



AGENDA

LAKE VALLEY FIRE PROTECTION DISTRICT

2211 Keetak Street, Meyers, CA

Meeting of the Board of Directors

4:00 pm

June 12, 2025

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. READING OF THE MINUTES OF THE REGULAR MEETING FOR April 10, 2025**
- 5. READING OF THE MINUTES OF THE REGULAR MEETING FOR May 8, 2025**
- 6. PUBLIC COMMENTS**
- 7. COMMUNICATIONS**
- 8. OLD BUSINESS**
 - A. JPA UPDATE**
- 9. NEW BUSINESS**
 - A. Review and Approval of the Preliminary Budget for Fiscal Year 2025-2026**
 - B. Discussion and Possible Approval of the 2025-2030 Strategic Plan**
 - C. Approval of the 2025-2026 Appropriation Limits**
- 10. REPORTS**

A. Firefighter Associations

- Local 4409
- Firefighters Foundation

B. Lake Valley Fire Protection District Chief's Report

C. Battalion Chiefs

- Operations, Perry Quinn
- Prevention, Steve Pevenage
- Training, Chuck Malone
- Fuels Division, Martin Goldberg

11. REVIEW AND APPROVE District Year to Date Income and Expense Report for July 1, 2024 to May 31, 2025

12. APPROVE DISTRICT PAYROLL

A. Pay Period 10- May 9, 2025	\$209,930.57
B. Pay Period 11- May 23, 2025	\$212,998.77
C. Pay Period 12- June 6, 2025	\$211,930.09

13. PAYMENT OF BILLS

A. May 13, 2025	\$59,000.00
B. May 22, 2025	\$124,855.55
C. June 10, 2025	\$

14. ADJOURNMENT

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed, please contact the Administrative Assistant at (530) 577-3737 at least 24 hours in advance of the meeting.

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
April 10, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on April 10, 2025 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Kaelin, Cain, and Hogan. Director Henderson was not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Cain and seconded by Director Kaelin to approve the agenda of April 10, 2025. The motion passed unanimously.

MINUTES FOR March 13, 2025

A motion was made by Director Kaelin and seconded by Director Cain to approve the minutes for March 13, 2025. Director Hogan abstained. The motion passed unanimously.

PUBLIC COMMENTS

None.

COMMUNICATIONS

The Board thanked the Chief for including them in the annual physicals this year and gave special thanks to Dylan Yuzbick for his time spent coordinating the schedule.

OLD BUSINESS

A. JPA Update

Director Kaelin shared that the JPA met in the new building which is complete but not yet signed off. There will be a ribbon cutting ceremony once the building is complete. Director Rice added that Executive Director Wagoner thoughtfully planned the building to meet the physical and mental health needs of first responders.

NEW BUSINESS

A. Firefighter Pinning- Michal Goodison and Robert Knight

Michal was pinned by his wife, Maddie, and Robert was pinned by his wife, Caitlin.

The Board took a brief recess and returned at 4:26pm.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief's Report

- Chief Stephen shared that he attended the County Board of Supervisors meeting on Tuesday as they discussed the TOT money and the wildfire resiliency program. Funding for both was cut from Lake Valley. The Board of supervisors decided not to disperse funds due to too big of a deficit in the County budget. Supervisor Laine fought to get funding into CSA 3. Chief Stephen stated that the district did not budget for receiving the money so it will not affect any day to day operations. He and BC Goldberg are looking into other ways to fund the Inspector position. He also reminded the Board to review the Board Policies which will be voted on at the May meeting.

C. Battalion Chiefs

- **Operations**
No additional Report.
- **Prevention**
No report.
- **Training**
No additional Report.
- **Fuels Division**
No additional Report.

REVIEW AND APPROVE District Year To Date Income and Expense Report for July 1, 2024 to February 28, 2025

Director Hogan confirmed that the overtime was due to strike teams. A motion was made by Director Hogan and seconded by Director Kaelin to approve the year to date income and expense report. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Cain to approve district payroll for pay period 6 for \$208,402.06, and pay period 7 for \$213,790.36 The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Cain to approve the bills paid for April 8, 2025 for \$177,670.13. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at approximately 4:50pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
May 8, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on May 8, 2025 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Hogan, and Henderson. Directors Kaelin and Cain were not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Hogan and seconded by Director Henderson to approve the agenda of May 8, 2025. The motion passed unanimously.

MINUTES FOR April 10, 2025

Tabled until next meeting.

PUBLIC COMMENTS

None.

COMMUNICATIONS

Fire Chief Stephen stated that the District received a Ballot to vote on the LAFCO Board. He also received a letter from Chief Cordero of El Dorado County Fire sending his thanks for sending Lake Valley personnel down to help with coverage and participate in the procession for their fallen personnel.

OLD BUSINESS

A. JPA Update

No Update

NEW BUSINESS

A. BOD Policy and Procedure Review, Discussion and Approval

The Board made no changes to the Policy and Procedures manual.

B. Acquisition of Fleet Maintenance Truck, Discussion and Approval

Chief Stephen stated that both new engines are on the way; the loaner engine will be returned and one engine will be sold. The Chief stated that the District wishes to add the fleet maintenance vehicle so that Fleet Manager Sessions can do field repairs, tow, pick up tires, etc. The proposed vehicle will already have a toolbox and compressor installed. Director Rice states that he would like the record to reflect that Director Hogan worked creatively to make the new fleet happen and the District couldn't have done it without him. A motion was made by Director Hogan and seconded by Director Henderson to approve the acquisition of the Fleet Maintenance Truck. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief's Report

Chief Stephen added that the County found another avenue to fund the inspector position for the upcoming fiscal year through a BLM Grant. The current funding agreement ends this fiscal year and has been cut from the County's future budget. He also added that the Strategic Plan is close to complete and he hopes to present it at the Board Meeting in June.

C. Battalion Chiefs

- **Operations**
No additional Report.
- **Prevention**
No report.
- **Training**
Chief Stephen stated that the District is hosting an extrication class with various agencies, and he is excited to be hosting trainings again.
- **Fuels Division**

Battalion Chief Goldberg added that the Forest Service is doing a 26 acre understory burn on Pioneer in a few weeks and that he was informed they are fully staffed in the Basin.

REVIEW AND APPROVE District Year To Date Income and Expense Report for July 1, 2024 to March 31, 2025

A motion was made by Director Hogan and seconded by Director Henderson to approve the year to date income and expense report. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Henderson and seconded by Director Hogan to approve district payroll for pay period 8 for \$211,785.43, and pay period 9 for \$232,375.68 The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Henderson and seconded by Director Hogan to approve the bills paid for April 14, 2025 for \$41,148.43, April 24, 2025 for \$40,150.11, and May 8, 2025 for \$122,208.21. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at approximately 4:46pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes

Lake Valley

Fire Protection District

2025-2030

Strategic Plan





OUR MISSION

LAKE VALLEY FIRE PROTECTION DISTRICT
IS COMMITTED TO PROVIDING THE HIGHEST LEVEL OF PUBLIC SERVICES
FOR OUR COMMUNITY, ITS PEOPLE AND ENVIRONMENT.
"BECAUSE WE CARE"

OUR VALUES

OUR CORE VALUES OF INTEGRITY, DEDICATION, TEAMWORK,
A POSITIVE ATTITUDE AND RESPECT, ALLOW US TO
DO THE RIGHT THING IN THE BEST INTEREST OF:
THE CUSTOMER THE COMMUNITY THE DISTRICT THE PERSONNEL

Mission Statement

Lake Valley Fire Protection District is committed to providing the highest level of public safety services for our community, its people, and environment.

"Because We Care"

Values

Our core values of integrity, dedication, teamwork, positive attitude, and respect allow us to **Do the Right Thing** in the best interest of:

- The Customer
- The Community
- The District
- The Personnel

The Mission and Values are the foundation of this agency. Thus, every effort will be made to keep these current and meaningful so that the individuals who make up the LVFPD are well guided by them in the establishment of goals, objectives, and day-to-day tasks.

Vision

We, the members of the Lake Valley Fire Protection District, envision an organization that completely values doing the right thing for our customers, community, district, and personnel. Through enhanced inter-agency relations strategies and continuous drive for excellence, we will deliver quality services and promote safety in the district.

With integrity and dedication, we will continue to practice proper stewardship of the trust conferred on us by ensuring financial sustainability and fiscal responsibility. This will support our investment in our members through workforce development, along with the management of our physical resources.

Our team focus will continue on our fire adapted community initiative, ensuring the safety of our constituents through prevention, while preserving and protecting the environment. Our reinforced systems of internal and external communications will show our respect for our people and our customer.

Because we care, our positive attitude will prove our unified commitment to meet the expectations of our community, while holding one another accountable for carrying out our mission, living our values, accomplishing our goals, and ensuring that this vision becomes reality.

This Strategic plan, with its foundation based in community and membership input, revisits the agency's pillars (Mission, Values, and Vision) and sets forth a continuous improvement plan that offers a roadmap for a justifiable and sustainable future.

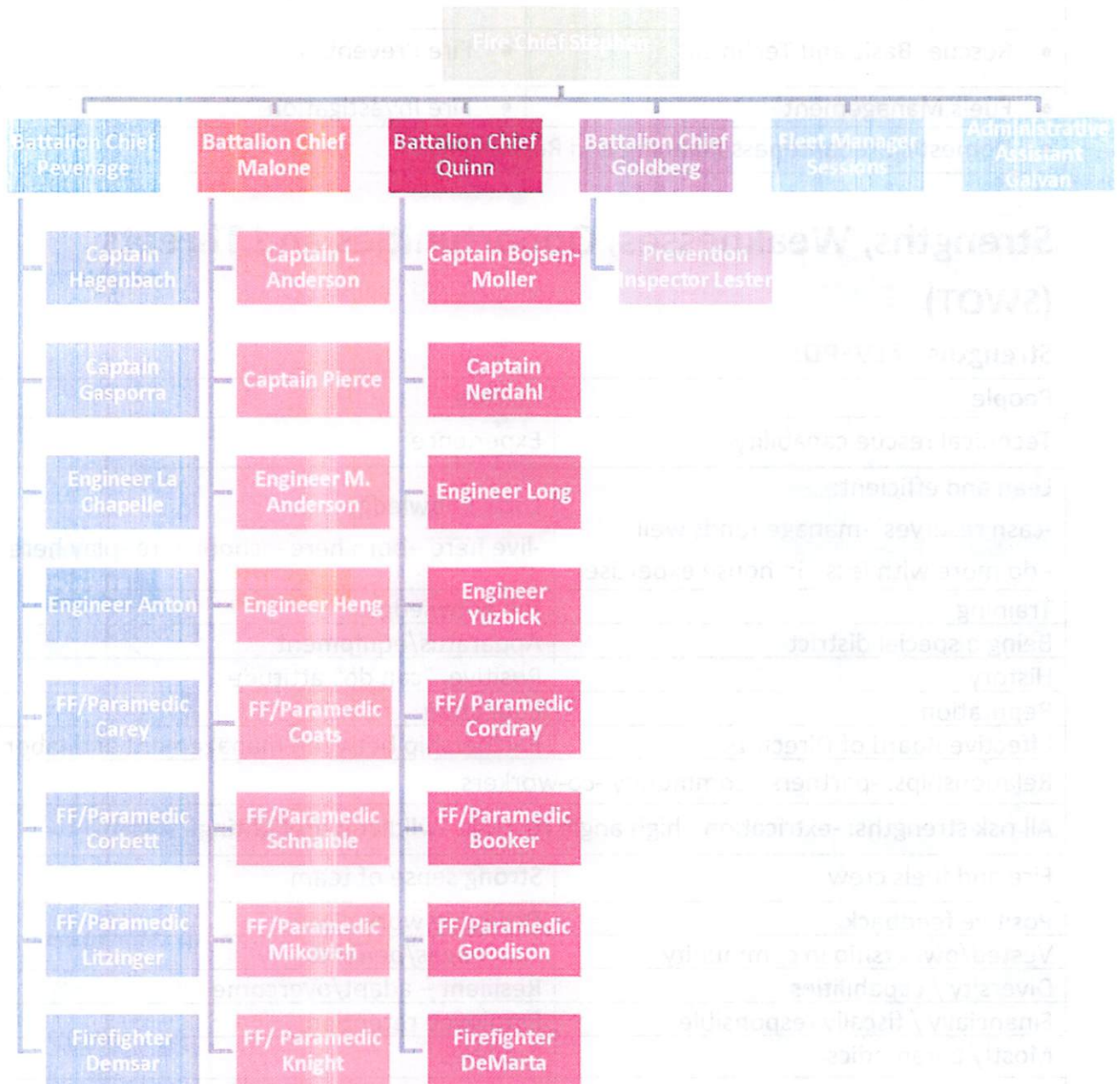
Organizational Background

The Lake Valley Fire Protection District employs 32 full time firefighters and is an all risk department responding to approximately 1,400 calls for service annually. Since 1947 the LVFPD has been providing service to the residents and businesses of El Dorado County, Alpine County, and Lake Tahoe Basin's south shore and currently protects approximately 90 square miles of mountainous terrain including three major ski resorts, miles of backcountry trails, world class climbing, a couple of main artery highways, lakes, rivers, wild land, urban interface and a small commercial corridor. The district provides fire suppression, technical rescue, hazardous materials mitigation, fire prevention, public education, disaster preparedness, advanced life support (ALS) ambulance transport and ALS Type 1 engine services to the community. The district's response area is comprised primarily of residential regions with a year round population of about 12,000 and an additional 50,000 seasonal residents. Since nearly 85% of the calls for service are EMS related the district is a partner in a Joint Powers Authority with the City of South Lake Tahoe and has been providing three first out ALS ambulances to the community and visitors for the past 25 years. The LVFPD specializes in the areas of Wildland-Urban Interface firefighting, with frequent strike teams of engine company crews. The department also provides formal automatic and mutual aid to neighboring departments including Fallen Leaf Fire Department, Meeks Bay Fire Protection District, North Tahoe Fire Protection District, North Lake Tahoe Fire Protection District, Truckee Fire Protection District, Tahoe Douglas Fire Protection District, El Dorado County Fire Protection District, City of South Lake Tahoe Fire Department, United States Forest Service, Cal-Fire, Eastern Alpine Fire Department, and Kirkwood Fire Department.

Organizational Structure

Board of Directors:

John Rice	Tim Cain	Brian Hogan	Irene Kaelin	Jessica Henderson
Chairperson	Vice Chairperson	Treasurer	Secretary	Director



Programs and Services

The LVFPD core programs provided to the community, as well as the services that enable the agency to deliver those programs:

• Emergency Medical Services	• Hazardous Materials Mitigation
• Fire Suppression	• Public Fire/ EMS Safety Education
• Rescue- Basic and Technical	• Fire Prevention
• Fuels Management	• Fire Investigation
• Domestic Preparedness Planning and Response	

Strengths, Weaknesses, Opportunities and Threats (SWOT)

Strengths of LVFPD:

People	Culture
Technical rescue capability	Experience
Lean and efficient: -cash reserves -manage funds well - do more with less -in house expertise	Local knowledge -live here -born here -school here -play here
Training	Job knowledge
Being a special district	Apparatus/equipment
History	Positive, "can do" attitude
Reputation	Education
Effective Board of Directors	Partnership between management and labor
Relationships: -partners -community -co-workers	
All risk strengths: -extrication -high angle rescues -wildland firefighting	
Fire and fuels crew	Strong sense of team
Positive feedback	Desirable work place
Vested/ownership in community	Fair wages/benefits
Diversity / capabilities	Resilient – adapt/overcome
Financially / fiscally responsible	Employee retention
Mostly paramedics	Facilities
Personal physical capabilities	Community oriented

Weaknesses of LVFPD:

More FireWise Neighborhoods	Need Cardiac Tones
Strengthen PIO Position	Funding for Facilities
Limited Revenue Sources	Tourism Impacts
Lack of Desire to Promote	CDP Update
Staffing to National Standard	Wildland Threats
CalPERS Liability	

Opportunities for LVFPD:

Support of community	Availability of training
Grant funding	Local talent/knowledge
Public education programs (EMS, schools, prevention)	Local service groups – Kiwanis, Elks, Rotary, Optimists
Media (Resorts, news outlets, social media)	Contract revenue – fuels reduction, fire recovery
Mutual aid – OES, USFS	JPA – Cal/Tahoe
Business community	Grow houses (tax) Agriculture
Property tax/ benefit assessment	Community Evacuation Drills
New construction (tax base)	Open Houses
Communications / dispatch	SAR (training/improvements)
Patient care documentation (upgrades/improvement)	Station 5 Staffing
New funding sources -CFD – Community Facilities District	Pursue overhead wildland positions (including financial benefits)
Organizational learning	Up-staffing
FAC Initiative	Find additional revenue streams
Education incentive/tuition reimbursement	Payment in Lieu of Taxes (PLT) Money
Annexation	

Threats to LVFPD:

Financial instability	Insufficient resources
Annexations	Public misperception and lack of identify compared to other local
Economy	Other fire department issues/reputation
Marijuana cultivation	Rising costs
Domestic terrorism	Unfunded mandates
Wildfire in Community	Diminishing grants
Drought condition fire danger	Privatization/loss of JPA contract
Health/wellbeing of partner agencies	Loss of VAR Revenue
Poor relationship with media	Political instability/political policy
Climate change -economic impact on tourism -forest health -lake	Change health care laws (community medicine) -Increase/decrease in 911 calls
	Difficulty with SAR response
	Facility Upgrades
Health care and retirement rising cost	Increased employee contribution, increased
Increased educational standards – crew	Catastrophic event / disaster
Health care costs	Barton Memorial Hospital Relocation

Critical Issues and Service Gaps

After reviewing the LVFPD's core programs and support services and identifying the agency's internal strengths and weaknesses along with external opportunities and threats, the internal stakeholders identified their primary critical issues and service gaps as the foundation for the development of goals and objectives in order to meet their future vision.

Financial Sustainability	Internal Communications	External Communications
Fire Adapted Community	Workforce Development	Inter-Agency Relations
Physical Resources	Succession Planning	EMS Contract
Dispatch	Organizational Structure	Volunteer Program
SAR	Time Management	Public Relations

Strategic Initiatives

Having reviewed the agency's critical issues and service gaps, the following strategic initiatives were identified to guide the agency in establishing the goals and objectives:

Financial Sustainability	Internal Communications	External Communications
Fire Adapted Community	Workforce Development	Inter-Agency Relations
Physical Resources		Fire Prevention

Goals and Objectives

The Strategic Planning Process has dealt with maintaining the Mission and Values, and identifying the SWOT, Critical Issues, Service Gaps, and Strategic Initiatives of the LVFPD. In order to achieve the mission of the LVFPD, realistic goals and objectives must be established to enhance strengths, address identified weaknesses, provide individual members with clear direction, and address the concerns of the community.

The internal stakeholders set timelines for completion of objectives supporting the goals. Leadership of the LVFPD should establish work groups to meet periodically to review progress toward these goals and objectives and adjust timelines as needs and the environment change. Once the work groups are established and have had the opportunity to meet and review the goals and objectives, they should report back to the LVFPD leadership with a plan on how the goals are to be achieved.

As goals and objectives are management tools, they should be updated on an on-going basis to identify what has been accomplished and to note changes within the organization and the community. The attainment of a performance target should be recognized and celebrated to provide a sense of organizational accomplishment.

The goals and objectives should now become the focus of the efforts of the agency. By following these goals and objectives carefully, the agency can be directed into its desired future while having reduced the obstacles and distractions along the way.

Goal 1: Ensure Long-term Financial Sustainability and Stability

- Conduct financial forecasting using current economic conditions.
- Evaluate revenue streams, specifically property taxes, fee-for-service models, grants, partnership funding, and measure/benefit assessment.
- Develop updated capital improvement and asset management plans.
- Regularly review financial performance and adapt to economic conditions.
- Evaluate business model for Fire & EMS and Wildfire & Fuels Division.

Goal 2: Enhance Internal Communications and Organizational Efficiency

- Implement a regularly updated employee portal for easy access to policies, schedules, training resources, and district-wide communications.
- Develop and maintain an onboarding and mentoring program to facilitate knowledge transfer and cultural continuity.
- Implement a 360 degree feedback process into the current performance evaluation system.

Goal 3: Strengthen External Communications and Community Engagement

- Enhance public information systems utilizing social media, district websites, apps, SMS/text notifications, and community alert systems.
- Develop community meetings (virtual and in-person) for feedback and education.
- Build stronger relationships through community outreach initiatives such as regular public education sessions, open houses, school programs, and workshops.

Goal 4: Advance Wildfire Prevention, Response, and Community Resilience

- Adopt and maintain updated community wildfire protection plans (CWPPs).

- Expand wildland urban interface (WUI) initiatives, including updated defensible space inspection programs and community education about fire-adapted communities.
- Utilize predictive wildfire modeling and drone technology to enhance pre-fire planning and operational readiness.
- Coordinate and advocate for fuels treatments to protect temporary refuge areas, evacuation routes, critical infrastructure, strategic fuel breaks, and priority parcels across county, state, and federal lands.

Goal 5: Build Inter-agency Partnerships and Regional Collaboration

- Strengthen mutual aid and automatic aid agreements with neighboring jurisdictions, clearly identifying roles, responsibilities, and interoperability standards.
- Regularly conduct multi-agency training exercises, including unified command, mass-casualty incidents, technical rescue scenarios, and wildland-urban interface firefighting.
- Maintain integrated regional communication and dispatch protocols for improved operational interoperability.
- Evaluate District boundaries.

Goal 6: Invest in Workforce Development, Training, and Employee Wellness

- Update career development programs aligned with NFPA, Cal/OSHA, and industry best practices, incorporating clear pathways for employee advancement.
- Provide leadership development programs for succession planning, including ongoing officer and command-level training.
- Enhance mental health and wellness programs, such as peer support initiatives, resilience training, comprehensive EAPs, and annual health assessments.

Goal 7: Plan and Manage Physical Resources and Infrastructure Strategically

- Implement asset management program for proactive fleet, facility, and equipment lifecycle management.

- Update station infrastructure to meet current safety, security, operational, and technological standards, including environmentally sustainable solutions.
- Regularly review and adjust capital replacement schedules based on usage data, risk assessments, and funding availability.

Goal 8: Ensure Fire Prevention Activities Safeguard Lives, Property, and the Environment

- Adoption of codes and ordinances that consistently meet the needs of the community.
- Educating the community about fire safety.
- Conducting Fire Inspections.
- Conducting Fire Investigations to determine Fire Cause and Origin.
- Collaborating with other public safety agencies.

RESOLUTION NO. 2025-1

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation for Lake Valley Fire Protection District on Thursday, June 12, 2025; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the Lake Valley Fire Protection District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of Lake Valley Fire Protection District that the appropriation limit for the 2025-2026 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980, is the sum of \$11,369,617.15 computed as follows:

$$\begin{array}{rcl} \$ \underline{10,671,688.71} & (X) & 1.0654 = \$ \underline{11,369,617.15} \\ \text{(2024-25 Approp. Limit)} & & \text{(2025-26 Approp. Limit)} \end{array}$$

The foregoing resolution was passed and adopted by the Board of Directors of Lake Valley Fire Protection District at a meeting of said Board held on the 12th day of June, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Chairman of Board of Directors

Clerk of the Board of Directors



June 2025

Lake Valley Firefighters Association Local 4409

Board of Directors,

Local 4409 congratulates Brother Andrew Litzinger on the birth of his daughter—we share in the joy of this special moment and wish his family all the best.

As we prepare for the upcoming fire season, we want to express our appreciation for the recent efforts to increase staffing. These proactive steps are essential to ensuring readiness and safety during the demanding months ahead. Vice President Pierce is currently working closely with Operations Chief Quinn to develop a more efficient and reliable system for staffing and backfilling strike teams. Additionally, we will be entering a meet and confer with the Fire Chief, Operations Chief, and our legal counsel to address proposed changes regarding out-of-grade BC overtime eligibility. Local 4409 remains committed to advocating for fair practices that protect both our personnel and the strength of the department.

Sincerely,

Luke Anderson

President - Lake Valley Professional Firefighters Association

LAKE VALLEY FIRE PROTECTION DISTRICT

"Serving the Community Since 1947"

Chad Stephen, Fire Chief

Board of Directors

John Rice

Brian Hogan

Irene Kaelin

Tim Cain

Jessica Henderson



Date: June 4, 2025
To: Lake Valley Board of Directors
From: Fire Chief Chad Stephen
Re: June 2025 Fire Chief's Report

With National Wildfire Awareness Month now behind us, agencies across the Tahoe Basin hosted several educational events and live demonstrations throughout May. Preparedness and situational awareness for the fire season will lessen the impacts we can face. During the same month, we responded to two human-caused fire incidents. While both appear to have been intentional, the methods used to start them remain undetermined.

As we move into the summer season, we remain on high alert. Quick, high-level response will be critical in keeping fires small and contained. Local burn restrictions—including bans on wood fires and charcoal barbecues—are expected to be implemented by July 1, if not sooner, should current weather and vegetation trends continue.

Call volume is already increasing with the end of the school year, we are already experiencing backcountry rescues and seeing VHRs filling up, which continue to place a strain on our system. The absence of TOT (Transient Occupancy Tax) funding in the upcoming fiscal year will limit our ability to have additional resources available during peak periods.

Meetings and assignments:

- MITIGATION FEE MEETING & DOCUMENT BUILD UP, ONGOING
- LAKE TAHOE REGIONAL FIRE CHIEFS MEETING, Carson City
- LAKE VALLEY FIRE, SHIFT PERSONNEL MONTHLY MEETING
- LABOR MANAGEMENT L4409 MONTHLY MEETING
- WEEKLY MEETING WITH SOUTH SHORE FUELS DIVISION
- LAKE VALLEY CHIEFS MONTHLY MEETING
- CAL FIRE AEU COOPERATORS ANNUAL MEETING
- TAHOE FIRE AND FUELS TEAM/ MAC MEETING, INCLINE
- INCLINE NEIGHBORHOOD MASTICATION DEMONSTRATION
- LAKE TAHOE BASIN SKI AREA PRE-SEASON PREPAREDNESS MEETING, SLT
- TRPA APC MONTHLY MEETING
- FY 25/26 BUDGET BUILDING
- STRATEGIC PLAN
- CAPITAL IMPROVEMENT PLAN

End of Report, Chad Stephen

LAKE VALLEY FIRE PROTECTION DISTRICT
Perry Quinn, Battalion Chief - Operations Report

2211 Keetak Street
South Lake Tahoe, CA 96150
530-577-3737
Fax 530-577-3739
Chad Stephen, Fire Chief



06/04/2025

June 2025 Staff Report from Lake Valley Fire Operations Division

OPERATIONS:

Reports	<u>May 2025</u>	<u>May 2024</u>
Monthly Runs-	98	91
Year to Date Runs-	541	556
Monthly Interfacility Transfers-	6	7
Year to Date IFT's	32	43
Monthly Non Resident Runs-	15	28
Year to Date Non Resident Runs-	186	186

APPARATUS AND EQUIPMENT:

E7 repair is complete and it has been placed back in service as Engine 7. The production engine is near completion and should only be a few weeks behind it. The three Ford pickups are currently being outfitted with radios, striping, command consoles etc. Station pressure washers have been purchased and should be installed soon.

COMMUNICATIONS AND DISPATCH:

No update.

WORKERS COMP/LONG TERM DISABILITY:

In May we had 0 total days of lost work due to workers comp injury. We currently have 1 employee on Modified Duty who has been assigned a 48/96 schedule.

PROMOTIONAL EXAMS:

We completed Battalion Chief promotional testing on May 28th, 2025. Congratulations to Captain Bojsen-Moller for successfully completing the promotional process! Thank you to the Chief officers for putting together a comprehensive evaluation.

Emergency Medical Services:

No update.

SUMMARY OF VACANCIES AND OVERTIME:

Vacancies:

Administration (40 Hour Personnel)

Vacation/Comp Time Used:	23 hours
Sick Leave:	26.5 hours
Admin School/Training:	00 hours
Admin Leave:	00 hours
Disability	00 hours
FMLA	00 hours
Total Admin Vacancies:	49.5 hours

Line Staff (24 Hour Personnel)

Vacation/Comp Time Used	26 days
Sick Leave:	9 days
4850 (work comp):	0 days
Disability:	0 days
Training/School:	0 days
FMLA	3 days
Total Vacancies:	38 days

Overtime:

Administration (40 Hour Personnel)

Overtime	00 hours
Comp Time Earned	00 hours
Total Overtime:	00 hours

Line Staff:

Overtime Shifts	8 days
Comp Time Earned Shifts	3 days
Total Overtime for Vacancies:	11 days

Out of Grade Pay 5%:	48 days
----------------------	---------

End of Report.

Respectfully submitted,

Perry Quinn
Battalion Chief

LAKE VALLEY FIRE PROTECTION DISTRICT
Steve Pevenage, Battalion Chief / Fire Marshal

2211 Keetak Street
South Lake Tahoe, CA 96150
530-577-3737
Fax 530-577-3739
Chad Stephen, Fire Chief



June 5, 2025

May 2025 Staff Report from the Lake Valley Fire Protection District Fire Marshal

Residential Building Permits Approved:

6

Koru St- Accessory dwelling
Ormsby Dr- ADU Conversion
Lupine Tr- Addition
Atroari St- Single Family Dwelling
Philips Heights Ave- Caldor Replacement
Marshall Tr- Addition

Commercial Building Permits Approved:

0

State Mandated Business Inspections Completed:

Inspections to be scheduled.

Target Hazard Business Inspections Completed:

0

Engine Company/Battalion Business Inspections Completed:

2

Engine Company/Battalion Final Inspections Completed:

0

Vacation Home Rental Inspections:

April: 20

Year to Date: 50

Vacation Home Rental Inspection Fees Received:

April: \$11,375

Year to Date: \$37,050

Public Education:

Evacuation Drill- Sierra House Elementary.

Shelter in Place- Meyers Elementary.

Facilities:

Backup Generator replacement STN7. Permit application in process.

Classroom/Training Center-El Dorado County Final Permit approval- in progress

Station 7 roof replacement- June 2025

Station 7 Balconies repair reseal- July 2025

Fire Management Zones:

Nothing to report

End of Report.

Respectfully submitted,

Steve Pevenage

Battalion Chief

LAKE VALLEY FIRE PROTECTION DISTRICT

"Serving the Community Since 1947"

Chad Stephen, Fire Chief

Board of Directors

John Rice

Brian Hogan

Irene Kaelin

Tim Cain

Jessica Henderson



TRAINING

EMERGENCY PREPAREDNESS-TRAINING-PHYSICAL FITNESS

Monthly Training Plan June 2025

SUPPRESSION/RESCUE

- ***Multi-Agency Drill: Motel 6- Primary Search Class- Phase-2***
- ***Multi Company Drill: Performance Standards: 12-Structure Defense & 13-Progressive Hose Lay***
- ***Company Training: Refresh on Rope Rescue Systems Compliment and Set-up***
- ***Company Drill: Performance Standards: 12-Structure Defense & 13-Progressive Hose Lay***
- ***Individual Study: IRPG- 10 Standing Firefighting Orders, 18 "Watch Out Situations."***
- ***Company Discussion: Lexipol Policies: S-F.A.C.T.s, 10 Standing Firefighting Orders, 18 "Watch Out Situations."***

EMS

- ***Multi-Agency Training: 1) Upskill Healthcare- Drowning Emergencies. 2) MCI Table-top Exercise***
- ***PATS: Skills: Supraglottic Airway***
- ***Individual: Target Solutions : Anti-Harassment Training for All Employees***
- ***Individual: Target Solutions: Anti-Harassment Training for Supervisors and Managers***

SAFETY

- ***Warming temperatures. Hydrate. Keep coolers stocked with drinks and ice.***

HEALTH/WELLNESS

- ***Incorporate Weight Vests into Functional Fitness to simulate working with a SCBA/ Hose Pack***

TARGET HAZARD

- ***Captains Choice- Choose a previously identified Target Hazard and walk-thru as a shift.***

CLASSES/ MISCELLANEOUS

- ***EDC-EMSA- Documentation Training***
- ***Multi-Agency Primary Search Class- SCBA Confidence Course***

Respect, Integrity, Dedication, Positive Attitude and Teamwork

2211 Keetak St., So. Lake Tahoe, CA. 96150 • (530) 577-3737 • Fax 577-3739 • www.LakeValleyFire.org

Date: June 5, 2025
To: Board of Directors
From: Martin Goldberg, Battalion Chief
Re: Wildfire and Fuels Division Staff Report



Recommendations:

It is recommended the Board read and file this staff report.

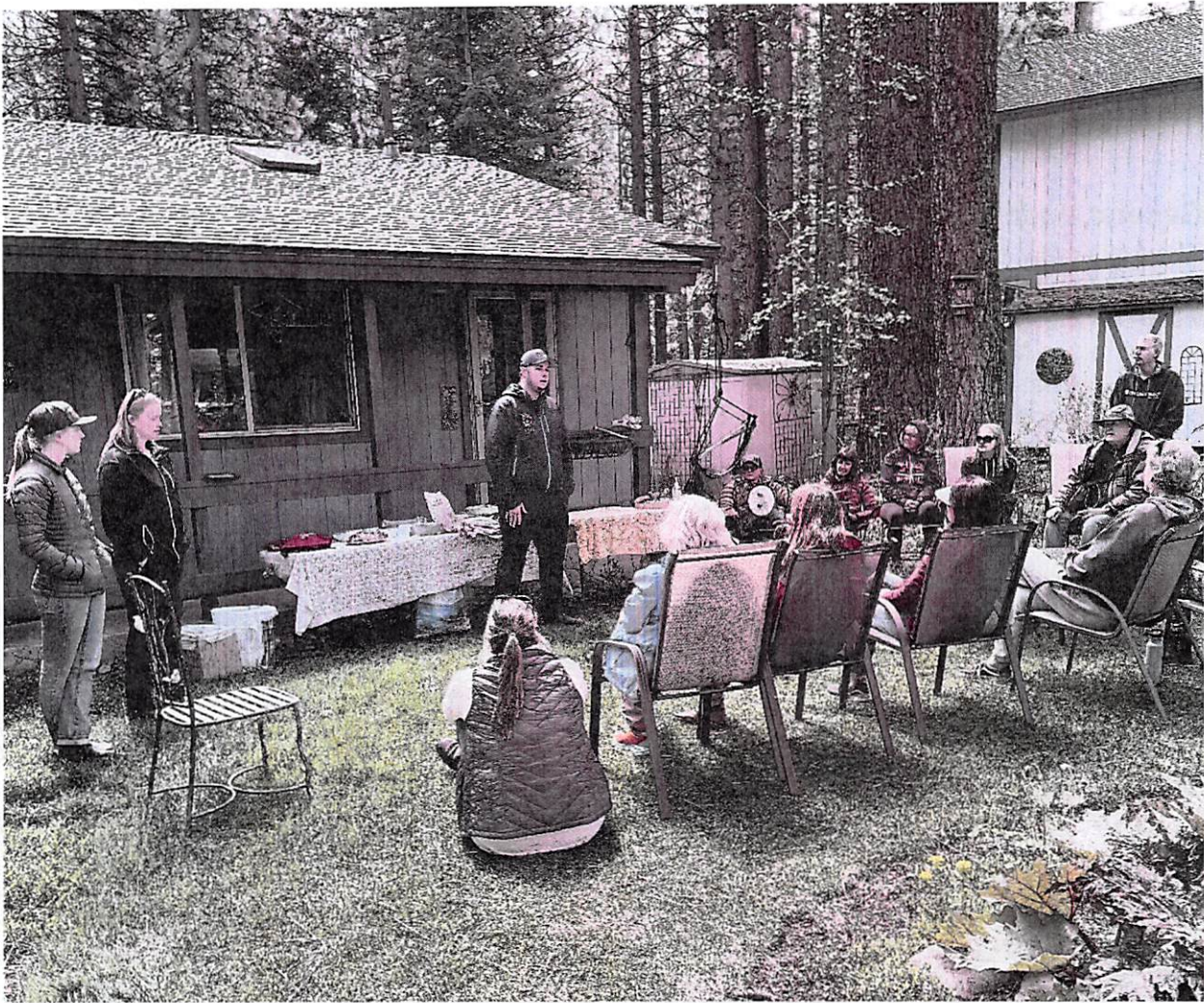
General Update

The fuels crew and defensible space inspectors are all hard at work. Chipping requests have been steady and city lots and drainages are being cleared. Third defensible space inspections were completed in the Mandan neighborhood. Second inspections will be completed on the vacant lots in Mandan and first inspections in the Pine Valley neighborhood beginning this month. We have completed 616 inspections already this year and 240 of those inspections were complete inspections. Complete inspections are those that we were given full access to the entire property. We are excited about this number of complete inspections.



Highlights for the Month

- Attended several new Firewise startup events already this season. At the top of the next page is Inspector Lester speaking to the residents of the new Pine Valley Firewise. Big thank you to Inspector Lester for a job well done.
- Firewise cleanup days are ongoing. We provide defensible space inspectors, chippers and our new dumb trailer to support the communities work.
- We awarded West Coast Arborist Inc the South Tahoe High School Fuel Reduction project. West Coast Arborist provided the most complete proposal at a reasonable cost. The contract will be approved by the City Council on June 17th. All permitting is complete. With a July start date, all work should be completed by October/November.



- A \$320,000 contract between CTC and CSLT has been approved by staff and will go to the City Council for approval on June 17th. Once approved, the contract will go to the state for final approval. We hope to see this funding in August or September. This is for treatment of CTC parcels in the city and county.
- The mini skid steer arrived and is already getting some use out at the South Lake Tahoe Airport.



8558010 - 8558022 GENERAL FUNDPrinted 6/3/2025
8:34:45 AM**General Ledger****Summary for the Accounting Period Ended: May 31, 2025**

	Debit	Credit	Balance
85580010 LAKE VALLEY DEV FEE			
ASSETS			
100 EQUITY IN POOLED CASH	293,339.05	1,980.58	291,358.47
ASSETS	293,339.05	1,980.58	291,358.47
LIABILITIES			
201 VOUCHERS PAYABLE	1,980.58	1,980.58	0.00
LIABILITIES	1,980.58	1,980.58	0.00
FUND BALANCE			
350 FND BAL: UNRSVD UNDESIGNATED	0.00	229,979.41	-229,979.41
411 ACTUAL REVENUES	1,980.58	63,359.64	-61,379.06
FUND BALANCE	1,980.58	293,339.05	-291,358.47
85580010 LAKE VALLEY DEV FEE	297,300.21	297,300.21	0.00
85580021 LAKE VALLEY SELF INS VISION			
ASSETS			
100 EQUITY IN POOLED CASH	0.00	3,935.03	-3,935.03
ASSETS	0.00	3,935.03	-3,935.03
FUND BALANCE			
350 FND BAL: UNRSVD UNDESIGNATED	3,818.35	0.00	3,818.35
411 ACTUAL REVENUES	116.68	0.00	116.68
FUND BALANCE	3,935.03	0.00	3,935.03
85580021 LAKE VALLEY SELF INS VISION	3,935.03	3,935.03	0.00
85580022 LAKE VALLEY FLEXIBLE SPENDING			
ASSETS			
100 EQUITY IN POOLED CASH	759,371.80	7,112.75	752,259.05
ASSETS	759,371.80	7,112.75	752,259.05
FUND BALANCE			
350 FND BAL: UNRSVD UNDESIGNATED	0.00	567,530.72	-567,530.72
411 ACTUAL REVENUES	7,112.75	191,841.08	-184,728.33
FUND BALANCE	7,112.75	759,371.80	-752,259.05
85580022 LAKE VALLEY FLEXIBLE SPENDING	766,484.55	766,484.55	0.00

**Revenues and
Expenditures****8558000 FD: LAKE VLY FIRE PROTECTION**

Summary For the Month ended: May 31, 2025

	Estimated / Budget	Actual Amount	Balance
8558000 FD: LAKE VLY FIRE PROTECTION			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	6,197,383.00	6,036,729.16	160,653.84
0110 PROP TAX: CURR UNSECURED	123,286.00	115,731.56	7,554.44
0120 PROP TAX: PRIOR SECURED	2,145.19	-566.19	2,711.38
0130 PROP TAX: PRIOR UNSECURED	0.00	3,729.63	-3,729.63
0140 PROP TAX: SUPP CURRENT	128,815.31	83,202.06	45,613.25
0150 PROP TAX: SUPP PRIOR	0.00	13,128.63	-13,128.63
0175 TAX: SPECIAL TAX	147,086.35	143,497.78	3,588.57
01 Taxes	6,598,715.85	6,395,452.63	203,263.22
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	2,434.93	2,999.86	-564.93
03 Fines & Penalties	2,434.93	2,999.86	-564.93
04 Rev Use Money/Prop			
0400 REV: INTEREST	144,000.00	157,628.05	-13,628.05
0420 RENT: LAND & BUILDINGS	60,000.00	61,780.00	-1,780.00
04 Rev Use Money/Prop	204,000.00	219,408.05	-15,408.05
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	38,069.00	32,811.29	5,257.71
05 IG Rev - State	38,069.00	32,811.29	5,257.71
12 Other Gov Agency			
1200 REV: OTHER GOVRNMNTL AGENCIES	0.00	199,159.88	-199,159.88
12 Other Gov Agency	0.00	199,159.88	-199,159.88
13 Service Charges			
1686 AMBULANCE SERVICES	1,219,577.80	934,694.15	284,883.65
1688 PROBATION: JUVENILE SUPERVISN	0.00	129,669.85	-129,669.85
1744 MISC: INSPECTIONS OR SERVICES	225,000.00	173,510.00	51,490.00
13 Service Charges	1,444,577.80	1,237,874.00	206,703.80
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,493,984.51	1,159,901.74	334,082.77

8558000 FD: LAKE VLY FIRE PROTECTIONPrinted 6/3/2025
8:33:58 AM**Revenues and
Expenditures**

Summary For the Month ended: May 31, 2025

	Estimated / Budget	Actual Amount	Balance
1942 MISC: REIMBURSEMENT	10,000.00	0.00	10,000.00
19 Miscellaneous Rev	1,503,984.51	1,159,901.74	344,082.77
20 Other Fin Sources			
2000 SALE FIXED ASSETS	0.00	25,000.00	-25,000.00
20 Other Fin Sources	0.00	25,000.00	-25,000.00
Total Revenue	9,791,782.09	9,272,607.45	519,174.64
Expense			
30 Salaries & Benefits			
3000 PERM EMPLYEES / ELECT OFFICIAL	4,044,405.86	3,519,745.65	524,660.21
3001 TEMPORARY EMPLOYEES	0.00	2,000.00	-2,000.00
3002 OVERTIME	500,000.00	509,772.10	-9,772.10
3004 OTHER COMPENSATION	208,325.06	200,549.02	7,776.04
3005 TAHOE DIFFERENTIAL	72,897.08	61,036.02	11,861.06
3020 RETIREMENT EMPLOYER SHARE	888,680.21	818,784.61	69,895.60
3021 O.A.S.D.I. EMPLOYER SHARE	2,000.00	124.00	1,876.00
3022 MEDI CARE EMPLOYER SHARE	64,884.42	57,590.04	7,294.38
3040 HLTH INS EMPLOYER SHARE	156,609.06	379,862.83	-223,253.77
3060 WORKERS' COMP EMPLOYER SHARE	346,620.00	300,119.58	46,500.42
30 Salaries & Benefits	6,284,421.69	5,849,583.85	434,837.84
40 Services & Supplies			
4020 CLOTHING & PERSONAL SUPPLIES	37,000.00	55,698.07	-18,698.07
4040 TELEPHONE VENDOR PAYMENTS	10,000.00	34,473.88	-24,473.88
4080 HOUSEHOLD EXPENSE	6,000.00	5,399.04	600.96
4100 INSURANCE: PREMIUM	84,800.00	84,049.00	751.00
4140 MAINT: EQUIPMENT	189,793.00	166,567.18	23,225.82
4180 MAINT: BUILDING & IMPROVEMENTS	60,000.00	19,015.11	40,984.89
4200 MEDICAL: MEDL, DENTL & LAB SUP	12,500.00	340.00	12,160.00
4220 MEMBERSHIPS	40,394.00	19,215.37	21,178.63
4260 OFFICE EXPENSE	17,000.00	110,197.23	-93,197.23
4266 PRINTING SERVICES	1,000.00	569.91	430.09
4300 PROFESSIONAL & SPECIAL SRVS	595,550.00	230,754.95	364,795.05
4301 ENGR DESIGN & ARCHITECT SRVS	0.00	8,919.53	-8,919.53
4303 ROAD MAINT & CONSTRUCTION	0.00	200.00	-200.00
4313 LEGAL SERVICES	25,000.00	3,341.61	21,658.39
4322 MEDICAL & SOBRIETY EXAMS	35,000.00	0.00	35,000.00

8558000 FD: LAKE VLY FIRE PROTECTIONPrinted 6/3/2025
8:33:58 AM**Revenues and
Expenditures**

Summary For the Month ended: May 31, 2025

	Estimated / Budget	Actual Amount	Balance
4400 PUBLICATION & LEGAL NOTICES	7,500.00	151.62	7,348.38
4420 RENT & LEASE: EQUIPMENT	2,000.00	0.00	2,000.00
4460 EQUIP: SMALL TOOLS & INSTRMNTS	65,000.00	48,021.59	16,978.41
4461 EQUIP: MINOR	0.00	1,454.63	-1,454.63
4500 SPECIAL DEPT EXPENSE	140,750.00	43,357.07	97,392.93
4600 TRANSP/MEALS (NO OVERNT)	15,000.00	21,801.39	-6,801.39
4606 FUEL PURCHASES (NO OVERNT)	70,000.00	43,456.92	26,543.08
4700 UTILITIES	60,000.00	52,101.95	7,898.05
40 Services & Supplies	1,474,287.00	949,086.05	525,200.95
50 Other Charges			
5060 RETIREMENT: OTHER LT DEBT	495,191.83	246,949.88	248,241.95
5100 INTEREST: OTHER LONG TERM DEBT	383,137.60	191,671.16	191,466.44
50 Other Charges	878,329.43	438,621.04	439,708.39
60 Fixed Assets			
6020 FA: BUILDING & IMPROVEMENTS	146,000.00	0.00	146,000.00
6040 FA: EQUIPMENT	179,842.08	353,560.90	-173,718.82
60 Fixed Assets	325,842.08	353,560.90	-27,718.82
Total Expense	8,962,880.20	7,590,851.84	1,372,028.36
8558000 FD: LAKE VLY FIRE PROTECTION	828,901.89	1,681,755.61	-852,853.72
Report Total			
Total Revenue	9,791,782.09	9,272,607.45	519,174.64
Total Expense	8,962,880.20	7,590,851.84	1,372,028.36
	828,901.89	1,681,755.61	-852,853.72