**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**February 29, 2024**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in a regular meeting on February 29, 2024 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:00 pm. There were present the following directors: Rice, Allen, Hogan and Kaelin. Fire Chief Stephen, Lake Valley personnel and members of the public were present.

**AGENDA**

A motion was made by Director Allen and seconded by Director Kaelin to approve the agenda of February 29, 2024. The motion passed unanimously.

**MINUTES**

A motion was made by Director Hogan and seconded by Director Rice to approve the minutes for the meeting of January 11, 2024. The motion passed unanimously.

**PUBLIC COMMENTS**

None.

**COMMUNICATIONS**

Chief Stephen presented communications from CalFire regarding the State Responsibility Area Fire Hazard Severity Zones and from El Dorado County regarding a new public safety information application, in addition to a letter from a member of the public complimenting Lake Valley personnel on their service.

**OLD BUSINESS**

**A. JPA Update**

None.

**B. Board Policy Update**

Director Allen reminded the Board that a policy review and update is due in May 2024. The Policy Committee (Directors Kaelin and Allen) will work with Chief Stephen to bring forward recommended changes at that time.

**REPORTS**

1. **Firefighters Associations**

* Local 4409

The new MOU was signed on February 29, 2024.

* Firefighters Foundation

No additional report

1. **Lake Valley Fire Protection District Chief’s Report**

In addition to his written report, Chief Stephen advised the Board that he is working on an overtime policy. He also announced that Division assignment changes have been made - Battalion Chief Quinn is now in charge of Operations, and Battalion Chief Pevenage will oversee Prevention. Lastly, he reported that the newest request for funding from County TOT revenues was submitted today.

1. **Battalion Chiefs**

* Fire Marshal

No additional report

* Operations

No additional report

* Training

No additional report

Director Kaelin asked that the Board and family members be considered for access to the LifeScan medical screening in the future.

**Review and Approve Year to Date Budget to Actual Report for July 1, 2023 to January 31, 2024**

A motion was made by Director Hogan and seconded by Director Kaelin to approve the year to date budget to actual report for July 1, 2023 to January 31, 2024. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion as made by Director Kaelin and seconded by Director Allen to approve District payroll for pay period 2, January 19, 2024 for $204,594.92 and pay period 3, February 2, 2024 for $183,163.35 and pay period 4, February 16, 2024 for $179,214.51. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the payment of the bills for January 22, 2024 for $37,511.24 and February 10, 2024 for $41,279.57. The motion passed unanimously.

**NEW BUSINESS**

**A. Director Candidates Interviews**

The Board interviewed two members of the public for the vacant Director’s position. After discussion, Tim Cain was selected as the new Director.

**CLOSED SESSION**

**A. Public employment pursuant to Government Code §54957(b) for Fire Chief and Fire Prevention Captain.**

The Board went into closed session at 5:31 pm. The Board went back into open session at 5:47 pm with no reportable action.

**ADJOURNMENT**

The meeting was adjourned at 5:47 pm.

Respectfully submitted;

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John Rice Leona Allen

CHAIRPERSON VICE CHAIR

L. Allen prepared the minutes