

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
June 12, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on June 12, 2025 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:02pm. There were present the following directors: Rice, Cain, Kaelin and Henderson. Director Hogan was not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Cain and seconded by Director Henderson to approve the agenda of June 12, 2025. The motion passed unanimously.

MINUTES FOR April 10, 2025

A motion was made by Director Henderson and seconded by Director Cain to approve the minutes for April 10, 2025. The motion passed unanimously.

MINUTES FOR May 8, 2025

A motion was made by Director Cain and seconded by Director Henderson to approve the minutes for May 8, 2025. Director Kaelin abstained. The motion passed by quorum.

PUBLIC COMMENTS

Donnarae shared her appreciation for Station 6 and their assistance with the neighborhood clean up day and especially thanked Nathan Lester for his discussion on Home Hardening.

COMMUNICATIONS

Fire Chief Stephen stated that the District will be hosting the annual Regional Chiefs Meeting and Barbecue on Thursday June 19, and invited the Board to join.

OLD BUSINESS

A. JPA Update

Administrative Assistant Kayla shared that the 2023-2024 Audit is wrapping up and appears to have gone well, and that the JPA hosted the monthly CQI, MAC, and PAC meeting this month at the new station. Chief Stephen stated that the County entered into a new contract with Alpine County regarding the AMA calls that Lake Valley was previously responding to. He added that Medic 7 will be getting the new remount which should arrive in July.

NEW BUSINESS

A. Review and Approval of the Preliminary Budget for Fiscal Year 2025-2026

Director Rice stated that the finance committee met to review the preliminary budget and had no additional questions or changes. A motion was made by Director Kaelin and seconded by Director Cain to approve the preliminary budget for Fiscal Year 2025-2026. The motion passed unanimously.

B. Discussion and Possible Approval of the 2025-2030 Strategic Plan

Chief Stephen stated that he is pleased with the Strategic Plan, he feels that all the important aspects were encompassed while removing the unnecessary “fluff”. Director Henderson stated that she appreciates the compact nature of the document, as she has a history of reviewing Strategic Plans for utility districts. A motion was made by Director Henderson and seconded by Director Kaelin to approve the 2025-2030 Strategic Plan. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief’s Report

Chief Stephen added that the Capital Replacement Plan will be the next big project to be updated, and that he expects the Mitigation Fee Study to be completed mid-summer.

C. Battalion Chiefs

- **Operations**
No additional Report.
- **Prevention**

- No additional Report.
- **Training**
No additional Report.
- **Fuels Division**
No additional Report.

REVIEW AND APPROVE District Year To Date Income and Expense Report for July 1, 2024 to May 31, 2025

A motion was made by Director Kaelin and seconded by Director Henderson to approve the year to date income and expense report. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 10 for \$209,930.57, pay period 11 for \$212,998.77, and pay period 12 for \$211,930.09. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for May 13, 2025 for \$59,000.00, May 22, 2025 for \$124,855.55, and June 10, 2025 for \$85,275.80. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at approximately 4:41pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes