

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
October 9, 2025**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on October 9, 2025 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Kaelin, and Henderson. Director Cain and Director Hogan were not in attendance. Fire Chief Stephen and Lake Valley personnel were present.

AGENDA

A motion was made by Director Kaelin and seconded by Director Henderson to approve the agenda of October 9, 2025 with no changes. The motion passed unanimously.

REGULAR MINUTES FOR September 11, 2025

A motion was made by Director Henderson and seconded by Director Kaelin to approve the regular minutes for September 11, 2025. The motion passed unanimously.

SPECIAL MINUTES FOR September 29, 2025

Tabled until the next regular meeting.

PUBLIC COMMENTS

Tina Cullen thanked Lake Valley for their assistance with a CERT Training event and for the use of the classroom.

COMMUNICATIONS

None.

OLD BUSINESS

A. JPA Update

Director Kaelin shared that the JPA building is still not signed off, but the Board will begin planning for a Ribbon Cutting ceremony anyway. Administrative Assistant Kayla Galvan shared that the JPA Board approved the contract amendment with El Dorado County regarding services to Alpine County, which will allow the JPA to negotiate a fee-for-service agreement that will take into consideration the System Status Management Plan.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Additional Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief's Report

Chief Stephen shared that he sat on the panel for the City's new Deputy Chief position, and attended a meeting for El Dorado County Fire and Diamond Springs Annexaton. They anticipate having a new Chief and Deputy Chief in the next six months. He also shared that the mitigation fees have stalled due to discussions between the consultant and the County legal counsel. He hopes to have the presentation at the November meeting.

C. Battalion Chiefs

- **Operations**
Battalion Chief Quinn shared that he attended the Regional Operations Chiefs meeting in Carson City and they discussed the possibility of all the departments in the region getting on the same incident command software.
- **Prevention**
No additional report.
- **Training**
No additional Report.
- **Fuels Division**
No additional report.

REVIEW AND APPROVE District Preliminary Year to Date Income and Expense Report for July 1, 2024 to June 30, 2025

Chief Stephen made note of some items that were higher or lower than expected. Approval will be tabled until the next meeting.

REVIEW AND APPROVE District Year to Date Income and Expense Report for July 1, 2025 to August 31, 2025

Tabled until the next meeting.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 19 for \$225,570.72 and pay period 20 for \$218,252.36. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for September 22, 2025 for \$27,886.43 and October 2, 2025 for \$105,652.25. The motion passed unanimously.

Closed Session. Pursuant to Brown Act Gov. Code § 54957 Public Employee Appointment: Fire Chief

The Board entered closed session at 4:32pm and returned at approximately 5:48pm. The Board announced they will be interviewing 7 candidates the first week of November. Direction was given to the administrative assistant to notify applicants if they have been chosen to move forward or not.

ADJOURNMENT

The meeting was adjourned at approximately 5:48pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes