**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**April 13, 2023**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on April 13, 2023 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:03 pm. There were present the following directors: Allen, Hogan, and Rice. Directors Kaelin and Sitton were not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

The agenda was amended to move Item 7B presentation by Steve Teshara up to communication A. A motion was made by Director Allen and seconded by Director Hogan to approve the agenda of April 13, 2023. The motion passed unanimously.

**MINUTES**

A motion was made by Director Allen and seconded by Director Hogan to approve the minutes of the regular meeting of February 9, 2023. The motion passed unanimously.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

1. Presentation on Federal funding possibilities by Steve Teshara.
2. Battalion Chief Malone submitted a letter giving commendations to those who have assisted with LVFD testing.

**NEW BUSINESS**

1. **Promotions: Battalion Chief Malone, Captain Pierce, and Engineer Heng**

Chief Stephen shared that all three being promoted are from South Lake Tahoe and expressed his gratitude for their service to their community. BC Malone was pinned first by his wife. Captain Pierce was pinned by his mother. Engineer Heng was pinned by his wife.

**Recess**

The Board took a short recess and returned to open session at 4:40pm.

**OLD BUSINESS**

1. **JPA Update**

Director Allen shared the JPA Carport is under construction and should be completed in the next few weeks, and the Bid for phase two of the building construction will go out before the end of April.

1. **Approval of the Board Policy Revisions**

Director Allen reminds the Board that the final policy review and approval will take place at the May meeting and to bring any requested changes forward at that time.

**NEW BUSINESS**

1. **Discussion and Approval of Resolution 2023-1**

Chief Stephen explained that the Prevention team applied for a grant with CalFire to provide chipping services to the district area. The grant requires that Lake Valley purchase the chipper up front and then be reimbursed. Director Allen recommended trying to purchase the equipment in the next fiscal year in hopes that the reimbursement might come in the same fiscal year. A motion was made by Director Hogan and seconded by Director Allen to approve the resolution. The motion passed unanimously.

**REPORTS**

1. **Firefighter Associations**
   * **Local 4409**

No report.

* + **Firefighters Foundation**

No additional report.

1. **Lake Valley Fire Protection District Chief’s Report**

Chief Stephen expressed his appreciation to the Board for being understanding of the cancelled meeting last month and shared some of what the crews responded to during the weather event. The Chief also expressed that he would like to meet with the Budget Committee as the district has applied for a SAFER grant which covers the cost of three new employees for up to three years, and he would like to review if taking on more employees would make sense for the district.

1. **Battalion Chiefs**
   * **Fire Marshal**

Battalion Chief Quinn stated that the crews have been responding to an increased number of building inspections and now have a direct line to a County Building inspector that works in the Basin, which has been extremely helpful.

* + **Operations**

No Additional Report.

* + **Training**

No Additional Report.

**Review and Approve Year to Date Budget to Actual Report for July 1, 2022 to April 6, 2023**

Director Hogan expressed concern for the Overtime budget. Chief Stephen stated that the accountant is investigating the overage as there does not seem to have been an excess amount of overtime worked.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Allen and seconded by Director Hogan to approve district payroll for pay period 4 for $174,270.33, pay period 5 for $175,537.23, pay period 6 for $205,839.12 and pay period 7 for $215,202.59. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Hogan and seconded by Director Allen to approve the bills paid for Fiscal Year 22-23 for February 21, 2023 for $388,160.11, March 8,2023 for $83,897.98, March 15, 2023 for $36,427.77, March 16, 2023 for $18,279.40, March 30, 2023 for $63,727.11, and April 13, 2023 for $34,208.01. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5:37pm.

Respectfully Submitted;

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John Rice Leona Allen

CHAIRPERSON VICE CHAIR

K. Galvan prepared the minutes