**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**January 5, 2023**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on January 5, 2023 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:01 pm. There were present the following directors: Rice, Allen, Sitton, Hogan, and Kaelin. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

A motion was made by Director Allen and seconded by Director Hogan to approve the agenda of January 5, 2023. The motion passed unanimously.

**MINUTES**

A motion was made by Director Sitton and seconded by Director Kaelin to approve the minutes of the regular meeting of December 8, 2022. Director Allen abstained from the vote. The motion passed by majority.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

Director Rice congratulated Captain Goldberg and Chief Stephen for another FireWise Community.

**OLD BUSINESS**

1. **JPA Update**

No Report.

1. **Fire Code Second Reading**

Chief Stephen stated that November 28, 2022 was the first notice of the Fire Code, 10 days later was the first reading at the Board Meeting, the second notice went out into the local newspapers, and that this is the final reading.

**NEW BUSINESS**

1. **Adopt Ordinance No. 2022-01**

A motion was made by Director Hogan and seconded by Director Allen to adopt Ordinance No. 2022-01 and repeal the 2019 ordinance. The motion passed unanimously.

1. **Board Policies Update**

Director Rice stated that there was discussion in 2022 to review the Board Policies. Director Allen suggests forming an Ad Hoc committee to review and rewrite the Board Policies and bring back the changes to the board. The Ad Hoc committee will be made up of Director Allen, Director Hogan, and Chief Stephen.

1. **Readopt Rules Of Conduct in Wages and Benefits Policy Manual**

A motion was made by Director Allen and seconded by Director Sitton to readopt the Rules of Conduct in the Wages and Benefits Manual. The motion passed unanimously.

**REPORTS**

1. **Firefighter Associations**
   * **Local 4409**

Captain Nerdahl made note that the MOU is up at the end of 2023 and that he would like to discuss doing a Salary Survey for other departments in the Basin.

* + **Firefighters Foundation**

Mike Anderson shared that the Foundation has a meeting on January 8th and they are still looking for fundraising ideas.

1. **Lake Valley Fire Protection District Chief’s Report**

Chief Stephen made note of the call volume increase with the snow storms and the challenges the snow has caused. He requested to meet with the finance committee to discuss staffing.

1. **Battalion Chiefs**
   * **Fire Marshal**

Chief Quinn made note that Captain Goldberg and Teri Tucker provided the 2022 calendar year development fees that had been collected. Captain Goldberg shared that one Fire Wise community has been established and one more is in the works.

* + **Operations**

No Additional Report.

* + **Training**

No Additional Report.

**Review Year to Date Income and Expense Report for November 1, 2022 to November 30, 2022**

Director Hogan requested a report with budget to actual variance for the next meeting.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Kaelin and seconded by Director Allen to approve district payroll for pay period 19 for $190,361.89, pay period 20 for $193,582.81, pay period 21 for $199,608.56, pay period 22 for $186,964.02, pay period 23 for $192,279.77, pay period 24 for $202,641.28, pay period 25 for $190,528.29, and pay period 26 for $213,722.00. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the bills paid for Fiscal Year 22-23 for December 16, 2022 for $3,600.00, December 27, 2022 for $763,870.28, and January 5, 2023 for $92,833.29. The motion passed unanimously.

**CLOSED SESSION**

The Board entered closed session at 4:58pm.

The Board returned to open session at 6:19pm. No reportable action was taken.

**ADJOURNMENT**

The meeting was adjourned at 6:19pm.

Respectfully Submitted;

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John Rice Leona Allen

VICE CHAIRPERSON SECRETARY

K. Galvan prepared the minutes