**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**February 9, 2023**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on February 9, 2023 at the fire station in Meyers, California.

**ROLL CALL**

Director Allen called the meeting to order at 4:00 pm. There were present the following directors: Allen, Hogan, and Kaelin. Directors Rice and Sitton were not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

The agenda was amended to reflect that Steve Teshara was not in attendance and would not be presenting. A motion was made by Director Hogan and seconded by Director Kaelin to approve the agenda of February 9, 2023. The motion passed unanimously.

**MINUTES**

A motion was made by Director Hogan and seconded by Director Kaelin to approve the minutes of the regular meeting of January 5, 2023. The motion passed unanimously.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

None.

**OLD BUSINESS**

1. **JPA Update**

Director Allen stated that the new ambulance is now is service and the next chassis has been ordered.

1. **Approval of Board Policy Revisions**

Director Allen stated she received notes from Director Kaelin but not from anyone else. Director Hogan stated he did not have any additional comments to Director Allen’s recommendations. Director Allen recommends adopting the final revisions at the next meeting.

**NEW BUSINESS**

1. **Approve Designation of District Funds Not to Exceed $355,000- Reimbursable Through FEMA Grant**

Chief Stephen stated that this process began in 2017 during a storm recovery grant to purchase a new wheel loader. The District has been approved for the funding but must submit proof of payment to FEMA to get reimbursed. A motion was made by Director Hogan and seconded by Director Kaelin to approve the designation of funds, reimbursable through the FEMA Grant. The motion passed unanimously.

1. **Fire And Fuels Division Discussion**

Chief Stephen stated that he is grateful for the Board’s support of the prevention division and that the position has exceeded his expectations. Captain Goldberg shared that there is an opportunity for the District to enter into a grant with the California Tahoe Conservancy to fund two leadership positions for five years for a total of $3 million. Current discussions are to have one position at Lake Valley and one position at the City of South Lake Tahoe Fire. Captain Goldberg explained that there is funding from the CTC is specifically designated for local government and private land, but there is no one there to implement the projects, which is why they are partnering with the local agencies. The Board supported the District continuing discussions.

**REPORTS**

1. **Firefighter Associations**
   * **Local 4409**

No additional report.

* + **Firefighters Foundation**

No additional report.

1. **Lake Valley Fire Protection District Chief’s Report**

Chief Stephen added that the District is working on the TOT report and that it may need to go to the Board for specific discussion. The report is due in March and over the next month it will go to the consultant that the District has used in the past for final touches.

1. **Battalion Chiefs**
   * **Fire Marshal**

No additional report.

* + **Operations**

Battalion Chief Pevenage stated his pride in the cooperation between the City of South Lake Tahoe Fire and Lake Valley and his excitement in how the relationship between the two agencies has evolved since he first started at the district.

* + **Training**

No Additional Report.

**Review and Approve Year to Date Budget to Actual Report for July 1, 2022 to February 2, 2023**

Director Hogan shared that he and the Chief met with the accountant and there are still a few adjustments that need to be made, but he feels the district is in a good position. A motion was made by Director Hogan and seconded by Director Kaelin to approve the Year to Date Budget to Actual for July 1, 2022 to February 2, 2023. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Kaelin and seconded by Director Hogan to approve district payroll for pay period 1 for $192,758.68, pay period 2 for $183,431.02, and pay period 3 for $173,966.74. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Hogan to approve the bills paid for Fiscal Year 22-23 for January 27, 2023 for $703,146.83, January 31, 2023 for $38,257.14, and February 8, 2023 for $217,295.15. The motion passed unanimously.

**CLOSED SESSION**

The Board entered closed session at 4:49pm.

The Board returned to open session at 5:35pm. Direction was given to the Fire Chief to continue negotiations to fill the administrative position as agreed upon.

**ADJOURNMENT**

The meeting was adjourned at 5:36pm.

Respectfully Submitted;

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Leona Allen Irene Kaelin

VICE CHAIRPERSON SECRETARY

K. Galvan prepared the minutes