



## **AGENDA**

**LAKE VALLEY FIRE PROTECTION DISTRICT**

**2211 Keetak Street, Meyers, CA**

**Meeting of the Board of Directors**

**4:00 pm**

**July 10, 2025**

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. READING OF THE MINUTES OF THE REGULAR MEETING FOR June 12, 2025**
- 5. PUBLIC COMMENTS**
- 6. COMMUNICATIONS**
- 7. OLD BUSINESS**
  - A. JPA UPDATE**
- 8. NEW BUSINESS**
  - A. Approval of the Audit Presentation by Zach Pehling**
  - B. Review and Approval of the 2025-2026 Indirect Cost Rate for Cal OES**
  - C. Discussion and Approval to Update Mutual Aid agreement between Lake Valley Fire and South Lake Tahoe Fire and Rescue**
  - D. Approval of Amended Fiscal Year 2024-2025 Budget**
- 9. REPORTS**

**A. Firefighter Associations**

- Local 4409
- Firefighters Foundation

**B. Lake Valley Fire Protection District Chief's Report**

**C. Battalion Chiefs**

- Operations, Perry Quinn
- Prevention, Steve Pevenage
- Training, Chuck Malone
- Fuels Division, Martin Goldberg

**10. REVIEW AND APPROVE District Year to Date Income and Expense Report for July 1, 2024 to June 30, 2025**

**11. APPROVE DISTRICT PAYROLL**

- A. Pay Period 13- June 20, 2025 \$
- B. Pay Period 14- July 3, 2025 \$

**12. PAYMENT OF BILLS**

**For FY 24-25**

- A. June 12, 2025 \$22,072.62
- B. June 19, 2025 \$31,631.96
- C. June 20, 2025 \$440,601.86
- D. June 26, 2025 \$202,440.00
- E. July 1, 2025 \$2,134.40
- F. July 1, 2025 \$261,429.90

**FY 25-26**

- G. July 1, 2025 \$106,184.13

**13. ADJOURNMENT**

*Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed, please contact the Administrative Assistant at (530) 577-3737 at least 24 hours in advance of the meeting.*

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LAKE VALLEY FIRE PROTECTION DISTRICT  
OF EL DORADO COUNTY  
June 12, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on June 12, 2025 at Fire Station 7 in Meyers.

**ROLL CALL**

Director Rice called the meeting to order at 4:02pm. There were present the following directors: Rice, Cain, Kaelin and Henderson. Director Hogan was not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

**AGENDA**

A motion was made by Director Cain and seconded by Director Henderson to approve the agenda of June 12, 2025. The motion passed unanimously.

**MINUTES FOR April 10, 2025**

A motion was made by Director Henderson and seconded by Director Cain to approve the minutes for April 10, 2025. The motion passed unanimously.

**MINUTES FOR May 8, 2025**

A motion was made by Director Cain and seconded by Director Henderson to approve the minutes for May 8, 2025. Director Kaelin abstained. The motion passed by quorum.

**PUBLIC COMMENTS**

Donnarae shared her appreciation for Station 6 and their assistance with the neighborhood clean up day and especially thanked Nathan Lester for his discussion on Home Hardening.

**COMMUNICATIONS**

Fire Chief Stephen stated that the District will be hosting the annual Regional Chiefs Meeting and Barbecue on Thursday June 19, and invited the Board to join.

**OLD BUSINESS**

## **A. JPA Update**

Administrative Assistant Kayla shared that the 2023-2024 Audit is wrapping up and appears to have gone well, and that the JPA hosted the monthly CQI, MAC, and PAC meeting this month at the new station. Chief Stephen stated that the County entered into a new contract with Alpine County regarding the AMA calls that Lake Valley was previously responding to. He added that Medic 7 will be getting the new remount which should arrive in July.

## **NEW BUSINESS**

### **A. Review and Approval of the Preliminary Budget for Fiscal Year 2025-2026**

Director Rice stated that the finance committee met to review the preliminary budget and had no additional questions or changes. A motion was made by Director Kaelin and seconded by Director Cain to approve the preliminary budget for Fiscal Year 2025-2026. The motion passed unanimously.

### **B. Discussion and Possible Approval of the 2025-2030 Strategic Plan**

Chief Stephen stated that he is pleased with the Strategic Plan, he feels that all the important aspects were encompassed while removing the unnecessary “fluff”. Director Henderson stated that she appreciates the compact nature of the document, as she has a history of reviewing Strategic Plans for utility districts. A motion was made by Director Henderson and seconded by Director Kaelin to approve the 2025-2030 Strategic Plan. The motion passed unanimously.

## **REPORTS**

### **A. Firefighter Associations**

- **Local 4409**  
No Report.
- **Firefighters Foundation**  
No Report.

### **B. Lake Valley Fire Protection District Chief’s Report**

Chief Stephen added that the Capital Replacement Plan will be the next big project to be updated, and that he expects the Mitigation Fee Study to be completed mid-summer.

### **C. Battalion Chiefs**

- **Operations**  
No additional Report.
- **Prevention**

No additional Report.

- **Training**

No additional Report.

- **Fuels Division**

No additional Report.

**REVIEW AND APPROVE District Year To Date Income and Expense Report for July 1, 2024 to May 31, 2025**

A motion was made by Director Kaelin and seconded by Director Henderson to approve the year to date income and expense report. The motion passed unanimously.

**APPROVE DISTRICT PAYROLL**

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 10 for \$209,930.57, pay period 11 for \$212,998.77, and pay period 12 for \$211,930.09. The motion passed unanimously.

**PAYMENT OF THE BILLS**

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for May 13, 2025 for \$59,000.00, May 22, 2025 for \$124,855.55, and June 10, 2025 for \$85,275.80. The motion passed unanimously.

**ADJOURNMENT**

The meeting was adjourned at approximately 4:41pm.

Respectfully Submitted;

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John Rice  
CHAIRPERSON

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Irene Kaelin  
SECRETARY

K. Galvan prepared the minutes

**MUTUAL AID AGREEMENT BY AND BETWEEN CITY OF SOUTH LAKE TAHOE AND LAKE VALLEY FIRE  
PROTECTION DISTRICT FOR ALL HAZARD EMERGENCY RESPONSE**

THIS MUTUAL AID AGREEMENT (“Agreement”) is dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025 (“Effective Date”), by and between the following public agencies of the State of California located within the County of El Dorado: City of South Lake Tahoe (the “City”) and Lake Valley Fire Protection District (the “District”).

Each of the above agencies may be referred to in this Agreement as a “Party” and collectively as the “Parties.”

**RECITALS**

**WHEREAS**, each Party has an interest in achieving mutual aid assistance in response to emergency incidents and more specifically the control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, and other emergency support; and

**WHEREAS**, each Party owns and maintains equipment and retains personnel who are trained to respond and provide services in the control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, and other emergency support; and

**WHEREAS**, in the event of a major fire, disaster or other emergency, a Party may need the assistance of the other Party to provide supplemental fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, or other emergency support; and

**WHEREAS**, each Party is recognized as having the necessary equipment and personnel available to enable it to provide such services to the other Party in the event of such major fire, disaster, or other emergency; and

**WHEREAS**, the jurisdictions of each Party are located in such a manner as to allow each Party to render mutual assistance to the other Party in accordance with Sections 13863 and 13877 of the Health and Safety Code and Section 55632 of the Government Code; and

**WHEREAS**, each Party has determined that it is in the best interests of each Party to set forth an agreement and guidelines for providing mutual assistance in the case of a major fire, disaster or other emergency; and

**WHEREAS**, each Party wishes to provide mutual aid pursuant to the terms and conditions contained in this Agreement.

**DEFINITIONS**

The following definitions are included to assist in the interpretation and implementation of this Agreement:

- a. “Agency Representative” is defined as the representative of each Party for the performance of this Agreement, as provided in Section 12 of this Agreement.
- b. “Emergency” is defined as a potentially life threatening or property damaging event including, but not limited to, structure fires, vegetation fires, vehicle fires, basic and advanced life support, rescues,

hazardous material releases, aircraft emergencies and other types of incidents that the agencies respond to when dispatched.

c. "I.C.S." refers to the California Incident Command System, which is a standardized, on-scene, all-hazard incident management system covering all California State agencies and its political subdivision.

d. "Mutual Aid" refers to the California Disaster and Civil Defense Master Mutual Aid Agreement, made and entered into by and between the State of California, its various departments and agencies, and the various political subdivisions of the state to facilitate implementation of the purposes of Section 8668 of the California Emergency Services Act, being California Government Code Sections 8550 through 8668.

e. "Requesting Party" is defined as the Party requesting Mutual Aid in a particular incident.

f. "Responding Party" is defined as any Party providing Mutual Aid in a particular incident.

g. "S.E.M.S." refers to the California Standardized Emergency Management System, which is the foundation of California's emergency response system and the fundamental structure for the response phase of emergency management.

h. "Specialized Agency Resources" is defined as those agency resources that are exclusive and not available within each jurisdiction. Examples include, but are not limited to, helicopters, dozers, hazardous material units, boats and specialized rescue equipment.

## TERMS

### **1. PURPOSE**

The stated purpose of the Agreement is to provide Mutual Aid assistance to the Parties for control of fire, fire prevention, fire investigation, emergency medical services, hazardous materials control, water rescue, technical rescue, or other emergency support in the event of a major fire, disaster or other emergency. Pursuant to the terms and conditions set forth below, the Parties agree to cooperatively provide appropriate, consistent and efficient emergency medical services without regard to jurisdictional boundaries.

### **2. MUTUAL AID PROVISION**

Both Parties to this Agreement shall provide Mutual Aid when requested by a Party. All Responding Parties shall provide appropriate resources, including staffing and equipment (as described in the South Shore Response Plan (Exhibit 1)) to assist the Requesting Party with fires of all types and other emergencies of all types within the jurisdiction of the Requesting Party. All Mutual Aid shall be provided within the limits of El Dorado County and any lands that are within the jurisdiction of any of the Parties. The intent of this Agreement is to respond the "closest available appropriate resource" regardless of jurisdiction to provide emergency services as quickly as possible to any incident within the City and District boundaries. All Parties agree to periodically amend response criteria with input from South Lake Tahoe Dispatch and have that reflected in the South Shore Response Plan.

Commented [DB1]: Jim - please attach this

### **3. LIMITATIONS ON RESPONSES**

The Responding Party's obligation to provide Mutual Aid shall be subject to and contingent upon its staffing and equipment availability and financial limitations, as well as existing fire or emergency

conditions within the jurisdiction of that Responding Party, as determined in the Responding Party's sole and absolute discretion. Each Party's response under this Agreement shall not interfere with the Responding Party's responsibility or ability to respond to emergencies or other calls within its own jurisdiction. Each Party shall endeavor to notify the other Party in advance when it knows that its equipment or staffing will not be available to respond within the jurisdiction of the other Party.

#### **4. COMMAND RESPONSIBILITY AT EMERGENCY SCENE**

Whenever a Responding Party provides Mutual Aid, incident command and operational organization shall follow the S.E.M.S. and I.C.S doctrine. If the Incident Commander (as defined by S.E.M.S. and I.C.S doctrine) specifically requests a senior officer of the Responding Party to assume command, then the initial Incident Commander or Unified Command shall not, by relinquishing command, be relieved of responsibility for the operation.

#### **5. INCIDENT COMMUNICATION**

For command and control effectiveness, as well as incident safety, Mutual Aid incident communication shall utilize voice radio on the assigned tactical frequency assigned by the communications center coordinating the incident.

#### **6. INCIDENT SAFETY**

It is the responsibility of the Incident Command (as defined by S.E.M.S. and I.C.S doctrine) to ensure a safety plan is developed for each incident where Mutual Aid is provided.

#### **7. INCIDENT PUBLIC INFORMATION**

Public information messaging and dissemination shall be in accordance with S.E.M.S. doctrine.

#### **8. LIABILITY**

a. Each of the Parties agree to defend, indemnify and hold harmless the other Party and its officers, officials, employees or agents from and against any damages including, but not limited to, attorneys' fees, expert and consultant fees, and other costs and fees of litigation, arising out of the alleged negligence, intentional or willful misconduct, or other legal fault of the Party, its agents, officers, officials, employees or representatives in the performance of this Agreement.

b. The indemnification contained in this Agreement includes, but is not limited to, any violation of applicable law, ordinance, regulation or rule, including where the claim, loss, damage, charge or expense was caused by deliberate, willful, or criminal acts of a Party to this Agreement, or any of their agents, officers, employees or representatives, or their performance under the terms of this Agreement.

The indemnity obligations of this Agreement shall survive the expiration or earlier termination of this Agreement.

c. Each of the Parties shall notify the other Party, where appropriate, of any claims, administrative actions or legal actions with respect to any of the matters described in this indemnification section. Each Party shall cooperate in the defense of such actions brought by other with respect to the matters covered under this Agreement. Nothing set forth in this

Agreement shall establish a standard of care for or create any legal rights for any person not a party to this Agreement.

d. It is the intent of the Parties that where negligence or responsibility for injury or damages is determined to have been shared, principles of comparative negligence will be followed and each Party shall bear the proportionate cost of any loss, damage, expense and liability attributable to that Party's negligence.

In the event of a claim or litigation arising out of an incident when responding to a mutual aid event, all Parties involved agree to work cooperatively to determine the financial responsibility of fault and percentage of comparative fault. If the Parties cannot agree, they shall submit the matter to an arbitrator.

The requesting Party shall serve as the lead agency in any litigation or claim arising out of an incident where a member of the public asserts a cause of action arising out of the incident.

e. Each Party waives all claims against the other for compensation for any loss or damage to a Party's vehicle involved in a response occurring as a consequence of the performance of this Agreement, except for intentional acts or gross negligence of the other Party.

f. Each party shall maintain in full force and effect workers' compensation insurance as required by the Labor Code, which covers the personnel involved in a response to provide mutual-aid assistance. Each Party waives all claims against the other for compensation for any loss, damage, personal injury, or death to the personnel involved in a response occurring as a consequence of the performance of this Agreement, except for intentional acts or gross negligence of the other Party.

#### **9. POST RESPONSE RESPONSIBILITY**

Upon completion of the rendering of Mutual Aid, such assistance and help as is necessary will be given by the Parties to locate and return any items of equipment to the Party owning said equipment. All equipment and personnel used under the terms of this Agreement shall be returned to the Responding Party upon being released by the Requesting Party, or upon demand being made by the Responding Party for return of said equipment and personnel. Personnel from the Responding Party will be the first to be released from an incident unless otherwise agreed to by the Responding Party's Agency Representative.

#### **10. COMPENSATION**

Each Party agrees that it will not seek from the other Party compensation for services rendered under this Agreement for the first 12 hours of each individual incident requiring Mutual Aid. Should services be extended beyond 12 hours, the Responding Party may seek reimbursement for equipment and staff in accordance with the provisions contained within the then most current version of the California Fire Master Mutual Aid Agreement. Each Party shall at all times be responsible to its own employees for the payment of wages and any and all forms of other compensation.

## **11.INSURANCE**

Each Party, at its sole cost and expense, shall procure and maintain for the duration of this Agreement, the following insurance coverages and limits:

- i. Commercial General Liability**
  - a. Each Party shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than five million dollars (\$5,000,000) per occurrence/ten million dollars (\$10,000,000) aggregate for bodily injury, personal injury, and property damage, including without limitation, contractual blanket liability. Each Party's general liability policies shall be primary and shall not seek contribution from any other Party's coverage and shall be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that all other Parties, their officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.
  - b. Any failure to comply with the reporting provisions of the policies by any Party shall not affect coverage provided to the other Parties.
  - c. Each Party's coverage shall state that their insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability.
  - d. Each Party's coverage shall contain a waiver of subrogation in favor of the other Party.
- ii. Business Automobile Liability**
  - a. Each Party shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 0001 (or equivalent) with a limit of no less than five million dollars (\$5,000,000) per accident.
- iii. Workers' Compensation and Employer's Liability**
  - a. Each Party shall maintain Workers' Compensation and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Each Party shall submit to the other Parties, along with the certificate of insurance, a waiver of subrogation endorsement in favor of the other Party, their officers, officials, agents, employees, and volunteers.
- iv. Pollution Liability Insurance**
  - a. Each Party shall maintain pollution coverage for liability arising out of sudden, accidental, and gradual pollution and remediation. The policy limit shall be no less than two million dollars (\$2,000,000) per claim. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations". Each policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.
  - b. Each Party's policy shall be endorsed to include the other Party, their officers, officials, employees, agents, and volunteers as additional insureds.
- v. Professional Liability Insurance**
  - a. Each Party shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing any work to be rendered in connection with this Agreement, in the minimum amount of two million dollars (\$2,000,000) per claim and in the aggregate. Any policy inception date,

continuity date, or retroactive date must be before the effective date of this Agreement, and each Party agrees to maintain continuous coverage through a period no less than three years after completion of the services performed in connection with this Agreement.

**vi. Aircraft Liability Insurance**

- a. Each Party that owns or operates aircraft and/or helicopters shall maintain aircraft liability insurance, including Passenger's Liability Coverage, covering all aircraft owned, leased, and/or hired by each Party (if applicable) and non-owned aircraft used by each Party with a combined single limit of ten million dollars (\$10,000,000) for bodily injury, death, and property damage resulting from each occurrence.
- b. Each Party required to maintain aircraft liability insurance shall endorse its policy to include each of the other Party, their officers, officials, employees, agents, and volunteers as additional insureds.

**vii. All Coverages**

- a. Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in limits except after thirty (30) days' prior written notice has been given to the other Party, except that ten (10) days' prior written notice shall apply in the event of cancellation for nonpayment of premium.
- b. All self-insurance, self-insured retentions, and deductibles must be declared and approved by the other Party.
- c. Prior to commencement of this Agreement, each Party shall furnish the other Party with certificates, additional insured endorsements, and waivers of subrogation evidencing compliance with the insurance requirements above. Each Party must agree to provide complete, certified copies of all required insurance policies if requested by any other Party.
- d. Insurance shall be placed with insurers admitted in the State of California and with an A.M. Best rating of A- VII or higher.

Failure to maintain insurance as required in this Agreement is a material breach of contract and may be grounds for termination of the Agreement.

**12.AGENCY REPRESENTATIVE**

Each Party shall designate an Agency Representative. This designation shall be made in a writing sent to the other Party and may be modified in writing from time to time. Each Agency Representative shall have the power to act on behalf of their respective Party for all purposes under this Agreement. If any Party fails to designate an Agency Representative or the designee is otherwise incapacitated or unavailable, that Party's Fire Chief or his or her designee shall serve as the Agency Representative until such time, if ever, as another employee or officer is designated.

**13.PRE-INCIDENT PLANNING**

The Agency Representatives of the Parties may, from time to time, mutually establish pre-incident plans which shall indicate the types of and locations of potential problem areas where Mutual Aid may be needed, the type of equipment that should be dispatched under such circumstances, the number of personnel that should be dispatched under such circumstances and the training to be conducted to

ensure efficient operations. Such plans shall take into consideration the proper protection by the Responding Party of its own geographical jurisdiction.

**14. TRAINING STANDARDS**

Notwithstanding Section 13, each Party warrants that its training and operational standards are those typically and customarily employed by fire departments throughout California, including, but not limited to, applicable wildland training standards. Each Party further warrants that all equipment, including, but not limited to, vehicles, shall be operated by staff with the applicable and appropriate valid licensing. Pursuant to Section 8, each Party shall indemnify and hold harmless the other Party for any liability related to the Party's failure to meet and maintain these standards.

**15. SPECIALIZED AGENCY RESOURCES**

Parties agree that Specialized Agency Resources are not subject to the terms of this Agreement. Specialized Agency Resources may be made available pursuant to call when needed as determined by the Responding Party or through contract for services between agencies outside the terms of this Agreement.

**16. EXECUTION AND TERMINATION**

This Agreement shall become effective as to each Party when executed, in writing, by the Party. This Agreement shall remain operative and effective as between each and every Party that has executed, in writing, this Agreement, until participation is terminated or withdrawn.

Either of the Parties may withdraw from this Agreement for any reason by giving one hundred and eighty (180) calendar days' notice in writing of such withdrawal to the other Party.

If either Party defaults in the performance of any of the terms or conditions of this Agreement ("Breaching Party"), it shall have ten (10) days after service upon it of written notice of such default in which to cure the default. In the event that the Breaching Party fails to cure its default within such period of time, the other Party shall have the right to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled by law or in equity. The failure of the Parties to object to any default in the performance of the terms and conditions of this Agreement shall not constitute a waiver of either that term or condition or any other term or condition of this Agreement.

**17. AGREEMENT NOT EXCLUSIVE**

This Agreement does not prevent and shall not be deemed to impair any Party's right to enter into additional mutual aid agreements as that Party deems necessary and proper.

**18. THIRD PARTY RIGHTS**

The Parties agree that the provisions of this Agreement are not intended to create or clarify any rights in third parties not a party to this Agreement. In addition, no third party shall have any right of action under this Agreement. This Agreement shall not be enforceable by any parties other than the Parties.

**19. PRIVILEGES AND IMMUNITIES**

Any and all privileges and immunities of the Parties provided by state or federal law shall remain in full force and effect.

**20. INDEPENDENT CONTRACTOR STATUS**

Each Party shall pay all wages, salaries, and other amounts due to their own personnel in connection with any and all services under this Agreement and as required by law. Each Party shall be responsible for all reports and obligations respecting their own personnel, including, but not limited to, tax withholding, unemployment insurance, and workers' compensation insurance. Employees, independent contractors, or agents of one Party shall not be deemed employees of the other Party for any purpose.

**21. ADMINISTRATIVE REVIEW**

This Agreement shall be reviewed on or before the date that is five (5) years after the Effective Date, and thereafter, on or before each subsequent five (5) year anniversary of such Effective Date. The Fire Chiefs or their designees can make minor revisions, such as clerical changes or revisions to clarify, correct, or update terminology, to the Agreement if agreed upon by both Parties. Any substantive changes would need to be agreed upon and approved by both respective Parties' governing body.

**22. ENTIRE AGREEMENT**

This Agreement contains the entire Agreement of the Parties with respect to the subject matter, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a written agreement signed by both Parties.

**23. GOVERNING LAW**

This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be initiated exclusively in the El Dorado County Superior Court.

**24. SUCCESSORS AND ASSIGNS**

This Agreement shall be binding on the successors and assignees of the Parties.

**25. COUNTERPARTS**

This Agreement may be executed in any number of counterparts, each of which shall constitute an original.

**26. SEVERABILITY**

In the event that any provision or portion of this Agreement is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable for any reason, such provision or portion shall be severable from this Agreement. Such invalidity, illegality or unenforceability shall not be construed to have any effect on the validity, legality or enforceability of the remaining provisions or portions of this Agreement.

**27. AUTHORITY TO ENTER AGREEMENT**

Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

Date: Lake Valley Fire Protection District

\_\_\_\_\_  
By: Chad Stephen  
Fire Chief

Date: South Lake Tahoe Fire Rescue

\_\_\_\_\_  
By: Jim Drennen  
Fire Chief

Date: City of South Lake Tahoe

\_\_\_\_\_  
By: Joseph D. Irvin  
City Manager

Date: Lake Valley Fire Protection District

\_\_\_\_\_  
By: John Rice  
Board President

Date: City of South Lake Tahoe

\_\_\_\_\_  
By: Tamara Wallace  
Mayor

**Exhibit 1**  
**South Shore Response Plan**

# LAKE VALLEY FIRE PROTECTION DISTRICT

“Serving the Community Since 1947”

Chad Stephen, Fire Chief

## Board of Directors

John Rice  
Brian Hogan  
Irene Kaelin  
Tim Cain  
Jessica Henderson



Date: July 2, 2025  
To: Lake Valley Board of Directors  
From: Fire Chief Chad Stephen  
Re: July 2025 Fire Chief's Report

June was a difficult month for everyone with multiple tragic accidents and wildland fire responses to Nevada. We are still recovering and have the resources in place for the District and the community. This stresses the importance of the mental and physical wellness programs we have in place to help handle the challenges we face in this profession. Management issued a safety stand down for the week of June 28<sup>th</sup> – July 3<sup>rd</sup> leading up to the July 4<sup>th</sup> crowds and increased call volumes. A Fire service safety stand down is a dedicated period- typically one week- where fire departments pause non-emergency operations to focus on critical safety and health training. During this time, we reinforce firefighter safety as a top priority by taking a pause to assess procedures, identify risks and enhance crew readiness. Hug your family and friends, let the little stuff go.

## **Meetings and assignments:**

- MITIGATION FEE MEETING & DOCUMENT BUILD UP, ONGOING
- LAKE TAHOE REGIONAL FIRE CHIEFS MEETING, Lake Valley
- WEEKLY MEETING WITH SOUTH SHORE FUELS DIVISION
- LAKE VALLEY CHIEFS MONTHLY MEETING
- TRPA APC MONTHLY MEETING
- CAPITAL IMPROVEMENT PLAN
- MEETING WITH KIRKWOOD, FIRE SERVICES DISCUSSION
- SAFETY STAND DOWN FOR CREWS JUNE 28- JULY 3
- BURN RESTRICTIONS IN PLACE, EFFECTIVE JUNE 16

\*End of Report, Chad Stephen\*

**LAKE VALLEY FIRE PROTECTION DISTRICT**  
**Perry Quinn, Battalion Chief - Operations Report**

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**2211 Keetak Street**  
**South Lake Tahoe, CA 96150**  
**530-577-3737**  
**Fax 530-577-3739**  
**Chad Stephen, Fire Chief**



07/03/2025

**July 2025 Staff Report from Lake Valley Fire Operations Division**

**OPERATIONS:**

<b>Reports</b>	<b><u>June 2025</u></b>	<b><u>June 2024</u></b>
Monthly Runs-	128	120
Year to Date Runs-	669	676
Monthly Interfacility Transfers-	8	5
Year to Date IFT's	40	48
Monthly Non Resident Runs-	36	31
Year to Date Non Resident Runs-	222	217

**APPARATUS AND EQUIPMENT:**

The new Rosenbauer Type I has been transported to Burtons Fire in Modesto. It is receiving its final installations and inspections. We expect its arrival this month. The three Ford Command vehicles are also near completion and should also arrive this month. The mobile mechanic vehicle has arrived and is being striped and labeled. It should be available in service this month.

**COMMUNICATIONS AND DISPATCH:**

No report..

**WORKERS COMP/LONG TERM DISABILITY:**

In June we had 0 total days of lost work due to workers comp injury. We currently have 1 employee on Modified Duty who has been assigned a 48/96 schedule.

**PROMOTIONAL EXAMS:**

No report.

**Emergency Medical Services:**

No update.

**SUMMARY OF VACANCIES AND OVERTIME:**

**Vacancies:**

**Administration (40 Hour Personnel)**

Vacation/Comp Time Used:	70.5 hours
Sick Leave:	100 hours
Admin School/Training:	00 hours
Admin Leave:	00 hours
Disability	00 hours
FMLA	00 hours

**Total Admin Vacancies: 170.5 hours**

**Line Staff (24 Hour Personnel)**

Vacation/Comp Time Used	32 days
Sick Leave:	19 days
4850 (work comp):	0 days
Disability:	0 days
Training/School:	0 days
FMLA	3 days

**Total Vacancies: 51 days**

**Overtime:**

**Administration (40 Hour Personnel)**

Overtime	00 hours
Comp Time Earned	00 hours

**Total Overtime: 00 hours**

**Line Staff:**

Overtime Shifts	13.5 days
Comp Time Earned Shifts	2 days

**Total Overtime for Vacancies: 15.5 days**

**Out of Grade Pay 5%: 52 days**

End of Report.

Respectfully submitted,

Perry Quinn  
Battalion Chief

**LAKE VALLEY FIRE PROTECTION DISTRICT**  
**Steve Pevenage, Battalion Chief / Fire Marshal**

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**2211 Keetak Street**  
**South Lake Tahoe, CA 96150**  
**530-577-3737**  
**Fax 530-577-3739**  
**Chad Stephen, Fire Chief**

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July 2, 2025

**June 2025 Staff Report from the Lake Valley Fire Protection District Fire Marshal**

**Residential Building Permits Approved:**

5  
Bryant Creek Rd- Caldor replacement  
Grass Lake Rd- Addition  
Plateau Cir- SFD  
Iroquois Cir- SFD  
E. San Bernardino- SFD

**Commercial Building Permits Approved:**

0

**State Mandated Business Inspections Completed:**

Inspections to be scheduled.

**Target Hazard Business Inspections Completed:**

0

**Engine Company/Battalion Business Inspections Completed:**

0

**Engine Company/Battalion Final Inspections Completed:**

0

**Vacation Home Rental Inspections:**

June: 29  
Year to Date: 131

**Vacation Home Rental Inspection Fees Received:**

June: \$28,275

Year to Date: \$107,250

**Public Education:**

**Facilities:**

**24/25-** Partial asphalt replacement stn 7, partial asphalt replacement stn 5, asphalt sealcoat stn 6, roof replacement station 7, repaint station 6, remodel training center.

**25/26-** (projected) Generator replacement STN7, final classroom with El Dorado County, reseal both decks stn 7, sealcoat asphalt all stations, paint touch up- station 5, station 6, training center.

**Fire Management Zones:**

Nothing to report.

End of Report.

Respectfully submitted,

Steve Pevenage  
Battalion Chief

# LAKE VALLEY FIRE PROTECTION DISTRICT

“Serving the Community Since 1947”

Chad Stephen, Fire Chief

Board of Directors  
John Rice  
Brian Hogan  
Irene Kaelin  
Tim Cain  
Jessica Henderson



## TRAINING

### *EMERGENCY PREPAREDNESS-TRAINING-PHYSICAL FITNESS*

Monthly Training Plan July 2025

#### ***SUPPRESSION/RESCUE***

- *Multi-Agency Drill: Hose Management/ Search Drills- with SLTFR @ Motel 6 and Carrow's Building*
- *Multi Company Drill:- Rescue Systems- Review High/ Low Angle Rescue/ Bauman Bag, Helitack Hotseat, Bauman Bag*
- *Company Training: Continue performing skills consistent with RT-130*
- *Company Drill: Rescue Systems- Review High/ Low Angle Rescue/ Bauman Bag, Helitack Hotseat, Bauman Bag*
- *Individual Study: Continue to review: S-FACTS, 10 Standing Firefighting Orders, 18 Watch Out Situations.*
- *Company Discussion: Fire-18 Positive Pressure Attack, Fire-15 Electric Vehicle Fires*

#### ***EMS***

- *Multi-Agency Training: - Table Top MCI Exercise w/ JPA*
- *PATS: Skills: Endotracheal Intubation*
- *Individual: Target Solutions: No new TS assignments. Use time to complete past due assignments*
- *Individual: Target Solutions: No new TS assignments. Use time to complete past due assignments*

#### ***SAFETY***

- Sustained warmer temperatures, HYDRATE! Keep coolers stocked with drinks and ice.

#### ***HEALTH/WELLNES***

- Please participate in July Fitness Challenge. Row 500m, 1000m, 2000m for time.

#### ***TARGET HAZARD***

- No Target Hazard Scheduled for month of July

#### ***CLASSES/ MISCELLANEOUS***

- Probationary Presentations- Knight and Goodison
- Firefighter/ Paramedic Step Test 1- Knight and Goodison

**Respect, Integrity, Dedication, Positive Attitude and Teamwork**

2211 Keetak St., So. Lake Tahoe, CA. 96150 • (530) 577-3737 • Fax 577-3739 • [www.LakeValleyFire.org](http://www.LakeValleyFire.org)

**8558000 FD: LAKE VLY FIRE PROTECTION**

Summary For the Month ended: June 30, 2025

**Revenues and Expenditures**

	Estimated / Budget	Actual Amount	Balance
<b>8558000 FD: LAKE VLY FIRE PROTECTION</b>			
Revenue			
01 Taxes			
0100 PROP TAX: CURR SECURED	6,197,383.00	6,095,774.66	101,608.34
0110 PROP TAX: CURR UNSECURED	123,286.00	115,040.88	8,245.12
0120 PROP TAX: PRIOR SECURED	2,145.19	-1,411.76	3,556.95
0130 PROP TAX: PRIOR UNSECURED	0.00	3,825.69	-3,825.69
0140 PROP TAX: SUPP CURRENT	128,815.31	94,296.25	34,519.06
0150 PROP TAX: SUPP PRIOR	0.00	13,568.87	-13,568.87
0175 TAX: SPECIAL TAX	147,086.35	145,077.78	2,008.57
01 Taxes	6,598,715.85	6,466,172.37	132,543.48
03 Fines & Penalties			
0360 PEN & COST DELINQUENT TAXES	2,434.93	3,152.90	-717.97
03 Fines & Penalties	2,434.93	3,152.90	-717.97
04 Rev Use Money/Prop			
0400 REV: INTEREST	144,000.00	180,951.87	-36,951.87
0420 RENT: LAND & BUILDINGS	60,000.00	66,960.00	-6,960.00
04 Rev Use Money/Prop	204,000.00	247,911.87	-43,911.87
05 IG Rev - State			
0820 ST: HOMEOWNER PROP TAX RELIEF	38,069.00	38,601.50	-532.50
05 IG Rev - State	38,069.00	38,601.50	-532.50
12 Other Gov Agency			
1200 REV: OTHER GOVRNMNTL AGENCIES	0.00	199,159.88	-199,159.88
12 Other Gov Agency	0.00	199,159.88	-199,159.88
13 Service Charges			
1686 AMBULANCE SERVICES	1,219,577.80	934,694.15	284,883.65
1688 PROBATION: JUVENILE SUPERVISN	0.00	129,669.85	-129,669.85
1744 MISC: INSPECTIONS OR SERVICES	225,000.00	191,380.50	33,619.50
13 Service Charges	1,444,577.80	1,255,744.50	188,833.30
19 Miscellaneous Rev			
1940 MISC: REVENUE	1,493,984.51	1,174,822.40	319,162.11

**8558000 FD: LAKE VLY FIRE PROTECTION**

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**Revenues and Expenditures**

Summary For the Month ended: June 30, 2025

	Estimated / Budget	Actual Amount	Balance
1942 MISC: REIMBURSEMENT	10,000.00	0.00	10,000.00
19 Miscellaneous Rev	1,503,984.51	1,174,822.40	329,162.11
<b>20 Other Fin Sources</b>			
2000 SALE FIXED ASSETS	0.00	25,000.00	-25,000.00
20 Other Fin Sources	0.00	25,000.00	-25,000.00
Total Revenue	9,791,782.09	9,410,565.42	381,216.67
<b>Expense</b>			
<b>30 Salaries &amp; Benefits</b>			
3000 PERM EMPLOYEEES / ELECT OFFICIAL	4,044,405.86	4,003,533.88	40,871.98
3001 TEMPORARY EMPLOYEES	0.00	2,500.00	-2,500.00
3002 OVERTIME	500,000.00	550,432.36	-50,432.36
3004 OTHER COMPENSATION	208,325.06	240,854.79	-32,529.73
3005 TAHOE DIFFERENTIAL	72,897.08	68,997.24	3,899.84
3020 RETIREMENT EMPLOYER SHARE	888,680.21	1,128,961.93	-240,281.72
3021 O.A.S.D.I. EMPLOYER SHARE	2,000.00	155.00	1,845.00
3022 MEDI CARE EMPLOYER SHARE	64,884.42	65,524.04	-639.62
3040 HLTH INS EMPLOYER SHARE	156,609.06	409,735.74	-253,126.68
3060 WORKERS' COMP EMPLOYER SHARE	346,620.00	300,119.58	46,500.42
30 Salaries & Benefits	6,284,421.69	6,770,814.56	-486,392.87
<b>40 Services &amp; Supplies</b>			
4020 CLOTHING & PERSONAL SUPPLIES	37,000.00	60,555.64	-23,555.64
4040 TELEPHONE VENDOR PAYMENTS	10,000.00	36,897.08	-26,897.08
4080 HOUSEHOLD EXPENSE	6,000.00	6,157.16	-157.16
4100 INSURANCE: PREMIUM	84,800.00	84,049.00	751.00
4140 MAINT: EQUIPMENT	189,793.00	193,357.53	-3,564.53
4180 MAINT: BUILDING & IMPROVEMENTS	60,000.00	26,298.12	33,701.88
4200 MEDICAL: MEDL, DENTL & LAB SUP	12,500.00	340.00	12,160.00
4220 MEMBERSHIPS	40,394.00	22,296.56	18,097.44
4260 OFFICE EXPENSE	17,000.00	109,737.24	-92,737.24
4266 PRINTING SERVICES	1,000.00	569.91	430.09
4300 PROFESSIONAL & SPECIAL SRVS	595,550.00	270,236.84	325,313.16
4301 ENGNR DESIGN & ARCHITECT SRVS	0.00	8,919.53	-8,919.53
4303 ROAD MAINT & CONSTRUCTION	0.00	200.00	-200.00
4313 LEGAL SERVICES	25,000.00	4,095.61	20,904.39
4322 MEDICAL & SOBRIETY EXAMS	35,000.00	0.00	35,000.00

**8558000 FD: LAKE VLY FIRE PROTECTION**

Summary For the Month ended: June 30, 2025

**Revenues and Expenditures**

	Estimated / Budget	Actual Amount	Balance
4400 PUBLICATION & LEGAL NOTICES	7,500.00	151.62	7,348.38
4420 RENT & LEASE: EQUIPMENT	2,000.00	0.00	2,000.00
4460 EQUIP: SMALL TOOLS & INSTRMNTS	65,000.00	53,630.09	11,369.91
4461 EQUIP: MINOR	0.00	1,454.63	-1,454.63
4500 SPECIAL DEPT EXPENSE	140,750.00	44,897.27	95,852.73
4600 TRANSP/MEALS (NO OVERT)	15,000.00	22,725.79	-7,725.79
4606 FUEL PURCHASES (NO OVERT)	70,000.00	48,742.65	21,257.35
4700 UTILITIES	60,000.00	57,550.35	2,449.65
40 Services & Supplies	1,474,287.00	1,052,862.62	421,424.38
<b>50 Other Charges</b>			
5060 RETIREMENT: OTHER LT DEBT	495,191.83	458,940.88	36,250.95
5100 INTEREST: OTHER LONG TERM DEBT	383,137.60	379,185.64	3,951.96
50 Other Charges	878,329.43	838,126.52	40,202.91
<b>60 Fixed Assets</b>			
6020 FA: BUILDING & IMPROVEMENTS	146,000.00	20,000.00	126,000.00
6040 FA: EQUIPMENT	179,842.08	353,560.90	-173,718.82
60 Fixed Assets	325,842.08	373,560.90	-47,718.82
Total Expense	8,962,880.20	9,035,364.60	-72,484.40
8558000 FD: LAKE VLY FIRE PROTECTION	828,901.89	375,200.82	453,701.07
Report Total			
Total Revenue	9,791,782.09	9,410,565.42	381,216.67
Total Expense	8,962,880.20	9,035,364.60	-72,484.40
	828,901.89	375,200.82	453,701.07