

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LAKE VALLEY FIRE PROTECTION DISTRICT  
OF EL DORADO COUNTY  
May 7, 2024**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on May 7, 2024 at the fire station in Meyers, California.

**ROLL CALL**

Director Rice called the meeting to order at 4:01pm. There were present the following directors: Rice, Allen, Hogan, Kaelin, and Cain. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

A motion was made by Director Allen and seconded by Director Kaelin to approve the agenda of May 7, 2024. The motion passed unanimously.

**MINUTES FOR April 11, 2024**

A motion was made by Director Hogan and seconded by Director Cain to approve the minutes for April 11, 2024. Director Allen Abstained. The motion passed by majority.

**PUBLIC COMMENTS**

Donnarae shared that May 4th was National FireFighters Day and thanked everyone for all they do.

**COMMUNICATIONS**

Director Rice and Captain Goldberg shared that the annual Western Caucus Foundation just came out to tour Forest Service projects and the Caldor burn area. This year they presented with a focus on the positive collaboration between local, state, and federal agencies and how that has impacted the basin.

**OLD BUSINESS**

**A. JPA Update**

Director Allen shared that construction has started on phase 2 of the new paramedic facility. Also this year will be the 50th anniversary of EMS Week, unfortunately the County has canceled their normal EMS week recognitions, but Executive Director Wagoner will still be recognizing employees locally.

**B. Board Policy Update**

Director Kaelin stated she had some grammatical and spelling errors to fix. Chief Stephen requested an update to the purchasing policy to allow for an exception to the competitive process, and to add in the Rules of Conduct. A motion was made by Director Kaelin and seconded by Director Allen to accept the proposed changes. The motion passed unanimously.

**C. Strategic Plan Update**

Chief Stephen asked if the Board would like to hire a consultant to assist with the strategic plan. Director Rice suggested the Board and Chief first make notes to see what needs to be updated, then can determine if a consultant is needed at the June meeting. All updates should be turned in to the administrative assistant by June first.

**NEW BUSINESS**

**A. Update to MOU with the City of South Lake Tahoe**

Captain Goldberg explained that both the City and Lake Valley have discovered a need to bill for services rendered when working in each other's districts, which this update will allow for. A motion was made by Director Allen and seconded by Director Kaelin to approve the update. The motion passed unanimously.

**B. Annexation, City of South Lake Tahoe Update and Discussion**

Fire Chief Stephen reported that the City is not currently looking to annex Heavenly and it is temporarily off the table. The City is focusing only on the 13 parcels in the Sierra Tract that the City of SLT Fire already responds to, which equates to approximately \$17,000 in tax revenue. The City manager stated there is a possibility of a one-time payment to help offset the lost revenue to the district. Chief Stephen stated that the City was looking to know whether we would oppose them in LAFCO or if we would allow the annexation to proceed. The Board agrees to allow the annexation to proceed without interference, and opts not to request the one time payment.

**REPORTS**

## **A. Firefighter Associations**

### ● **Local 4409**

Chris Heng reported that the Union has new leadership, with Luke Anderson as president, Brian Pierce as Vice President, and Chris Heng as secretary/treasurer. He stated that they are excited about the promotional exams happening this week, and the new hires are doing well as they work through their task books.

### ● **Firefighters Foundation**

No additional report.

## **B. Lake Valley Fire Protection District Chief's Report**

Fire Chief Stephen stated that the district is busy preparing for the summer, with an increase in meetings and classes. The regional Chiefs have been working closely with the regional law enforcement agencies to dial in the evacuation plans and alert systems. Each month they will hold exercises in a different county, this month the exercise is at Echo.

## **C. Battalion Chiefs**

### ● **Fire Marshal**

Chief Pevenage did not submit a report, however Chief Stephen reported that there have been a lot of residential builds so far but no commercial, which is the only type that runs through Lake Valley.

### ● **Operations**

No Additional Report.

### ● **Training**

No Additional Report.

## **REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT FOR JULY 1, 2023 TO April 30, 2024**

A motion was made by Director Hogan and seconded by Director Allen to approve the district's year to date income and expense report through April 30, 2024. The motion passed unanimously.

## **APPROVE DISTRICT PAYROLL**

A motion was made by Director Kaelin and seconded by Director Allen to approve district payroll for pay period 8 for \$189,956.35 and pay period 9 for \$214,121.50. The motion passed unanimously.

## **PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Allen to approve the bills paid for Fiscal Year 23-24 for April 30, 2024 for \$58,631.44, and May 7, 2024 for \$54,266.30. The motion passed unanimously.

### **ADJOURNMENT**

The meeting was adjourned at 4:48pm.

Respectfully Submitted;

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John Rice  
CHAIRPERSON

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Irene Kaelin  
SECRETARY

K. Galvan prepared the minutes