

A motion was made by Director Allen and seconded by Director Sitton to surplus the 2005 Ford F-150 VIN#1FTPX145X6KC01908 and the Type 3 Brush Westmark – VIN# 1HTSEAAN5XH629228. The motion passed unanimously.

E. 2021-2022 Staffing Model

Chief Zlendick discussed the current staffing model and how it affects the District's overall budget. He stated that he is budgeting not only for today but for tomorrow and into the future. There was discussion on filling the vacant Battalion Chief position. This has been discussed with the finance committee and the savings the position creates has been a tremendous help to the budget. The battalion chief spot has been vacant for the past year and a half. The captains are doing a great job acting. They have been performing six month rotations and have been receiving training and learning a lot on how the District operates. By having these acting positions, it gives the captains an opportunity to see if they like the position. Chief Zlendick's direction is to hold the model and keep the spot as a training position. He would like to see all of the captains have a chance to cycle through the position so that they can train, work with other agencies and learn the business side of the position. Union President Matt Nerdahl, said he has had some discussion with the Fire Chief about this and in general there is support but he still needs to discuss with the other Union members. Captain Perry Quinn was asked his opinion on the matter and he stated that he is thankful for the opportunity, but feels that the filling the position full time would be the more appropriate route to take. The current acting process was discussed. The career development plan and training for the acting position was also discussed. It was the Chief's recommendation that the position stay an acting position. Director Hogan reminded the Board that this was a operations matter and the Chief has the final say in the matter.

F. Approve the Fire Prevention Captain Position as an Internal Job Announcement

There is a need to additional staffing in the Prevention Division. Currently Chief Stephen and Teri Tucker are inundated with AB 38 requests, defensible space inspections, tree marking, VHR permits, vegetation management ordinance complaints and several other items. There is a need for additional help. The job announcement was created to fill the need internally. It is being proposed that we hire a captain to fill the need in prevention. Director Allen expressed her concern that it was not a captain level position. Matt Nerdahl expressed his concerns with it removing another person off the line. The position announcement is a draft and Chief Zlendick stated that it is open for discussion. The Board suggested that the Fire Chief and the Union meet to discuss concerns and iron out scenarios. The

Board gave further direction to add the position into the final budget that will be presented to the Board for approval in September.

G. Authorize Fire Chief to Sign a Memorandum of Understanding for the Marine Medic Program between the County of El Dorado, the El Dorado County Sheriff's Office and the Lake Valley Fire Protection District

A motion was made by Director Rice and seconded by Director Allen to authorize Fire Chief to sign a Memorandum of Understanding for the Marine Medic Program between the County of El Dorado, the El Dorado County Sheriff's Office and the Lake Valley Fire Protection District. The motion passed unanimously.

REPORTS

A. Firefighter's Associations

Matt Nerdahl reported from Local 4409 that Apprentice Firefighter Neil Schnaible will be starting his paramedic internship. The crews were able to backstaff and send an engine on the Tamarack fire and had extra personnel to send an additional engine if needed. Nerdahl also thanked the Board and Fire Chief for the direction the District is heading and stated that we are all happy to be here.

The Foundation had no news to report at this time.

B. Lake Valley Fire Protection District Chief's Report

Chief Zlendick thanked Matt Nerdahl for his comments and for coming in to help during the Tamarack Fire. He said that Chief Hughes called to thank the District for its help and support. Chief Hughes stated that he will always be there to help Lake Valley if needed. Chief Zlendick also thanked the crews for their hard work and the Board for authorizing the purchase of a new type 3 engine. The District should receive final approval on the TOT funding on August 24, 2021.

Additionally, the District submitted a proposal for funding from the American Rescue Plan Act. Thank you to Martin Goldberg for helping to draft that proposal.

C. Battalion Chiefs

Chief Stephen updated the Board on the community work days that have been performed in the District. Several neighborhoods are working towards their Firewise designation.

Acting Battalion Chief Perry Quinn discussed the August training objectives. Crews have been working on training with Tahoe Douglas FPD at the old Lakeside Inn building. There will be ongoing training opportunities with Tahoe Douglas until the Lakeside Inn is torn down.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT

A motion was made by Director Rice and seconded by Director Allen to approve the District year to date income and expense report from July 1, 2020 to June 30, 2021. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Allen and seconded by Director Rice to approve the District payroll for pay period 14 for \$169, 448.03 and for pay period 15 for \$238,318.61. The motion passed unanimously.

PAYMENT OF BILLS

A motion was made by Director Allen and seconded by Director Rice to approve the bills paid July 27, 2021 for \$8,110.54 FY 20-21, for July 27, 2021 for \$207,735.09 for FY 21-22, Aug 2, 2021 for \$5,163.04 for FY 20-21 and on Aug 12, 2021 for \$367, 124.20 FY 21-22 . The motion passed unanimously.

CLOSED SESSION

The Board went into closed session at 6:40 PM and resumed open session at 7:37 PM. The Board authorized a step increase be issued for the Fire Chief. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:38 pm.

Approved at the meeting of September 9, 2021.

Respectfully submitted;

Gary Moore
CHAIRPERSON

Leona Allen
SECRETARY

K. Labrado prepared the minutes