**MINUTES OF THE MEETING OF**

 **THE BOARD OF DIRECTORS OF THE**

 **LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**May 18, 2023**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on May 18, 2023 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Allen, Sitton, Hogan, and Kaelin. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

A motion was made by Director Allen and seconded by Director Hogan to approve the agenda of May 18, 2023 with the following change: move “old business” items after “new business” items. The motion passed unanimously.

**MINUTES**

A motion was made by Director Allen and seconded by Director Hogan to approve the minutes of the regular meeting of April 13, 2023. The motion passed unanimously.

**PUBLIC COMMENTS**

Jesse Garner asked for assistance with downed trees in preparation for the chipper service.

Director Hogan extended his thanks to Captain Jackson and Engineer Heng for responding to a call for his mother-in-law.

**COMMUNICATIONS**

Barton Hospital recognized Nicholas Mikovich in their monthly Staff Recognition for excellent patient care.

**NEW BUSINESS**

1. **Pinning: Firefighter Paramedic Trenton Bailey**

Chief Pevenage introduced the newest Firefighter Paramedic Trenton Bailey, who was pinned by his grandfather.

The Board took a short recess from 4:08 to 4:18

1. **Approval of Wildfire Proclamation**

Captain Goldberg stated that this is a proclamation that is done every year to acknowledge that wildfire prevention is a top priority. A motion was made by Director Allen and seconded by Director Kaelin to approve the proclamation. The motion passed unanimously.

1. **Approval for Fire Chief to Enter into M.O.U. with South Lake Tahoe Fire Rescue for Wildland Fire, Prevention, and Fuels Reduction**

Captain Goldberg shared his excitement to work with South Lake Tahoe Fire Rescue on this combined effort. He stated there is no monetary requirement that the projects would be funded through grants and other sources. This agreement would allow the two agencies to work collaboratively on what they are calling “Summit to Stateline Fuels Reduction”. Battalion Chief Manning of South Lake Tahoe Fire Rescue shared that the City purchased a chipper and their plan for the summer chipping program. A motion was made by Director Allen and Seconded by Director Hogan to give approval for the Fire Chief to enter into the MOU. The motion passed unanimously.

1. **Approval for Fire Chief to Enter into Agreement with California Tahoe Conservancy to Plan, Coordinate, and Prepare Fuels Reduction and Wildfire Prevention Projects**

Captain Goldberg stated that the State is providing funding and wants to see programs grow. He explained that this agreement totals $3.2 million over 5 years, with $2.7 million identified for staffing. The money will be given to Lake Valley Fire and then another agreement will be put in place to pay South Lake Tahoe Fire for their staff related to this project. A motion was made by Director Allen and seconded by Director Kaelin to authorize the Fire Chief to enter into the agreement with California Tahoe Conservancy. The motion passed unanimously.

1. **Approval for Fire Chief to Enter into Agreement with El Dorado County to Fund Defensible Space Inspections**

Captain Goldberg expressed that Lake Valley has struggled to keep up with the County ordinance regarding defensible space inspections, and in his talks with the County they offered $75,000 to hire someone to do the inspections. The district would be paid monthly upon delivering the paperwork for each inspection completed. The agreement would need to be renegotiated each year, however El Dorado Hills has a similar agreement and it hasn’t appeared to be an issue. A motion was made by Director Allen and seconded by Director Sitton to allow the Fire Chief to enter into the agreement with El Dorado County. The motion passed unanimously.

1. **Authorize Fire Chief to Create a New, Limited Term Fire Safety Inspector 1 Position**

Captain Goldberg stated that the job announcement is just a draft, but the overall goal is that this position would do VHR and Defensible space inspections funded by the County agreement and VHR inspection income. A motion was made by Director Allen and seconded by Director Hogan to authorize the Fire Chief to create a new Fire Inspector position. The motion passed unanimously.

**OLD BUSINESS**

1. **JPA Update**

Director Allen shared that the bid for Phase II of the building is posted and closes May 31st. Executive Director Wagoner received an award for being a Reserve Friendly employer.

1. **Review and Approval of Board Policy Revisions**

Director Allen made note of some of the policies that she believes need addressing. The Board discussed creating an Ad Hoc committee to finalize the policies and then vote on the policies at the next meeting. The Ad Hoc committee will be made up of Director Allen and Director Kaelin, with review by the Fire Chief. Director Hogan made a motion that was seconded by Director Sitton to extend the policy revision to the June meeting. The motion passed unanimously.

**REPORTS**

1. **Firefighter Associations**
	* **Local 4409**

No additional report.

* + **Firefighters Foundation**

No additional report.

1. **Lake Valley Fire Protection District Chief’s Report**

No additional report.

1. **Battalion Chiefs**
	* **Fire Marshal**

No Additional Report.

* + **Operations**

Chief Pevenage added that Chief Quinn delegated a spring cleaning role to each shift and the problems from the winter are being addressed.

* + **Training**

No Additional Report.

**Review and Approve Year to Date Income and Expense Report for July 1, 2022 to March 31, 2023**

The March reports were approved at the April meeting, no motion was made.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Kaelin and seconded by Director Allen to approve district payroll for pay period 8 for $173,194.61, pay period 9 for $202,046.39 and pay period 10 for $185,141.46. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the bills paid for Fiscal Year 22-23 for May 10, 2023 for $528,804.59 and May 17, 2023 for $41,184.36. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5.55pm.

Respectfully Submitted;

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John Rice Irene Kaelin

CHAIRPERSON SECRETARY

K. Galvan prepared the minutes