

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
June 13, 2024**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on June 13, 2024 at the fire station in Meyers, California.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Allen, Kaelin, and Cain. Director Hogan was not in attendance. Fire Chief Stephen and Lake Valley personnel were present. Zach Pehling, auditor, was also present.

AGENDA

A motion was made by Director Cain and seconded by Director Allen to approve the agenda of June 13, 2024. The motion passed unanimously.

MINUTES FOR May 7, 2024

A motion was made by Director Allen and seconded by Director Cain to approve the minutes for May 7, 2024. The motion passed unanimously.

PUBLIC COMMENTS

None.

COMMUNICATIONS

None.

OLD BUSINESS

A. JPA Update

Director Allen shared that construction on the Paramedic Facility is fully underway and the expanded scope training to allow the paramedics to take CCTs is almost completed.

B. Strategic Plan Update

Director Rice makes note that one of the agreed upon items was the need to update the community's perspective and see if the District is serving their needs. The Board agrees to post a survey on Facebook and identify a few key groups, (such as the Firewise communities, Board of Realtors) to ask to take the survey and post a notice in the paper. Director Cain and Director Kaelin will form a committee to come up with the questions for the survey and will bring it back to the Board to approve before posting.

NEW BUSINESS

A. Independent Auditors Report for year end June 23, 2023

Auditor Zach Pehling went through the report. He stated that he found no major concerns, but requested that the accounting codes be recorded on each invoice as they used to be to make the audit process easier.

B. Review and Approve Cal OES 2024 Salary Survey

Accountant Andrea Drew submitted the new rate at 19%. Chief Stephen stated no vote is necessary and it is information only.

C. Approve Resolution 2024-1; 2024-2025 Prop. 4 Appropriation Limitation

Administrative Assistant Kayla and Director Allen state that the appropriation limit must be voted on each year to say that we will not collect more taxes than the approved limit. This year the limit is set at \$10,671,688.71. A motion was made by Director Allen and seconded by Director Kaelin. The motion passed unanimously.

D. Approve Resolution 2024-2; Declaration of Election

Director Allen states that the declaration is necessary to pass to move forward with the election this fall. A motion was made by Director Allen and seconded by Director Kaelin. The motion passed unanimously.

E. Review and Approve 2024 Conflict of Interest Code

A motion was made by Director Allen and seconded by Director Kaelin to adopt the sample code provided by the County. The motion passed unanimously.

F. Review and Approve the Preliminary Budget for FY2024-2025

Chief Stephen made note of a few line items throughout the budget. A motion was made by Director Allen and seconded by Director Cain to approve the preliminary budget for Fiscal Year 24-25. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**

Luke Anderson introduced himself as the new Union President and shared that he has been with the District for 18 years and feels so fortunate to come into this role during such a positive climate.

- **Firefighters Foundation**

No additional report.

B. Lake Valley Fire Protection District Chief's Report

Fire Chief Stephen recognized Mike and Tina for all their hard work with the CERT program. He added that the CalFire burn ban is going into effect on June 17th which then triggers the Lake Valley burn ordinance. Lastly the Lake Tahoe Summit will happen August 14th at Zephyr Cove, put on by Congresswoman Masto.

C. Battalion Chiefs

- **Fire Marshal**

No Additional Report.

- **Operations**

No Additional Report.

- **Training**

No Additional Report.

REVIEW AND APPROVE DISTRICT YEAR TO DATE INCOME AND EXPENSE REPORT FOR JULY 1, 2023 TO May 31, 2024

Director Allen requested a quarterly report of the grant income and spending. A motion was made by Director Kaelin and seconded by Director Allen to approve the district's year to date income and expense report through May 31, 2024. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Cain to approve district payroll for pay period 10 for \$189,364.81, pay period 11 for \$196,248.19 and pay period 12 for \$197,609.94. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Allen to approve the bills paid for Fiscal Year 23-24 for May 21, 2024 for \$292,178.52, and June 4, 2024 for \$110,968.66. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 5:31pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes