**MINUTES OF THE MEETING OF**

**THE BOARD OF DIRECTORS OF THE**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**OF EL DORADO COUNTY**

**March 14, 2024**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in a regular meeting on March 14, 2024 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:00 pm. There were present the following directors: Rice, Allen, Hogan and Kaelin. Fire Chief Stephen, Lake Valley personnel and members of the public were present.

**AGENDA**

A motion was made by Director Kaelin and seconded by Director Allen to approve the agenda of February 29, 2024. The motion passed unanimously.

**MINUTES**

A motion was made by Director Hogan and seconded by Director Kaelin to approve the minutes for the meeting of February 29, 2024. The motion passed unanimously.

**PUBLIC COMMENTS**

Donarae Reynolds thanked the District personnel for their participation in the fire hydrant clearing program in the neighborhoods.

**COMMUNICATIONS**

Chief Stephen presented communications from El Dorado Hill FPD regarding classes being offered for Board of Directors, a report from Steve Teshara regarding his activities to support the District through Sustainable Community Advocates, and the document presented to El Dorado County requesting TOT funds for the 2024 round.

**OLD BUSINESS**

**A. JPA Update**

Director Allen reported that JPA Paramedic personnel began their expanded scope training to provide Critical Care Transport services when CalStar nurses are not available.

**B. Board Policy Update**

Chief Stephen advised that there are some additions that need to be made to the current Board Policies, and Director Kaelin stated that she also has some minor changes to make. All Directors are requested to send requested changes to the Chief soon so that the policies can be amended at the May meeting.

**NEW BUSINESS**

**A. Oath of Office for Appointed Director Tim Cain**

Director Rice gave the oath of office to newly appointed Tim Cain, who was welcomed by the Board and Lake Valley personnel.

**B. Cal Muni Discussion/Action**

Director Hogan and Chief Stephen presented the Cal Muni proposal which would provide professional services to the District regarding planning and assisting with the financial unfunded liability through CalPERS, establishing a 115 Trust to invest in and get a return on funds, and moving money into reserves.

A motion was made by Director Hogan and seconded by Director Allen to approve Chief Stephen sign the agreement between Cal Muni and LVFPD. The motion passed unanimously.

**C. Staffing and Overtime Policy**

Chief Stephen presented the new operations policy regarding staffing and overtime.

**D. Strategic Plan Discussion and Committee Formation**

After discussion, Director Rice asked that all Board members have comments and changes to the Strategic Plan completed by the June 2024 regular meeting. Committee assignments will be made at the time if necessary.

**E. Station 5 Contract with CalFire**

Chef Stephen presented the contract between LVFPD and CalFire for the rental of Station 5. It was noted that CalFire is currently overdue in payment of their rent. After discussion, a motion was made by Director Cain and seconded by Director Allen to approve Chief Stephen signing the contract. The motion passed unanimously.

**REPORTS**

1. **Firefighters Associations**

* Local 4409

No additional report.

* Firefighters Foundation

No additional report

1. **Lake Valley Fire Protection District Chief’s Report**

In addition to his written report, Chief Stephen advised the Board that he is beginning the process of developing the 2024/2025 budget with the personnel.

1. **Battalion Chiefs**

* Fire Marshal

Chief Pevenage advised that he is looking forward to the challenge of the new assignment.

* Operations

Chief Stephen added that the District will be holding testing for Engineer and Captain in the spring, and potentially Battalion Chief in the fall.

* Training

No additional report

**Review and Approve Year to Date Budget to Actual Report for July 1, 2023 to February 29, 2024**

A motion was made by Director Hogan and seconded by Director Kaelin to approve the year-to-date budget to actual report for July 1, 2023 to February 29, 2024. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion as made by Director Kaelin and seconded by Director Allen to approve District payroll for pay period 5, March 1, 2024 for $187,150.71. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the payment of the bills for March 5, 2024 for $19,659.61 and February 29, 2024 for 366,913.66. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at 5:04 pm.

Respectfully submitted;

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John Rice Leona Allen

CHAIRPERSON VICE CHAIR

L. Allen prepared the minutes