

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
July 10, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on July 10, 2025 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Cain, Kaelin, Henderson, and Hogan. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Kaelin and seconded by Director Henderson to approve the agenda of July 10, 2025. The motion passed unanimously.

MINUTES FOR June 12, 2025

A motion was made by Director Henderson and seconded by Director Kaelin to approve the minutes for June 12, 2025. Director Hogan abstained. The motion passed by majority.

PUBLIC COMMENTS

None.

COMMUNICATIONS

Chief Stephen stated that at the Fuels meeting they reported there are now 99 Firewise Communities Tahoe.

OLD BUSINESS

A. JPA Update

Director Rice stated that he and Director Kaelin attended the JPA Board meeting the previous day and expressed his appreciation for the new building. He shared the staff morale is extremely high. Director Kaelin added that Executive Director Wagoner is working on meeting

with El Dorado County to push for a service agreement with Alpine County. Chief Stephen shared that the new Medic 7 arrived and will go into service within the next week or so.

NEW BUSINESS

A. Approval of the Audit Presentation by Zach Pehling

Auditor Zach Pehling went through the Audit Report and stated he did not have any significant findings. Director Hogan asked if he saw any concerns. Zach reported that he did not see anything concerning and stated that the District is doing its best to address and manage health and pension liability. A motion was made by Director Hogan and seconded by Director Cain to approve the Audit for Fiscal Year 2024. The motion passed unanimously.

B. Review and Approval of the 2025-2026 Indirect Cost Rate for Cal OES

Chief Stephen reported that the indirect cost rate for Fiscal Year 2026 is 18%. A motion was made by Director Henderson and seconded by Director Kaelin to approve the 2025-2026 Indirect Cost Rate. The motion passed unanimously.

C. Discussion and Approval to Update Mutual Aid Agreement Between Lake Valley Fire and South Lake Tahoe Fire and Rescue

Chief Stephen explained the two agencies have been operating in a mutual aid capacity for a long time and the agreement is being updated to reflect those operations. A motion was made by Director Cain and seconded by Director Kaelin to update the mutual aid agreement. The motion passed unanimously.

D. Approval the Amended Fiscal Year 2024-2025 Budget

Chief Stephen explained that the County has stated the District is over budget and is not processing outstanding invoices until an adjustment is made. He went through each of the line items and explained the reason for each. A motion was made by Director Hogan and seconded by Director Henderson to approve the budget amendment. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief's Report

Chief Stephen added that the District has been busy and is getting ready for fire season. He stated that we have already provided mutual aid to Nevada for a few fires and he expects this fire season to start early and last long.

C. Battalion Chiefs

- **Operations**

Chief Quinn added that the district has been able to have 3-0 staffing at Station 6. He reported that there are two firefighters who will be going on paternity leave in the next few weeks but their positions will not be filled with overtime since it will not drop the district below minimum staffing. Director Rice requested a plan for employee recognition.

- **Prevention**

No additional Report.

- **Training**

No additional Report.

- **Fuels Division**

Chief Goldberg apologized for not providing a report and thanked everyone for their ongoing support. He shared that on July 30th he and Chief Stephen, along with Chief Drennen and Chief Manning from the City will be going to Marin County to learn about their Joint Powers Authority and to discuss the potential for creating a wildfire prevention and fuels reduction JPA in South Lake, and opened it up to any Board member who is available and interested in attending.

REVIEW AND APPROVE District Year To Date Income and Expense Report for July 1, 2024 to June 30, 2025

A motion was made by Director Hogan and seconded by Director Kaelin to approve the year to date income and expense report. The motion passed unanimously.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 13 for \$242,378.34, and pay period 14 for \$223,050.78. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for Fiscal Year 2025 for June 12 for \$22,072.62, June 19 for \$31,631.96, June 20 for \$440,601.86, for June 26 for \$202,440.00, for July 1 for \$2,134.40 and July 1 for \$261,429.90 and for Fiscal Year 2026 for July 1 for \$106,184.13. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at approximately 5:03pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes