**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**January 11, 2024**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in a regular meeting on January 11, 2024 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:00 pm. There were present the following directors: Rice, Allen, Hogan and Kaelin. Fire Chief Stephen, Lake Valley personnel and members of the public were present.

**AGENDA**

A motion was made by Director Allen and seconded by Director Hogan to approve the agenda of January 11, 2024. The motion passed unanimously.

**MINUTES**

A motion was made by Director Kaelin and seconded by Director Allen to approve the minutes for the special meeting of December 21, 2023. The motion passed unanimously.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

None.

**OLD BUSINESS**

**A. JPA Update**

Director Allen advised that the JPA received delivery of the newest remounted ambulance. In addition, Executive Director Wagoner gave updates to all Lake Valley personnel regarding the current status of the ambulance system, which was well received.

**NEW BUSINESS**

A. Firefighter Pinning – Lucas Demsar

Chief Stephen introduced the newest Firefighter/EMT Lucas Demsar. Director Rice swore him in with the oath of office, and his mother Stephanie Demsar pinned his badge.

The Board went into recess at 4:06 pm.

The Board reconvened at 4:19 pm.

B. Appointment of Board Positions for 2024

After discussion, the Board agreed to the following position assignments:

Chair – Director Rice

Vice Chair – Director Allen

Secretary – Director Kaelin

Negotiations committee – Directors Hogan and Allen

Finance committee – Directors Hogan and Rice

Buildings and Grounds committee – Director Kaelin. The new member of the Board, when selected, will also serve on this committee.

Commendation committee – Directors Rice and Kaelin

Policy Review committee – Directors Kaelin and Allen

JPA committee – Directors Rice and Allen

A motion was made by Director Allen and seconded by Director Hogan to approve the appointment of Board positions for 2024. The motion passed unanimously.

C. Fire Prevention Update

Captain Goldberg and Inspector Lester gave a presentation regarding the current status and future projects of the Fire Prevention Division. It included a report on inspections, Firewise neighborhood progress, chipping crew, the Upper Apache Community Emphasis Area, events, prescribed burns, future grant funding, and proposed fuel reduction progress.

D. Discussion and Approval of the Updated Budget for FY 2023-2024

Chief Stephen presented the changes to the budget affecting the wages and health insurance line items. A motion was made by Director Allen and seconded by Director Hogan to approve the updated budget for FY 2023-2024. The motion passed unanimously.

E. Discussion and Approval of Unpaid Leave of Absence for a Public Employee

Chief Stephen presented a letter to the Board requesting an unpaid leave of absence for an employee. After discussion, a motion was made by Director Allen and seconded by Director Hogan to approve the unpaid leave of absence. The motion passed unanimously.

**REPORTS**

1. Firefighters Associations
* Local 4409

Nothing to report

* Firefighters Foundation

No additional report

1. Lake Valley Fire Protection District Chief’s Report

In addition to his written report, Chief Stephen asked for representation from the Board on a strategic plan review committee. Director Allen volunteered to assist. Directors Hogan and Kaelin asked to review the document before agreeing to participate.

1. Battalion Chiefs
* Fire Marshal

No additional report

* Operations

No additional report

* Training

No additional report

**Review and Approve Year to Date Budget to Actual Report for July 1, 2023 to December 31, 2023.**

A motion was made by Director Allen and seconded by Director Kaelin to approve the year to date budget to actual report for July 1, 2023 to December 31, 2023. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion as made by Director Kaelin and seconded by Director Allen to approve District payroll for pay period 26, December 22, 2023 for $220,461.22 and pay period 1, January 5, 2024 for $197,294.15. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the payment of the bills for January 2, 2024 for $124,583.83. Approval for the second set of bills for January 2024 will be tabled until the next meeting. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5:25 pm.

Respectfully submitted;

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John Rice Leona Allen

CHAIRPERSON VICE CHAIR

l. Allen prepared the minutes