

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
August 14, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on August 14, 2025 at Fire Station 6 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:03. There were present the following directors: Rice, Cain, Kaelin, Henderson, and Hogan (4:27pm). Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Henderson and seconded by Director Kaelin to approve the agenda of August 14, 2025. The motion passed unanimously.

MINUTES FOR July 10, 2025

A motion was made by Director Henderson and seconded by Director Kaelin to approve the minutes for July 10, 2025. The motion passed unanimously.

PUBLIC COMMENTS

None.

COMMUNICATIONS

Chief Stephen announced his intention to retire by the end of the year.

OLD BUSINESS

A. JPA Update

Administrative Assistant Kayla shared the new Medic 7 is in service and that the parking lot at the JPA station will be torn up beginning Aug 25th. Chief Stephen stated that there is still discussion regarding a contract with Alpine County.

NEW BUSINESS

A. Capital Improvement Plan Discussion

Chief Stephen stated that it is an addition to the Strategic Plan that lines out an approximate replacement schedule timeline for all pieces of equipment with an estimated cost of replacement.

B. Resolution 2025-2 to Approve Proposal to California Department of Forestry and Fire Protection Wildfire Prevention Grant Program

Battalion Chief Goldberg stated he submitted a grant to CalFire for a remote control masticator. This resolution allows us to receive the funding from that grant. A motion was made by Director Kaelin and seconded by Director Cain to approve the resolution. The motion passed unanimously.

C. Review and Approve Contract for Service for Drew Consulting Inc.

Chief Stephen stated that this is the annual review of accountant Andrea Drew's contract. The Board requested to have a heads up if any work would cause her to go above her base contract number and to have the agreement reviewed by the attorney. A motion was made by Director Cain, provided that the attorney is okay with the language, to approve the contract with Drew Consulting. Director Kaelin seconded. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**

Captain Anderson shared that he wished the Chief would stay longer, and wishes luck to the Board on the task ahead. He stated that he recognized the hardships that Chief Stephen entered into when he became Chief and that he was able to get the District to the position it is today.

- **Firefighters Foundation**

No Report.

B. Lake Valley Fire Protection District Chief's Report

Chief Stephen stated that he attended the Tahoe Summit at Valhalla and that it was a positive experience. He reported that BC Quinn is in a strike team in Santa Barbara, and

that the mitigation fee presentation will take place next month. Director Rice requested a contractor outreach to explain the mitigation fees.

C. Battalion Chiefs

- **Operations**
No Report.
- **Prevention**
BC Pevenage thanked the Chief for his 33 years of service to the District and stated it was a pleasure being a member of his team.
- **Training**
No additional Report.
- **Fuels Division**
No additional Report.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 15 for \$213,479.38 and pay period 16 for \$233,203.69. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for Fiscal Year 2025 for July 17, 2025 for \$143,353.96, July 24, 2025 for \$911.10, and July 29, 2025 for \$7,218.03. For Fiscal Year 2026, for July 21,2025 for \$289,047.25, July 31, 2025 for \$198,122.16, and for August 12, 2025 for \$46,958.43. The motion passed unanimously.

Closed Session. Pursuant to Brown Act Gov. Code § 54957 Public Employee Appointment: Fire Chief

The Board entered closed session at 5:13pm and returned at 5:56pm. There was no reportable action.

ADJOURNMENT

The meeting was adjourned at approximately 5:57pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes