

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
June 22, 2023**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on June 22, 2023 at the fire station in Meyers, California.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Allen, and Hogan. Directors Sitton and Kaelin were not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Allen and seconded by Director Hogan to approve the agenda of June 22, 2023 with the following changes: move "New Business Item A" before "Old Business" and remove "Old Business Item C". The motion passed unanimously.

MINUTES

A motion was made by Director Hogan and seconded by Director Allen to approve the minutes of the regular meeting of May 18, 2023. The motion passed unanimously.

PUBLIC COMMENTS

Donnarae Reynolds extended her appreciation for the District's involvement in the Golden Bear neighborhood cleanup day and thanked Battalion Chief Manning of the City of South Lake Tahoe Fire Rescue for bringing the wood chipper and his team.

COMMUNICATIONS

None.

NEW BUSINESS

A. Approval of the Audit Presentation by Zach Pehling

Auditor Zach Pehling went through the Final Audit Report and made note there were no accounting changes or concerns. A motion was made by Director Hogan and seconded

by Director Allen to approve the Audited Financial Statements as presented. The motion passed unanimously.

OLD BUSINESS

A. JPA Update

Director Allen stated that the Executive Director had no update except to say that he is pleased with the partnership between Lake Valley and the JPA with regards to the administrative assistant.

B. Review and Approval of Board Policy Revisions

Director Allen shared a few additional changes to the language from the last discussion. A motion was made by Director Allen and seconded by Director Hogan to approve the Board Policy revisions. The motion passed unanimously.

NEW BUSINESS

B. Approval of the Preliminary Budget for FY 2023-2024

Chief Stephen stated he felt good about the budget and noted that all staff budget requests were approved. Director Hogan questioned that the budget did not balance, and Director Allen recalled the one time the District tried to send an unbalanced budget the County rejected it. Director Hogan recommended removing some of the money from the apparatus budget and adding it back to the budget if the income allows. A motion was made by Director Hogan and seconded by Director Allen to approve the preliminary budget for FY 2023-2024. The motion passed unanimously.

C. Approval of the Cal OES Indirect Cost Rate

Chief Stephen stated that the IDC is projected to be 20.28% but the accountant wants to continue working on the number before finalizing it. A motion was made by Director Allen and seconded by Director Hogan to approve the Cal OES Indirect Cost Rate, with the caveat that if the number changes it will be brought back to the Board for approval. A motion was made by Director Allen and seconded by Director Hogan to approve the current wage scale to be submitted to Cal OES. The motion passed unanimously.

D. Approval of the Resolution 2023-2; 2023-2024 Proposition 4- Appropriation Limitation

Director Allen stated that Prop 4 is an annual housekeeping item, state law dictates that the district must approve a limitation to the amount of appropriations it can receive. A motion was made by Director Allen and seconded by Director Hogan to

approve Resolution 2023-2, Approval of the Appropriation Limitation. The motion passed unanimously.

E. Discussion and Approval of Drew Consulting Annual Contract

A motion was made by Director Hogan and seconded by Director Allen to approve the Drew Consulting Contract for 2023-2024. The motion passed unanimously.

REPORTS

A. Firefighter Associations

● **Local 4409**

Captain Nerdahl welcomed the administrative assistant to the District. He stated that the Union discussed with the Chief about adding a Firefighter-EMT position, and that a letter will need to be signed by the Chairperson finalizing the new wage scale.

● **Firefighters Foundation**

No additional report.

B. Lake Valley Fire Protection District Chief's Report

Chief Stephen thanked the Board for being willing to postpone the meeting, and requested that the regular meeting for July be skipped. Chief also welcomed the administrative assistant and formally announced her employment offer, adding that she will remain as a shared resource between Lake Valley and the JPA. Chief announced that Captain Ted Jackson retired, and that new hires and promotions to be celebrated at the August meeting. Chief Stephen stated that CalFire has announced their residential burn ban to go into effect on June 26th, with the regional fire departments expected to release a notice soon as well.

C. Battalion Chiefs

● **Fire Marshal**

No Additional Report.

● **Operations**

Battalion Chief Pevenage commended the crews for their hard work in and around the station to clean, paint, and maintain the grounds.

● **Training**

No Additional Report.

Review and Approve Year to Date Budget to Actual Report for July 1, 2022 to April 30, 2023

A motion was made by Director Hogan and seconded by Director Allen to approve the Year to Date Budget for July 1, 2022 to April 30, 2023. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Hogan and seconded by Director Allen to approve district payroll for pay period 11 for \$197,479.86 and pay period 12 for \$180,712.35. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Hogan and seconded by Director Allen to approve the bills paid for Fiscal Year 22-23 for June 22, 2023 for \$134,217.91. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:17pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Leona Allen
Vice Chair

K. Galvan prepared the minutes