



AGENDA

LAKE VALLEY FIRE PROTECTION DISTRICT

2211 Keetak Street, Meyers, CA

Meeting of the Board of Directors

4:00 pm

September 10, 2026

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. READING OF THE MINUTES OF THE REGULAR MEETING FOR August 13, 2026**
- 5. PUBLIC COMMENTS**
 - A. Presentation by D.A.R.**
- 6. COMMUNICATIONS**
- 7. OLD BUSINESS**
 - A. JPA UPDATE**
- 8. NEW BUSINESS**
 - A. Approval of Resolution 2026-10 AUTHORIZING EXECUTION OF A DELEGATED SHORT FORM LEASE WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR A PORTION OF FIRE STATION 5**
 - B. Approval of Resolution 2026-11 AUTHORIZING A THIRTY-SIX MONTH FLEET TELEMATICS AND VEHICLE SAFETY AGREEMENT WITH SAMSARA INC., AND**

**APPROVING A COST-SHARING ALLOCATION WITH THE AMBULANCE JOINT POWERS
AUTHORITY**

C. Approval of the Final Budget for Fiscal Year 2026-2027

**9. REVIEW AND APPROVE District Year to Date Profit and Loss Statement for July 1, 2026
to July 31, 2026**

10. REPORTS

A. Firefighter Associations

- Local 4409
- Firefighters Foundation

B. Lake Valley Fire Protection District Chief's Report

C. Battalion Chiefs

- Operations, Perry Quinn
- Prevention, Steve Pevenage
- Training, Chuck Malone
- Fuels Division, Martin Goldberg

11. APPROVE DISTRICT PAYROLL

A. Pay Period 17, August 14, 2026	\$228,526.76
B. Pay Period 18, August 28, 2026	\$327,564.41

12. PAYMENT OF BILLS

A. August 20, 2026	\$603.52
B. August 31, 2026	\$87,246.94
C. September , 2026	\$

13. ADJOURNMENT

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed, please contact the Administrative Assistant at (530) 577-3737 at least 24 hours in advance of the meeting.

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF THE
LAKE VALLEY FIRE PROTECTION DISTRICT
OF EL DORADO COUNTY
August 13, 2026**

The Board of Directors of the Lake Valley Fire Protection District of El Dorado County met in regular session on August 13, 2026 at Fire Station 7 in Meyers.

ROLL CALL

Director Rice called the meeting to order at 4:00pm. There were present the following directors: Rice, Kaelin, Cain, Hogan, and Henderson. Chief McNamara and Lake Valley personnel were present.

AGENDA

A motion was made by Director Kaelin and seconded by Director Cain to approve the agenda of August 13, 2026 with no changes. The motion passed unanimously.

REGULAR MINUTES FOR July 9, 2026

A motion was made by Director Hogan and seconded by Director Henderson to approve the regular minutes for July 9, 2026. The motion passed unanimously.

PUBLIC COMMENTS

None.

COMMUNICATIONS

None.

CELEBRATIONS

Chief McNamara shared his excitement to celebrate the individuals whose fast and heroic actions contributed to the saving of human life on February 16, 2026. Each name was read and the individuals came up to receive their commendations.

Firefighter-EMTS Russell Kaczmar and Jake Hickman were sworn in and pinned by their families.

The Board took a recess from approximately 4:23pm to 4:43pm

OLD BUSINESS

A. JPA Update

Director Rice shared that at the last JPA meeting on July 15th, Ryan Wagoner had stated they were still trying to work with Alpine County to reach an agreement for ambulance response. Chief McNamara updated that Alpine county has committed to agreement similar to the agreement they have with East Fork Fire which is approximately \$135,000 per year for ambulance response. The JPA has amended their response to if two ambulances are available within district boundaries then the third can go to Alpine County. Chief McNamara also stated that there is still a communication gap with Kirkwood resort on the issue.

NEW BUSINESS

A. Approval of Resolution 2026-6 Authorization of Transfer of Funds (\$65,000) From Lake Valley Developer Impact Account (8558010) to the General Fund (8558000) for FY26/27

A motion was made by Director Henderson and seconded by Director Hogan to approve resolution 2026-6 for the transfer of funds from 8558010 to 8558000 for the purchase of a Defensible Space Inspector vehicle. The motion passed unanimously.

B. Approval of Resolution 2026-7 Authorization of Transfer of Funds (\$144,000) From Lake Valley Fund 321 (Reserved Other) to the General Fund (8558000) for FY26/27

A motion was made by Director Hogan and seconded by Director Henderson to approve resolution 2026-7 for the transfer of funds from Account 321 Reserved-Other to the General Fund account 8558000 for facility improvements and capital maintenance. The motion passed unanimously

C. Approval of Resolution 2026-8 Authorization of Transfer of Funds (\$75,000) From Lake Valley Reserve Fund 319 (RSVD Public Safety) to the General Fund (8558000) for FY26/27

A motion was made by Director Hogan and seconded by Director Kaelin to approve resolution 2026-8 for the transfer of funds from Account 319 Reserved-Public Safety to

the General Fund account 8558000 for the purchase of hose to be consistent across all apparatus and an extrication tool. The motion passed unanimously.

D. Approval of Resolution 2026-9 Authorization of Transfer of Funds (\$73,064.00) From Lake Valley Reserve Fund 319 (RSVD Public Safety) to the General Fund (8558000) for FY26/27

A motion was made by Director Hogan and seconded by Director Henderson to approve resolution 2026-8 for the transfer of funds from Account 319 Reserved-Public Safety to the General Fund account 8558000 for the replacement of the Chief's Vehicle chassis. The motion passed unanimously.

E. Approval of the Drew Consulting Agreement for FY 26/27

A motion was made by Director Kaelin and seconded by Director Henderson to approve the Drew Consulting Contract for Fiscal Year 2026-2027.

F. Approval to Surplus Vehicle 4138, 1999 Ford F250 4x4 XL Pickup, Estimated Value \$2,500.00

Director Rice asked if there was a plan of what to do with the vehicle, Chief McNamara answered it would go to auction. A motion was made by Director Henderson and seconded by Director Kaelin to approve the surplus of the vehicle. The motion passed unanimously.

G. Approval of Budget Augmentation for FY 25/26

Chief McNamara stated that the augmentation was just to do year end clean up, and Director Hogan added that the augmentation would result in a balanced budget instead of a surplus. A motion was made by Director Hogan and seconded by Director Henderson to approve the budget augmentation. The motion passed unanimously.

REPORTS

A. Firefighter Associations

- **Local 4409**
No Additional Report.
- **Firefighters Foundation**
No Report.

B. Lake Valley Fire Protection District Chief's Report

Chief McNamara shared that we were awarded a grant for a slip-on tanker. The grant is not a reimbursement based grant, so the money will come in and the district will purchase the equipment. He also shared that Brush 6 is on the Bug Fire north of Reno, Captain Hagenbach is at a wildland training in Big Sur, and Inspector Lester is training at the Mile Post 18 Fire. He shared his Career Mentorship Plan which was identified as a need in the Strategic Plan, and he will begin with the Captains, although he emphasized that this requires participation from all staff and all levels and is no one person's responsibility. He informed the Board that Administrative Assistant Kayla will be attending bookkeeping training and that we have recently migrated to Quickbooks Online. He added that we are in the process of integrating Sage Credit Card Expense Management software to address the concerns regarding the credit card receipts. He shared that Neil's Death Certificate was finally corrected and straightened out. On August 12th Squad 7 was en route to a call when a vehicle on the opposite side of the road crossed a double yellow line and side swiped the Squad. It broke the mirror and window, but Fleet Manager Sessions was able to repair the vehicle the same day, and it was back in service by 17:00. The Squad was not equipped with the Samsara video equipment, however, Medic 7 was in front of the Squad and had Samsara installed, and was able to catch the vehicle begin to veer into the lane. The footage was provided to the CHP Officer who responded and a claim has already been submitted to insurance. Lastly he reminded the Board that the Renaissance Faire is taking place August 15th and 16th at Paradise Park, the attendance is capped at 2750 people and no onsite ticket sales will be allowed. They have designated three parking areas and will have shuttles, and have urged attendees not to park in the neighborhoods.

C. Battalion Chiefs

- **Operations**

BC Pevenage added that while the location of the Renaissance Faire is new, it has been held in Lake Valley's District for many years and the organizers are very dialed and compliant of all codes and regulations.

- **Prevention**

No additional report.

- **Training**

No additional report.

- **Fuels Division**

BC Goldberg shared that the City approved a \$2 million California Tahoe Conservancy Grant for lot treatment as part of the conjoined efforts of the Fuels Divisions.

APPROVE DISTRICT PAYROLL

A motion was made by Director Kaelin and seconded by Director Henderson to approve district payroll for pay period 15, July 17, 2026 for \$243,331.46 and pay period 16, July 31, 2026 for \$227,072.13. The motion passed unanimously.

PAYMENT OF THE BILLS

A motion was made by Director Kaelin and seconded by Director Henderson to approve the bills paid for Fiscal Year 25-26, July 21, 2026 for \$50,144.71, and for FY26-27 July 28, 2026 for \$370,272.26, July 24, 2026 \$379,117.88, and August 12, 2026 for \$102,715.60. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at approximately 5:15 pm.

Respectfully Submitted;

John Rice
CHAIRPERSON

Irene Kaelin
SECRETARY

K. Galvan prepared the minutes

LAKE VALLEY FIRE PROTECTION DISTRICT

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John McNamara, Fire Chief

Board of Directors

John Rice

Brian Hogan

Irene Kaelin

Tim Cain

Jessica Henderson



Date: September 10, 2026

To: Board of Directors

From: John McNamara, Fire Chief

Subject: Approval of Station 5 Lease Renewal with CAL FIRE, File No. 1T079028 / Project No. 16366

Executive Summary

CALFIRE has returned the final lease for the District-owned Station 5 property at 1009 Boulder Mountain Court. Staff requests that the Board approve the 2026 lease and authorize the Fire Chief to execute it. The new lease runs July 1, 2026 through June 30, 2029.

The lease reduces CAL FIRE's leased area from 4,844 to 2,642 net usable square feet, a drop of about 45 percent, while first-year rent holds at \$3,800 per month and then escalates 3.0 percent annually. The effective rate rises from \$9.41 to \$17.26 per nusf per year, and total rent over the three-year term increases from \$136,800 to \$140,945. CAL FIRE also takes on janitorial, utilities, and snow removal, and cannot terminate before June 30, 2027 and then only on 180 days notice.

No operational changes are anticipated. The fiscal effect is positive: more revenue on less than half the space, and roughly \$950 per year of snow removal cost moved off the District.

Background

The District leases Station 5 to CALFIRE. The prior lease, dated March 11, 2024, covered 4,844 nusf for the term April 1, 2023 through March 31, 2026 at a flat \$3,800 per month with no escalation. It allowed the State to terminate at any time after March 31, 2024 on 30 days notice. That lease expired March 31, 2026 and has since run month to month under the holdover clause.

Staff reviewed the prior terms earlier this year and found the rate below market, with no escalation and a termination right that gave the District no planning certainty. Those findings drove the renewal negotiation. BC Pevenage and CALFIRE DC Gaines walked the property together and re-measured what CALFIRE occupies, along

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with the outside storage CALFIRE provides. That re-measurement is the source of the corrected 2,642 nuf figure. The final lease is now back from CALFIRE and ready for Board action.

The table below compares the superseded and proposed terms.

Provision	2024 Lease (superseded)	2026 Lease (proposed)
Leased area	4,844 nuf (963 warehouse plus 3,881 station and apparatus bay)	2,642 nuf (1,598 station plus 1,044 apparatus bay)
Term	Apr 1, 2023 to Mar 31, 2026	Jul 1, 2026 to Jun 30, 2029
Rent	\$3,800 per month, flat for full term	\$3,800, then \$3,914, then \$4,031.42 (3.0% annual escalator)
Effective rate	\$9.41 per nuf per year	\$17.26 per nuf per year (Year 1)
Total rent, 3-year term	\$136,800	\$140,945
State termination right	Any time after Mar 31, 2024 on 30 days notice	No earlier than Jun 30, 2027, on 180 days notice
Janitorial, utilities, snow removal	Not District duties; District paid snow removal	CAL FIRE expressly responsible for all three, including snow removal
District reserve engine	No provision	CAL FIRE provides one apparatus bay space Nov 1 to May 1 if no alternate site exists
Casualty and rent	Abatement or termination regardless of cause	State stays liable for full rent if damage results from State negligence

Operational Impact

No operational changes are anticipated. There is no effect on response, staffing levels, procedures, or training.

CAL FIRE becomes expressly responsible for janitorial, utilities, and snow removal in its leased area.

The lease adds a provision under which CAL FIRE makes one apparatus bay space available for a District reserve engine from November 1 to May 1 if no alternate site exists. Separately, DC Gaines has verbally agreed that CALFIRE will pay for supplies on any station improvement project CALFIRE requests, with the District providing labor. That understanding is not part of the lease document and would be handled project by project.

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Fiscal Impact

No new fiscal obligations or budget adjustments are required. The lease is a revenue item for the District.

Rent is \$3,800 per month in year one, \$3,914 in year two, and \$4,031.42 in year three, for \$140,945 over the term against \$136,800 under the prior lease. That is about \$4,145 more revenue on less than half the leased area. The effective rate rises from \$9.41 to \$17.26 per nutf per year.

Moving snow removal to CAL FIRE removes approximately \$900 per year in District cost. District agrees to cover labor costs on any CAL FIRE-requested improvement project while CALFIRE will cover the supplies and materials.

Legal Considerations

The lease is a three-year agreement, July 1, 2026 through June 30, 2029, on CAL FIRE's delegated lease form.

District redline comments were submitted and addressed during negotiation, including the fault-based rent carve-out in Section 12 and the winter parking window dates.

Termination exposure improves materially. Under the prior lease the State could terminate at any time after the first year on 30 days notice. Under the new lease the State cannot terminate before June 30, 2027, and then only on 180 days notice, which gives the District a full budget cycle of certainty.

The casualty provision also improves. The prior lease allowed rent abatement or termination regardless of cause. The new lease keeps the State liable for full rent where the damage results from State negligence.

Recommendation

Staff recommends that the Board of Directors approve the Station 5 lease renewal with CAL FIRE, File No.

1T079028 / Project No. 16366, for the term July 1, 2026 through June 30, 2029, and authorize the Fire Chief to execute the agreement on behalf of the District.

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RESOLUTION NO. 2026-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE VALLEY FIRE PROTECTION DISTRICT

AUTHORIZING EXECUTION OF A DELEGATED SHORT FORM LEASE WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION FOR A PORTION OF FIRE STATION 5

WHEREAS, the Lake Valley Fire Protection District is authorized to provide fire protection, emergency medical services, and community risk reduction services within its jurisdiction; and

WHEREAS, the District owns the real property and improvements located at 1009 Boulder Mountain Court, South Lake Tahoe, California, commonly known as Fire Station 5; and

WHEREAS, the District and the California Department of Forestry and Fire Protection (CAL FIRE) were parties to a Delegated Short Form Lease dated March 11, 2024 for a portion of Fire Station 5, which lease expired March 31, 2026 and has since continued on a month to month basis under its holding over provisions; and

WHEREAS, CAL FIRE has presented to the District a Delegated Short Form Lease, File No. 1T079028, Project No. 16366, covering approximately 1,598 net usable square feet of fire station space and 1,044 net usable square feet of apparatus bay, for a term commencing July 1, 2026 and ending June 30, 2029, at monthly rent of \$3,800.00 in the first year, \$3,914.00 in the second year, and \$4,031.42 in the third year; and

WHEREAS, the proposed lease reduces the area leased to the State, provides for annual rent escalation, limits the right of the State to terminate early to no earlier than June 30, 2027 upon one hundred eighty (180) days written notice, assigns responsibility for janitorial services, utilities, and snow removal to CAL FIRE, and makes apparatus bay space available for one District reserve engine from November 1 through May 1 when no alternate location is available; and

WHEREAS, the Board of Directors has reviewed the proposed lease and finds that its terms are fair and reasonable to the District and that the continued co-location of CAL FIRE at Fire Station 5 serves the operational needs of the District and the public interest; and

WHEREAS, the Board of Directors desires to take action consistent with the mission and operational needs of the District.

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Jessica Henderson



NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Lake Valley Fire Protection District does hereby:

1. Approve the Delegated Short Form Lease with the California Department of Forestry and Fire Protection, File No. 1T079028, Project No. 16366, for premises located at 1009 Boulder Mountain Court, South Lake Tahoe, California, in substantially the form presented to the Board.
2. Authorize the Fire Chief, or their designee, to execute the lease on behalf of the District and to approve non-substantive corrections and clarifications prior to execution, provided that any change to the rent, the term, or the allocation of responsibility for utilities, janitorial services, or snow removal shall be returned to the Board for approval.
3. Direct District staff to carry out the intent of this resolution, including transmittal of the executed lease to CAL FIRE and retention of a fully executed original in the records of the District.

PASSED AND ADOPTED by the Board of Directors of the Lake Valley Fire Protection District at a regular meeting held on _____, by the following vote:

AYES:	_____
NOES:	_____
ABSENT:	_____
ABSTAIN:	_____

John Rice

Board Chair

Lake Valley Fire Protection District

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ATTEST:

John McNamara

Fire Chief

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DELEGATED SHORT FORM LEASE**LEASE COVERING PREMISES LOCATED AT**

Lake Valley Fire Protection District
1009 Boulder Mountain Court
South Lake Tahoe, CA 96150

LESSOR'S FED. TAX. I.D., NO. OR SOCIAL SECURITY NO.

On File

TENANT AGENCY

California Department of Forestry and Fire Protection

File No.: 1T079028**Project No.: 16366****Preamble**

THIS LEASE, made and entered into this 24th day of June 2026 by and between

LAKE VALLEY FIRE PROTECTION DISTRICT

hereinafter called the Lessor, without distinction as to number or gender, and the State of California, acting by and through the Director of the DEPARTMENT OF FORESTRY AND FIRE PROTECTION, hereinafter called the State.

WITNESSETH**Description**

1. The Lessor hereby leases unto the State and the State hereby hires from the Lessor those certain premises with appurtenances situated in the City of South Lake Tahoe, County of El Dorado, State of California, and more particularly described as follows:

Approximately 1,598 net usable square feet (nurf) of Fire Station 5 space and 1,044 nurf of Apparatus Bay on the ground floor of the building located at 1009 Boulder Mountain Court, South Lake Tahoe, CA. 96150 as outlined in red on the attached Exhibit "A" plan, together with specifications marked Exhibit "B", said Exhibits "A" and "B", Project No. 16366 dated June 24, 2026, hereby being incorporated into this lease, and including eight (8) nonexclusive unobstructed parking spaces contiguous to the subject building, and unlimited use of the building's common facilities. The State shall have access to and use of the leased premises 24 hours per day, seven (7) days per week with no exceptions.

In the event that an alternant location for Lake Valley Fire Protection District to park one (1) reserve fire engine is not available, CAL FIRE will make one (1) spot available in the apparatus bay located at 1009 Boulder Mountain Court, South Lake Tahoe, CA 96150 during the winter months November 1 through May 1.

Term

2. The term of this lease shall commence on July 1, 2026, and shall end on June 30, 2029, with such rights of termination as may be hereinafter expressly set forth.

**Early
Termination**

3. The State may terminate this lease at any time effective on or after June 30, 2027, by giving written notice to the Lessor at least one hundred eighty (180) days prior to the date when such termination shall become effective. If the State fails to complete its move out within the notice period and remains in the premises, additional rent shall be paid and prorated on a thirty (30) day month, based on the actual number of days the State occupies the premises following the effective date of termination.

Remainder of Page Intentionally Left Blank

Rent

4. Rental payments shall be paid by the State, from legally available funds and subject to the California Constitution, in arrears on the last day of each month during said term as follows:

THREE THOUSAND EIGHT HUNDRED AND 00/100 DOLLARS (\$3,800.00)
From July 1, 2026 through June 30, 2027

THREE THOUSAND NINE HUNDRED FOURTEEN AND 00/100 DOLLARS (\$3,914.00)
From July 1, 2027 through June 30, 2028

FOUR THOUSAND THIRTY-ONE AND 42/100 DOLLARS (\$4,031.42)
From July 1, 2028 through June 30, 2029; and there after

Rental payable hereunder for any period of time less than one month shall be determined by prorating the monthly rental herein specified based on the actual number of days in the month. Rental shall be paid to Lessor at the address specified in Paragraph 5 or to such other address as the Lessor may designate by a notice in writing.

Notices

5. All notices and correspondence herein provided to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and either: 1) deposited in the United States Mail, certified and postage prepaid; or 2) sent via an alternate commercial overnight delivery service (i.e. FedEx or similar) with receiver's signature required; or 3) by personal service and addressed as follows:

To the Lessor: Lake Valley Fire Protection
Attn: John McNamara, Fire Chief
2211 Keetak Street
South Lake Tahoe, CA. 96150
Phone No.: (530) 577-3737
FAX No.: (530) 307-3207
Email: mcnamara@lakevalleyfire.org

To the State:
Department of Forestry and Fire
Protection (CAL FIRE)
Technical Services Section
P.O. Box 944246
Sacramento, CA 94244-2460
Phone No. (916) 445-3108
Email: rightofwayunit@fire.ca.gov

ALL NOTICES AND CORRESPONDENCE MUST REFERENCE
TENANT AGENCY AND PREMISES ADDRESS

Rental warrants shall be made payable to: Lake Valley Fire Protection
and mailed to: John McNamara, Fire Chief
2211 Keetak Street
South Lake Tahoe, CA 96150

Nothing herein contained shall preclude the giving of any such written notice by personal service. The address to which notices and correspondence shall be mailed to either party may be changed by giving written notice to the other party.

Completion and Compliance with Plans and Specifications	6. Lessor agrees that, prior to July 1, 2026, and at Lessor's sole cost and expense, all required construction, improvements and/or alterations, if any, shall be completed and the leased premises shall be made ready for State's occupancy in full compliance with Exhibit "A", consisting of one (1) sheet titled, "Exhibit A Project No. 16366" dated August 10, 2026 and in accordance with Exhibit "B", consisting of four (4) pages, titled, "Exhibit B, Project No. 16366" dated June 24, 2026, which Exhibits "A" and "B" are by this reference incorporated herein.
Services, Utilities, and Supplies	7. Lessor, at Lessor's sole cost and expense, during the term of this lease shall furnish the following services and utilities: A. Janitorial services, including but not limited to, regular cleaning of office areas and restrooms, toilet supplies and waste disposal. B. All utilities except telephone. <i>C. CAL FIRE will be responsible for Janitorial Services, Utilities, Snow Removal</i>
Repair and Maintenance	8. During the lease term, the Lessor shall maintain the leased premises together with appurtenances, rights, privileges and easements belonging or appertaining thereto, in good repair and tenantable condition, except in the case of damage arising from the negligence of State's agents, invitees or employees.
Quiet Possession	9. The Lessor agrees that the State, while keeping and performing the covenants herein contained, shall at all times during the existence of this lease, peaceably and quietly have, hold, and enjoy the leased premises without suit, trouble, or hindrance from the Lessor or any person claiming under Lessor.
Inspection	10. The Lessor reserves the right to enter and inspect the leased premises at reasonable times, and to render services and make any necessary repairs to the premises.
Prior Notice	11. Except in emergency situations, the Lessor shall give not less than 24-hour prior notice to State tenants when any pest control, remodeling, renovation, or repair work affecting the State occupied space may result in employee health concerns in the work environment.
Destruction	12. In the event the leased premises or any essential part thereof shall be destroyed by fire or other casualty, this lease shall, in the case of total destruction of the leased premises, immediately terminate. In case of partial destruction or damage State may elect to terminate by giving written notice setting forth the date of termination to the Lessor within fifteen (15) days after such fire or casualty, and no rent shall accrue or be payable to the Lessor after such termination. In the event of any such destruction where the State remains in possession of said premises, whether for the remainder of the term or temporarily pending termination, the rental as herein provided shall be reduced by the ratio of the floor space State is precluded from occupying to the total floor space of the leased premises. Notwithstanding the foregoing, if it is mutually agreed destruction arising from a willful or negligent act of the State's agents, employees, or invitees, the State shall remain liable for the full rent for the remainder of the lease term, without reduction, abatement, or right of termination under this Section, and the provisions above regarding termination and rent reduction shall not apply.
Subrogation Waived	13. To the extent authorized by any fire and extended coverage insurance policy issued to Lessor on the herein leased premises, Lessor hereby waives the subrogation rights of the insurer, and releases the State from liability for any loss or damage covered by said insurance.
Fair Employment Practices	14. During the performance of this lease, the Lessor shall not deny benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical

condition, marital status, age, or sex. Lessor shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

Lessor shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Section 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.8), and the regulations or standards adopted by the awarding State agency to implement such article.

**DVBE
Participation**

15. The State of California supports the use of Disabled Veteran Business Enterprise (DVBE) and California Certified Small Business (SB) and we encourage the Lessor to utilize DVBE and Certified SB to fulfill its lease obligation under this lease.

Holding Over

16. In the event the State remains in possession of the premises after the expiration of the lease term, or any extension or renewal thereof, this lease shall be automatically extended on a month to month basis, subject to thirty (30) days termination by either party, and otherwise on the terms and conditions herein specified, so far as applicable.

**Construction-
Related
Accessibility
Standard
Compliance
Act**

17. Pursuant to California Civil Code §1938, the Lessor states that the leased premises:

- ☒ have not undergone an inspection by a Certified Access Specialist (CASp). A CASp can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the premises, the Lessor may not prohibit the tenant from obtaining a CASp inspection of the premises for occupancy by the tenant, if requested by the tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises.
- ☐ have undergone an inspection by a Certified Access Specialist (CASp) and it was determined that the leased premises met all applicable construction-related accessibility standards pursuant to California Civil Code §55.53 et seq. Lessor shall provide a copy of the current disability access inspection certificate and any inspection report to the State within seven days of the date of execution of the lease pursuant to subdivision (b).
- ☐ have undergone an inspection by a Certified Access Specialist (CASp) and it was determined that the leased premises did not meet all applicable construction-related accessibility standards pursuant to California Civil Code §55.53 et seq. Lessor shall provide a copy of any inspection report to the State prior to the execution of the Lease. If the report is not provided to the State at least 48 hours prior to execution of the lease, the State shall have the right to rescind the lease, based upon the information contained in the report, for 72 hours after execution of the lease.

**Executive
Order N-6-22
– Russia
Sanctions**

18. On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

**Superseding
An Existing
Lease**

19. Effective upon acceptance and occupancy of this space hired herein, this lease supersedes and cancels that certain lease for premises located at **1009 Boulder Mountain Court, South Lake Tahoe, CA 95150**, dated **March 11, 2024**, by and between **Lake Valley Fire Protection District**. as Lessor, and the State of California Department of Forestry and Fire Protection.

Remainder of Page Intentionally Left Blank

IN WITNESS WHEREOF, this lease has been executed by the parties hereto as of the dates written below

STATE OF CALIFORNIA

LESSOR

DEPARTMENT OF FORESTRY AND FIRE
PROTECTION

LAKE VALLEY FIRE PROTECTION
DISTRICT

By _____
Christy White, Deputy Director
CAL FIRE Management Services

By _____
John McNamara, Fire Chief
Lake Valley Fire Protection

Date _____

Date _____

EXHIBIT A

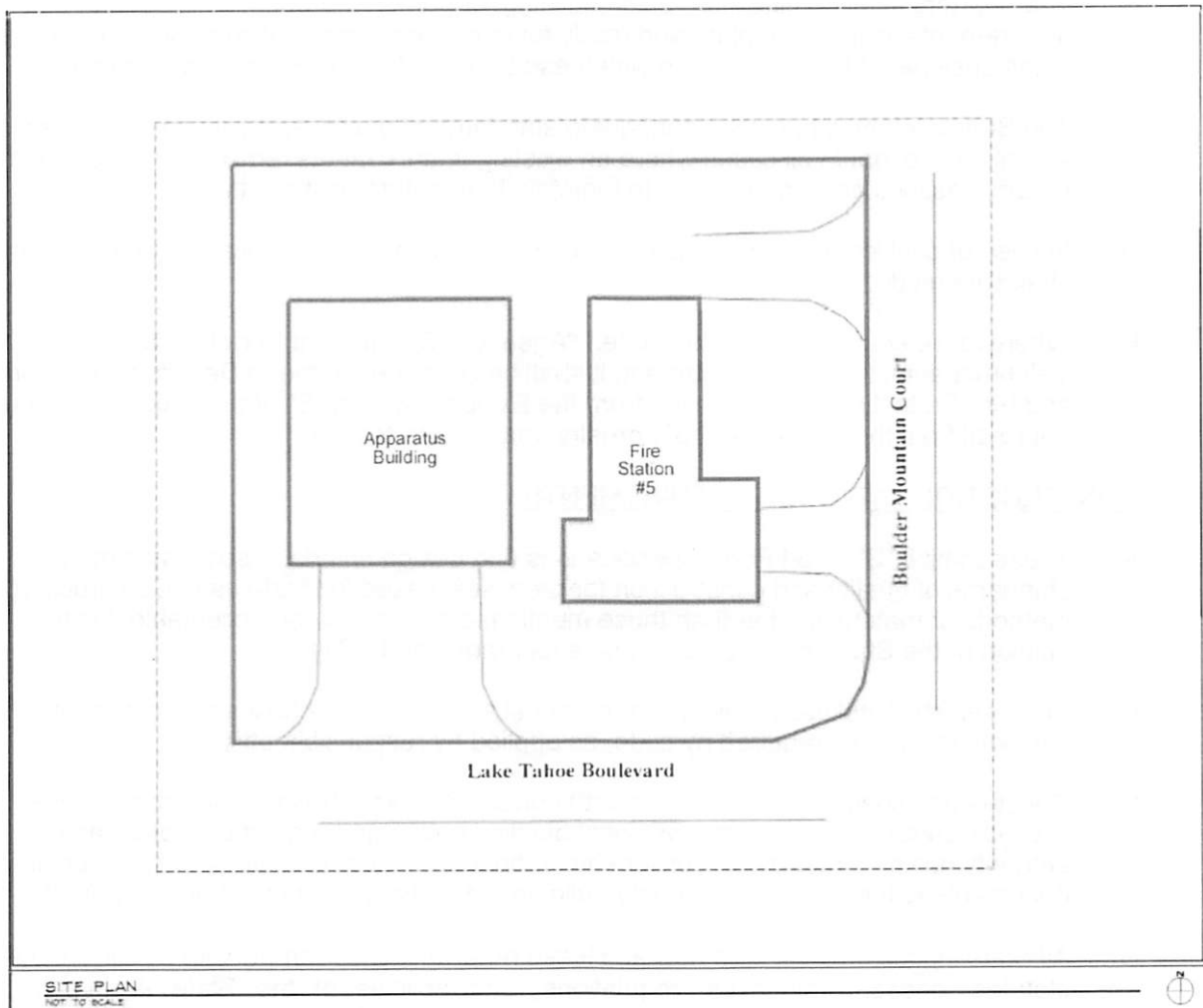


EXHIBIT "B" DELEGATED SHORT FORM SPECIFICATIONS

PROJECT: Station 5, Lake Valley Fire Protection

PROJECT NO.: 16366

AGENCY: Department of Forestry and Fire Protection

DATE: June 24, 2026

LOCATION: 1009 Boulder Mountain Court
South Lake Tahoe, CA. 96150

DIVISION 1 – GENERAL REQUIREMENTS

01.01 GENERAL INFORMATION

- A See Division 2, SPECIAL PROVISIONS if attached, that may delete or amend other portions of this specification. The special provisions may indicate material locations, specialty details, finish and material selections, unique characteristics of this project, etc.
- B The quarters shall consist of an office building, or portion thereof, if so indicated, and appurtenant facilities complete and ready for occupancy and in accordance with design plans designated Exhibit "A", and with these Exhibit "B" Short Form Specifications.
- C The State's intent is to achieve adequate standards of quality and yet avoid unnecessary alterations so that in all cases where an existing feature meets requirements specified herein, Lessor's obligation is only to maintain that feature as it exists.
- D In case of conflict between Exhibit "A" and these Exhibit "B" specifications, the Exhibit "A" shall supersede.
- E Wherever reference is made to "State," "Agency," "Department," or other State of California administrative department, it shall be construed to mean Department of Forestry and Fire Protection. Any deviation from the Exhibits "A" and "B" of the lease shall require approval from the Department of Forestry and Fire Protection.

01.02 CONSTRUCTION AND CODE REQUIREMENTS

- A These Exhibit "B" Short Form Specifications and design criteria describe minimum standards of quality and construction for premises leased for State use. Construction methods or materials other than those mentioned herein may be acceptable if in the opinion of the State they provide equal appearance and utility.
- B Premises shall include installation and annual servicing of fire hoses and extinguishers in cabinets located as required by code, as applied by responsible officials.
- C Construction shall be in accordance with current California Building Standards Code (CBSC), current local zoning laws, local building codes and ordinances, and each authority having jurisdiction. Lessor shall prepare and submit State approved construction documents to the local city or county building authority and obtain a building permit.
- D All State leased spaces, both new and lease renewals, shall comply with all current building statutes, codes, ordinances, regulations, and policies of the State Architect. The requirements of CCR Title 24, California Building Code relative to Access Law Compliance, and Americans with Disabilities Act (ADA) Title II, and Uniform Federal Accessibility

Standards (UFAS), must be included in the planning of these quarters. All construction work shall be planned to comply with the above mentioned standards. When code requirements conflict with one another, the most stringent code requirement will take precedence.

Should the State elect not to require accessibility compliance fully or extend the time frame for compliance as defined in the lease exhibits, it does not relieve the lessor of the responsibility to comply with the above requirements. The State will not supersede the requirements imposed by any enforcing agencies. This note applies to the site improvements including but not limited to path of travel from/to public transportation and public rights-of-way, parking, passenger drop-off and loading zones, walks and sidewalks, curb ramps, ramps, stairs, entrances and exits, lobbies, elevators, access lifts, doors and gates, access to and through all rooms and spaces, restrooms, signs and identification, counters, waiting and seating areas, assistive listening systems, telephones, drinking fountains, alarms, and horizontal/vertical access, etc.

- E The State will consider only those facilities that can demonstrate the ability to meet a seismic performance level as set forth in:
1. 1998 Edition or subsequent editions of the California Building Code or,
 2. 1976 Edition or subsequent editions of the Uniform Building Code and the building does not have any one of the enumerated characteristics or conditions listed below:
 - a. Unreinforced masonry elements, whether load-bearing or not, not including brick veneer
 - i. Precast, prestressed, or post-tensioned structural or architectural elements, except piles
 - ii. Flexible diaphragm (e.g., plywood) shear wall (masonry or concrete) structural system constructed pursuant to editions of the Uniform Building Code prior to the 1997 edition
 - iii. Apparent additions, alterations, or repairs to the structural system made without a building permit
 - iv. Constructed on a site with a slope with one or more stories partially below grade (taken as 50% or less) for a portion of their exterior
 - v. Soft or weak story, including wood frame structures with cripple walls, or if construction is over first-story parking
 - vi. Seismic retrofit of the building, whether voluntary or mandated, whether partial or complete
 - vii. Repairs following an earthquake
 - viii. Welded steel moment frames (WSMF) that constitute the primary seismic force-resisting system for the building, and the structure was designed to code requirements preceding those of the 1997 edition of the Uniform Building Code, and the building site has experienced an earthquake of sufficient magnitude and site peak ground motions that inspection is required when any of the conditions of Section 3.2 of FEMA 352 indicate an investigation of beam-column connections is warranted
 - ix. Visible signs of distress or deterioration of structural or non-structural systems, e.g.; excessively cracked and/or spalling concrete walls or foundations, wood dry rot, etc.
 3. Certification of the above requirements must be provided by an independent, licensed structural engineer at the Lessor's expense.
- F Premises shall conform to regulations and orders of the State Department of Industrial Relations and the Occupational Safety and Health Act (OSHA), Title 19 CCR and Title 24, as appropriate and shall meet the requirements of the State Fire Marshal's regulations.

- Lessor shall also be responsible for all costs relative to said compliance including any preliminary plan review as deemed necessary by the State.
- G Lessor shall certify premises to be free of hazard from asbestos or lead containing materials. If a hazard is discovered in either case, lessor must follow abatement/mitigation procedures to be defined by the State.
- H Lessor hereby guarantees that premises shall be ready for occupancy, are tenantable, and that mechanical, electrical, plumbing, and other facilities and features (including architectural finishes, paint, hardware, doors, floor covering, etc.) are of quality capable of giving satisfactory service for the term of this lease.
- I Where the State occupies any portion, or all of a multi-story building, the Lessor shall provide an emergency evacuation plan for the tenants. The plan shall be coordinated with the tenant agency Emergency Coordinator. In addition to any code required exit signage, lessor shall provide sufficient "key" floor plans to clearly delineate emergency exit routes, corridor located fire extinguishers and fire alarm stations. Key plans shall be located in central traffic areas, wall mounted and framed under glass,
- J The selected contractor shall have a current and valid contractor's license issued by the State of California.
- K The Lessor shall coordinate with the Department of Industrial Relations, as covered in Labor Code 1720.2 et seq., to investigate whether the project falls under the requirements of prevailing wage as related to construction labor.
- L Lessor's contractor shall provide all submittals, details per Exhibits and as requested by the State for approval. Shop drawings of all millwork, cabinetry and special items shall be submitted to the State for approval prior to fabrication.
- M Energy Conservation – One of the Lessor's prime considerations in the development of quarters for the State's use shall be the conservation of energy resources needed to heat, cool, ventilate and illuminate such space along with usefulness, environmental quality, and aesthetic effect.
- N Lessor shall:
- patch, replace and finish in kind all adjacent surfaces or features displaced, damaged, or exposed in performance of alteration work, such as, but not limited to, acoustical tile, base, floor covering, paint, etc. Upon completion of the work, there shall be no discrepancy between the new and the existing work. Where existing surfaces are painted under this paragraph, paint shall extend to the nearest natural break.
 - paint or finish all new work, except factory finished items, minimum two coats to match existing adjacent surfaces.
 - alter, relocate, or replace existing blinds or drapes and hardware as required to suit new, relocated, or demolished partitioning.
 - perform demolition and alteration work to mechanical, electrical, and communication systems as shown and/or otherwise required for new facility layout. Furnish and install new components as required for complete and fully operational systems.
- O At project completion, lessor shall provide Certificate of Occupancy and other pertinent documents to the State.

DIVISION 2 – SPECIAL PROVISIONS

The following Special Provisions supplement requirements specified in Division 1 and supersede requirements, which are in conflict; see Planner for direction on discrepancies and conflicts:

There are no Special Provisions

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Date: September 10, 2026

To: Board of Directors

From: John McNamara, Fire Chief

Subject: Adoption of Resolution No. 2026- 11 Authorizing a Thirty-Six Month Fleet Telematics and Vehicle Safety Agreement with Samsara Inc.

Executive Summary

Staff requests that the Board adopt Resolution No. 2026- 11 authorizing a thirty-six month agreement with Samsara Inc. for fleet telematics and vehicle safety equipment, and approving the cost split with the ambulance joint powers authority, CalTahoe EMS.

Samsara puts a gateway device in each apparatus and District vehicle, forward-facing cameras in the cab, and battery-powered tags on trailers and equipment that have no engine. The system gives the District real-time apparatus location on a single map, automatic engine hour and mileage reporting for preventive maintenance, camera and telemetry records when we face a collision or driving complaint, and the mileage and engine hour documentation that supports mutual aid, assistance-by-hire, cost recovery, and fuel tax claims.

The District contracts and pays Samsara directly, which secures volume pricing on the full order, and bills the joint powers authority annually. Annual billing is \$13,703.79 to the District and \$5,117.38 to CalTahoe EMS, for a total of \$18,821.17.

No operational changes are anticipated. The District commits to \$13,703.79 per year for three years, \$41,111.37 over the full term, flat with no escalator.

Background

Samsara is a fleet management and vehicle safety platform. A small gateway is installed in each vehicle and wired into the engine data connection, reporting location and engine data to a secure website and phone app that staff log into. Cameras mount to the windshield and record the road ahead. Battery-powered asset tags attach to trailers and equipment with no engine so those items can be located as well. There is nothing to install on District servers

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and no software to maintain. The cost is an annual per-device license fee. Samsara is in wide use by fire districts, ambulance providers, and public works agencies across California.

The District currently tracks engine hours, mileage, and fault codes by hand, has no consistent location picture across the fleet, and relies on recollection when a driving complaint or collision claim comes in.

The equipment split follows the vehicles. Lake Valley covers nineteen fire apparatus and command and staff vehicles with gateways and forward-facing cameras, plus asset tags on trailers and antique apparatus. The joint powers authority covers six ambulances.

Running fire and ambulance units on one platform gives both agencies one map and one set of reports instead of two systems that do not talk to each other. The benefit weighs heavier still on the EMS side, since ambulances run far more miles per year than fire apparatus and transports draw more driving complaints and collision claims.

Head Mechanic Andrew Sessions is the fleet lead on this item and set the cost split. The Samsara quote and order are final and ready for Board action.

Operational Impact

No operational changes are anticipated. There is no effect on response, staffing levels, or dispatch procedures. Installation is per vehicle and can be scheduled around apparatus availability. Staff will need brief familiarization with the web and phone interface; no formal training program is required.

The system improves five areas of District operations:

Apparatus location. Real-time location on one map, accountability on multi-unit incidents, and tracking of crews assigned out of district on strike teams.

Preventive maintenance. Engine hours, mileage, and fault codes report automatically instead of being recorded by hand, so our mechanic sees a developing problem before it puts an engine out of service.

Liability protection. When an apparatus is in a collision or we get a driving complaint, camera and telemetry data give us the actual facts rather than recollection. This is the largest single benefit in the package.

Reimbursement documentation. Automatic mileage and engine hour records support mutual aid and assistance-by-hire claims, cost recovery billing, and fuel tax recovery.

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Fuel and equipment. Idle time reporting identifies wasted fuel and engine hours. Asset tags locate chippers, trailers, and other high-value equipment in the fuels program.

Access to camera and telematics data is governed by a side letter with the Firefighters Association, which requires documented cause before any individual driver review. The intent is no fishing expeditions. A permanent District policy will follow through the meet-and-confer process.

Fiscal Impact

This is a three-year commitment and the District is obligated for all thirty-six months. The District share is \$13,703.79 per year, or \$41,111.37 over the full term. The amount is flat across all three years with no escalator and no balloon payment.

Agency	Annual Billing	Share
Lake Valley Fire Protection District	\$13,703.79	72.8%
Ambulance Joint Powers Authority (CalTahoe EMS)	\$5,117.38	27.2%
Total	\$18,821.17	100%

The District signs the agreement and pays Samsara directly, which gets us volume pricing on the full order rather than each agency buying a smaller quantity at a higher rate. The District then bills the joint powers authority annually. Exhibit A to the Resolution sets out the billing and reconciliation terms.

For context, the annual District figure is roughly one tenth of one percent of annual operating expenses. Offsetting value comes from improved mutual aid and assistance-by-hire documentation, cost recovery and fuel tax claims, reduced idle time, and avoided out-of-service time on apparatus. The committed amount is well within the District's means.

Legal Considerations

The agreement is a thirty-six month term with no early termination for convenience. The District is the contracting party and single payer. Cost sharing with the joint powers authority is established by Resolution rather than by the Samsara agreement, with billing and reconciliation terms set out in Exhibit A.

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Employee data access is governed by a side letter with the Firefighters Association requiring documented cause before any individual driver review. A permanent District policy on telematics and camera data will be developed through the meet-and-confer process.

Recommendation

Staff recommends that the Board of Directors adopt Resolution No. 2026-_____ authorizing a thirty-six month agreement with Samsara Inc. for fleet telematics and vehicle safety equipment, approve the cost split with the ambulance joint powers authority at \$13,703.79 annually to the District and \$5,117.38 annually to CalTahoe EMS, and authorize the Fire Chief to execute the agreement on behalf of the District.

Attachments: Resolution No. 2026-_____ with Exhibit A; Samsara Inc. Quote No. Q-2574009 / Order No. S-2827111.

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RESOLUTION NO. 2026- 11

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE VALLEY FIRE PROTECTION DISTRICT

AUTHORIZING A THIRTY-SIX MONTH FLEET TELEMATICS AND VEHICLE SAFETY AGREEMENT WITH SAMSARA INC., AND APPROVING A COST-SHARING ALLOCATION WITH THE AMBULANCE JOINT POWERS AUTHORITY

WHEREAS, the Lake Valley Fire Protection District is authorized to provide fire protection, emergency medical services, and community risk reduction services within its jurisdiction, and to acquire the equipment and services reasonably necessary to carry out those functions; and

WHEREAS, the District operates a fleet of fire apparatus, ambulances, command and staff vehicles, fuels-reduction equipment, and towed assets, and the safe operation, accurate location, and reliable maintenance of that fleet are central to the District's emergency response capability and to the management of District liability exposure; and

WHEREAS, Samsara Inc. provides a cloud-based fleet management and vehicle safety platform consisting of vehicle-installed gateway devices, forward-facing and rear-facing cameras, and battery-powered tags for non-motorized assets, all reporting to a hosted software dashboard, which together deliver real-time vehicle location and automatic vehicle location data, engine and drivetrain diagnostic data drawn directly from the vehicle data bus, driver behavior and vehicle event recording, video documentation of collisions and near-miss events, and location tracking of trailers, chippers, and similar unpowered equipment; and

WHEREAS, District staff have identified the following operational benefits from implementation of the platform:

- Real-time apparatus location supporting closest-unit dispatch, mutual aid and strike team accountability, and improved situational awareness during multi-unit and out-of-district incidents;
- Engine-data-driven preventive maintenance, allowing fault codes, engine hours, and service intervals to be tracked automatically rather than manually, in support of fleet reliability and reduced unscheduled out-of-service time;
- Objective video and telemetry documentation of collisions and driving complaints, which supports defense of liability claims, accurate incident reconstruction, and targeted driver training rather than discipline based on incomplete information;

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- Reduced insurance and liability exposure through documented driver safety monitoring and coaching, which is a recognized underwriting consideration in the District's property, liability, and auto coverage program;
- Automated mileage, engine hour, and location records supporting mutual aid and assistance-by-hire reimbursement claims, cost recovery documentation, and fuel tax recovery filings;
- Reduced fuel consumption and engine wear through idle time monitoring; and
- Recovery capability and utilization tracking for high-value towed and portable assets deployed in the District's hazardous fuels reduction program; and

WHEREAS, Samsara Inc. has issued Quote No. Q-2574009 and Order No. S-2827111, reissued August 27, 2026, providing for a thirty-six (36) month license term covering twenty-four (24) vehicle gateway devices, twenty-one (21) forward-facing dash cameras, four (4) rear cameras, ten (10) asset tags, and one (1) powered asset gateway, together with associated cabling and accessories; and

WHEREAS, the total estimated contract value under the Order Form is Fifty-Five Thousand Eight Hundred Five Dollars and Eighty-Four Cents (\$55,805.84) over thirty-six (36) months, payable annually as follows:

Contract Year	Fiscal Year	Invoice Amount	Notes
Year 1	FY 2026/27	\$18,821.17	Includes hardware, shipping, and estimated sales tax
Year 2	FY 2027/28	\$18,492.34	License and estimated sales tax only
Year 3	FY 2028/29	\$18,492.34	License and estimated sales tax only
Total Contract Value	36 months	\$55,805.84	Estimated; tax and shipping subject to change

WHEREAS, the annual license cost of Seventeen Thousand Three Hundred Twenty-Eight Dollars and Eighty Cents (\$17,328.80) is priced by Samsara Inc. on a per-device basis, which permits the total cost to be allocated among participating agencies in direct proportion to the devices installed on each agency's vehicles and assets; and

WHEREAS, a portion of the licensed devices will be installed on ambulances and related assets operated under the ambulance joint powers authority in which the District participates, and the District and the joint powers authority

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have determined that a single consolidated agreement with Samsara Inc. is more cost-effective and administratively efficient than separate agreements, and that the District should serve as the contracting party and single point of payment, with the joint powers authority reimbursing the District for its allocated share; and

WHEREAS, a portion of the licensed devices will be installed on six (6) ambulances operated under the ambulance joint powers authority, and the parties have agreed that annual billing shall be Thirteen Thousand Seven Hundred Three Dollars and Seventy-Nine Cents (\$13,703.79) to the District and Five Thousand One Hundred Seventeen Dollars and Thirty-Eight Cents (\$5,117.38) to the joint powers authority, as set forth in Exhibit A to this Resolution; and

WHEREAS, Quote No. Q-2574009 states an expiration date of September 14, 2026, four (4) days following the date of this meeting, and prompt execution following Board action is therefore necessary to secure the quoted pricing; and

WHEREAS, the Order Form is a thirty-six (36) month lease under which the District commits to the full term, and the Board finds the committed annual amount to be modest and sustainable within the District's operating budget; and

WHEREAS, the Order Form incorporates Samsara's public sector platform terms of service by reference and contains a confidentiality provision regarding pricing, and the District intends that its disclosure obligations under the Ralph M. Brown Act and the California Public Records Act be preserved notwithstanding any contrary contractual term; and

WHEREAS, this acquisition is a purchase of commercially available equipment and hosted software services, and staff has determined that the procurement is consistent with the District's purchasing and procurement policy; and

WHEREAS, the Board of Directors desires to take action consistent with the mission and operational needs of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Lake Valley Fire Protection District does hereby:

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1. Find that the recitals set forth above are true and correct, and that the acquisition of the Samsara fleet telematics and vehicle safety platform serves a legitimate District purpose in advancing firefighter safety, fleet reliability, emergency response effectiveness, and management of District liability exposure.
2. Approve the Samsara Inc. Order Form identified as Quote No. Q-2574009 and Order No. S-2827111 for a thirty-six (36) month license term, at a total estimated contract value not to exceed Fifty-Five Thousand Eight Hundred Five Dollars and Eighty-Four Cents (\$55,805.84), inclusive of hardware, shipping, and estimated sales tax.
3. Authorize and direct the Fire Chief, or the Fire Chief's designee, to execute the Order Form and any related documents necessary to implement this Resolution, subject to the following conditions precedent:
 - (a) Review and approval of the final form of agreement by District legal counsel;
 - (b) If execution has not occurred on or before the stated quote expiration date of September 14, 2026, written confirmation from Samsara Inc. that the pricing and terms of Quote No. Q-2574009 remain in effect as of the date of execution;
 - (c) Verification by the Fire Chief that the device quantities on the Order Form correspond to the District's and the joint powers authority's actual fleet inventory prior to shipment, with any reduction in quantity to result in a corresponding reduction in contract value; and
 - (d) Written acknowledgment from Samsara Inc., or an express reservation in the executed agreement, that the District is a public agency subject to the Ralph M. Brown Act and the California Public Records Act, and that no confidentiality provision shall be construed to limit the District's disclosure of contract pricing and terms as required by law.
4. Authorize an increase in the contract value of up to ten percent (10%) above the amount stated in Section 2 for changes in shipping charges or applicable sales tax, without further Board action, provided that any increase beyond that amount shall be returned to the Board for approval.
5. Approve the cost-sharing allocation set forth in Exhibit A, attached hereto and incorporated by reference, under which the District serves as the contracting party and single point of payment to Samsara Inc., and the ambulance joint powers authority is billed Five Thousand One Hundred Seventeen Dollars and Thirty-Eight Cents (\$5,117.38) annually.
6. Authorize and direct the Fire Chief to execute a cost-sharing agreement, memorandum of understanding, or amendment to the existing joint powers agreement, in a form approved by District legal counsel, memorializing the

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allocation set forth in Exhibit A, establishing an annual reimbursement schedule and invoicing procedure, and providing for reallocation in the event device assignments change during the license term.

7. Direct that no devices be installed on assets owned or operated by the joint powers authority until the cost-sharing agreement described in Section 6 has been executed, or the joint powers authority has otherwise confirmed its reimbursement obligation in writing.
8. Commit the District to the full thirty-six (36) month term of the agreement, find that sufficient appropriation exists or direct that appropriate budget adjustments be prepared for Board consideration to fund the District share of Thirteen Thousand Seven Hundred Three Dollars and Seventy-Nine Cents (\$13,703.79) in the Fiscal Year 2026/27 budget, and direct that the same amount be included in the Fiscal Year 2027/28 and Fiscal Year 2028/29 budgets.
9. Direct the Fire Chief to coordinate with the El Dorado County Auditor-Controller for processing of payments under the agreement consistent with the District's service agreement with the County.
10. Direct the Fire Chief to establish District policy governing access to, retention of, and release of vehicle telematics and camera data prior to activation of camera recording features, addressing records retention schedules, public records requests, use of data in employee performance and disciplinary matters, and any meet-and-confer obligations arising under the District's memoranda of understanding, and to report to the Board on that policy.
11. Direct District staff to carry out the intent of this Resolution, and further resolve that this Resolution shall take effect immediately upon adoption.

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PASSED AND ADOPTED by the Board of Directors of the Lake Valley Fire Protection District at a regular meeting held on the 10th day of September, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Rice, Board Chair

Lake Valley Fire Protection District

ATTEST:

John McNamara

Fire Chief / Secretary to the Board

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EXHIBIT A

COST SHARING WITH THE AMBULANCE JOINT POWERS AUTHORITY

Samsara Inc. Quote No. Q-2574009 / Order No. S-2827111

1. Contracting Structure

The Lake Valley Fire Protection District is the sole contracting party with Samsara Inc. and the sole payer of record. Samsara invoices the District annually. The District invoices the ambulance joint powers authority for its share within thirty (30) days of the District's receipt of each annual Samsara invoice. Payment is due to the District within thirty (30) days of invoice.

2. Annual Billing

Agency	Annual Billing	36-Month Total	Share
Lake Valley Fire Protection District	\$13,703.79	\$41,111.37	72.8%
Ambulance Joint Powers Authority	\$5,117.38	\$15,352.14	27.2%
Total	\$18,821.17	\$56,463.51	100%

3. Basis

The joint powers authority share reflects the devices installed on the six (6) ambulances it operates: four (4) first-out medic units equipped with vehicle gateways and forward and rear-facing camera systems, and two (2) reserve units equipped with vehicle gateways only. The District share reflects all remaining devices, including fire apparatus, command and staff vehicles equipped with gateways and forward-facing cameras, and asset tags on trailers and antique apparatus.

4. Reconciliation

Billing is a flat annual amount. Because hardware and shipping charges under the Order Form are one-time costs incurred in Year 1, flat annual billing over three years totals \$56,463.51 against an Order Form value of \$55,805.84. The difference of \$657.67 shall be credited in the final year invoice or otherwise reconciled between the parties at the end of the term.

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John Rice

Brian Hogan

Irene Kaelin

Tim Cain

Jessica Henderson



If device assignments change during the license term, the annual billing amounts shall be adjusted prospectively by written agreement of the parties and a revised Exhibit A.

5. Records

The District shall maintain the device assignment list, annual Samsara invoices, and joint powers authority reimbursement records as supporting documentation for the District's audited financial statements and for any grant, mutual aid, or cost recovery claim in which telematics costs are included as a direct or indirect cost.

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Quote #: Q-2574009

Issued Date: 08-27-2026

Expires 09-14-2026

Order Number: S-2827111

Payment Information:

Payment Method: Credit Card/ACH Debit

Payment Terms: Net 30

Payment Frequency: Direct Annual

Estimated Ship Date: 09-14-2026

Prepared For:

Lake Valley Fire Protection District

2211 Keetak St

South Lake Tahoe,

California

96150

Prepared By:

Taylor Prenovost

taylor.prenovost@samsara.com

Cost Overview

License Term: 36 Months

Total License Cost over 36 Months	\$51,986.40
Hardware and Accessories	\$32.00
Shipping and Handling*	\$294.51
Total Sales Tax*	\$3,492.93
Total Contract Value ¹	\$55,805.84
First Invoice ¹	\$18,821.17
Recurring Invoice ²	\$18,492.34

¹Estimated value, actual invoice amount may change based on product fulfillment date, Includes estimated sales tax

²Amount displayed is for products purchased in this order only, Includes estimated sales tax

*If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change

*Sales tax subject to change: If Sales tax is "Pending" - Final amount will be provided prior to payment

3% fee only applies to US - (CAD, MX, EMEA are exempt)



Product Overview

SHIP TO Andrew Sessions		
2211 Keetak St		
South Lake Tahoe, California, 96150-5103		
United States		
Hardware & Accessories	Net Unit Price	Total Price
Vehicle IoT Gateway, model VG55	Included	Included
HW-VG55-NA• QTY: 24		
CARB Executive Order Sticker and Instruction Insert	Included	Included
ACC-VG-ASTKR• QTY: 24		
Forward-facing dash-camera, Series 4	Included	Included
HW-CM33• QTY: 21		
Enhanced VG Series OBDII J1962 L-mount cable	Included	Included
CBL-VG-COBDII-Y1• QTY: 18		
Asset Tag	Included	Included
HW-AT12• QTY: 10		
Enhanced VG Series J1939 or J1708 (9-pin)	Included	Included
CBL-VG-CJ1939• QTY: 6		
10m GX12 Female GX12 Male Cable	Included	Included



SHIP TO Andrew Sessions

2211 Keetak St

South Lake Tahoe, California, 96150-5103

United States

Hardware & Accessories

Net Unit Price

Total Price

CBL-MC-GX10• QTY: 4

AHD Camera Connector (1 camera)

Included

Included

HW-CM-AHD1• QTY: 4

GX12 Female to RCA Male Connector Cable

\$8.00

\$32.00

CBL-CM-RCA• QTY: 4

GX12 Male to two GX12 Female Splitter Cable

Included

Included

CBL-CM-GX12• QTY: 4

3m (10ft) USB Extension Cable

Included

Included

CBL-CM-B3AU• QTY: 4

7m (22ft) RCA Extension Cable

Included

Included

CBL-CM-RCA-EXT• QTY: 4

Rear Camera

Included

Included

HW-MC31• QTY: 4

AG53 Powered Asset Gateway

Included

Included

HW-AG53• QTY: 1

**SHIP TO Andrew Sessions****2211 Keetak St****South Lake Tahoe, California, 96150-5103****United States****Hardware & Accessories****Net Unit Price****Total Price**

14-pin Caterpillar Cable

Included

Included

CBL-AG-BCT14• QTY: 1

Total Price:**\$32.00****Licenses****Annual Unit Price****Total Annual Price**

Telematics Premier Public Sector

\$240.00

\$5,760.00

LIC-VG-PREMIER-PS• QTY: 24

Safety Premier (Single Camera)

\$420.00

\$8,820.00

LIC-CM-S-PREMIER• QTY: 21

Asset Tag License

\$91.20

\$912.00

LIC-AT-TAG• QTY: 10

License for HD Camera Connector (1 camera)

\$320.00

\$1,280.00

LIC-CM-AHD1• QTY: 4

License for Rear Camera

\$86.40

\$345.60



Licenses	Annual Unit Price	Total Annual Price
LIC-MC-R• QTY: 4		
Plus License for Powered Asset Gateways		
	\$211.20	\$211.20
LIC-AG-PWR-PLUS• QTY: 1		
Total Price:		\$17,328.80



Billing Details:

Bill To:

Lake Valley Fire Protection
District
2211 Keetak St
South Lake Tahoe, California,
96150

Billing Contact:

Name: Andrew Sessions
Title: Engineer/ Fleet Manager
Billing Email:
sessions@lakevalleyfire.org
Phone Number: 5307210972

Does your organization require a purchase order (PO) in order to process payment to vendors?

--

If yes, please provide the PO Number: ..

If your organization requires invoice submission via an electronic invoice portal, please email any e-invoicing requirements to billingsupport@samsara.com.

Please email any tax documentation to billingsupport@samsara.com.



Thank you for considering Samsara

Samsara's mission is to increase the safety, efficiency, and sustainability of the operations that power the global economy. We are the pioneer of the Connected Operations Cloud, which allows businesses that depend on physical operations to harness IoT data to develop actionable business insights and improve their operations. We are pleased to offer you the Samsara products and services included in this Order Form.

What is included?

Samsara's connected operations solution includes the Products listed in this Order Form. Licenses provide all features included in the respective license, including access to the following as applicable:

- Access to the Samsara Hosted Software dashboard and as applicable mobile App features
- Samsara Software updates
- API access for integration with third party systems as applicable to your licenses
- Support and maintenance for Samsara Products as applicable
- Access to learning resources

Payment Terms

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

License Term

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships. Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is associated with then-unactivated Samsara Software licenses, the Samsara Software license term for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such



Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

Support and Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at www.samsara.com/support/hardware-warranty. Additional support information can be found at www.samsara.com/support.

Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/>, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at <https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/> shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor, shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this



Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgement of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.

Notice of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

Signature

Print Name:

Date:

Lake Valley Fire Protection District
Profit and Loss
July 2026

	Total
Income	
Total for 1686.00 Ambulance Services	\$119,585.65
1744.00 Misc - Inspections & Services	11,585.00
1940.00 Misc - Revenue	2,070.50
420.00 Rent	1,380.00
Total for Income	\$134,621.15
Gross Profit	\$134,621.15
Expenses	
3000.00 Wages - Perm Employees	290,864.00
3002.00 Wages - Overtime	43,730.33
3004.00 Wages - Other Comp	21,085.11
3005.00 Wages - Tahoe Differential	4,153.60
3020.00 Wages - Retirement	400,655.86
3022.00 Wages - MediCare	4,801.38
3040.00 Wages - Health Insurance	20,535.26
3040.03 Wages - G Flex	1,280.18
3060.00 Wages - Workers Compensation	165,844.50
4020.00 Clothing and Personal Supplies	1,091.35
4040.00 Telephone Expense	1,554.38
4080.00 Household Expense	327.74
4100.00 Insurance - Premium	105,644.13
4140.00 Maintenance - Equipment	10,439.54
4180.00 Maintenance - Building & Improv	1,085.92
4220.00 Memberships	4,333.36
4260.00 Office Expense - Supplies	668.40
4264.00 CalCARD Misc - JPA Reimbursable	360.05
Total for 4260.00 Office Expense - Supplies	\$1,028.45
4300.00 Professional & Specialized Serv	2,980.62
4302.00 Annual Audit	5,900.00
4303.00 Medical Expenses/Physicals	1,508.00
Total for 4300.00 Professional & Specialized Serv	\$10,388.62
4460.00 Equip - SmallTools & Instr <\$5k	
4461.00 Equip - Computer <\$5,000	1,064.23
4461.02 Equip - Pagers/Radios <\$5,000	5.65
Total for 4460.00 Equip - SmallTools & Instr <\$5k	\$1,069.88
4500.00 Special Department Expense	2,899.67

4506.00 Special Dept - Technical Rescue	401.07
Total for 4500.00 Special Department Expense	\$3,300.74
4600.00 Transportation & Travel	73.66
4606.00 Fuel Purchases	5,762.27
5200 Interest Expense/ Bank Charges	241.72
6040.00 Fixed Assets - Equipment >\$5000	73,194.51
Total for Expenses	\$1,172,486.49
Net Operating Income	-\$1,037,865.34
Net Income	-\$1,037,865.34

Accrual Basis Thursday, September 03, 2026 11:24 AM GMT-07:00

**Revenues and
Expenditures****8558000 FD: LAKE VLY FIRE PROTECTION**

Summary For the Month ended: July 31, 2026

	Estimated / Budget	Actual Amount	Balance
8558000 FD: LAKE VLY FIRE PROTECTION			
Revenue			
04 Rev Use Money/Prop			
0420 RENT: LAND & BUILDINGS	0.00	1,380.00	-1,380.00
04 Rev Use Money/Prop	0.00	1,380.00	-1,380.00
13 Service Charges			
1686 AMBULANCE SERVICES	0.00	224,762.10	-224,762.10
1744 MISC: INSPECTIONS OR SERVICES	0.00	11,585.00	-11,585.00
13 Service Charges	0.00	236,347.10	-236,347.10
19 Miscellaneous Rev			
1940 MISC: REVENUE	0.00	2,070.50	-2,070.50
19 Miscellaneous Rev	0.00	2,070.50	-2,070.50
Total Revenue	0.00	239,797.60	-239,797.60
Expense			
30 Salaries & Benefits			
3000 PERM EMPLOYEES / ELECT OFFICIAL	0.00	290,864.00	-290,864.00
3002 OVERTIME	0.00	43,730.33	-43,730.33
3004 OTHER COMPENSATION	0.00	21,085.11	-21,085.11
3005 TAHOE DIFFERENTIAL	0.00	4,153.60	-4,153.60
3020 RETIREMENT EMPLOYER SHARE	0.00	400,655.86	-400,655.86
3022 MEDI CARE EMPLOYER SHARE	0.00	4,801.38	-4,801.38
3040 HLTH INS EMPLOYER SHARE	0.00	18,803.98	-18,803.98
30 Salaries & Benefits	0.00	784,094.26	-784,094.26
40 Services & Supplies			
4220 MEMBERSHIPS	0.00	50.00	-50.00
40 Services & Supplies	0.00	50.00	-50.00
Total Expense	0.00	784,144.26	-784,144.26
8558000 FD: LAKE VLY FIRE PROTECTION	0.00	-544,346.66	544,346.66
Report Total			
Total Revenue	0.00	239,797.60	-239,797.60

**Revenues and
Expenditures**

8558000 FD: LAKE VLY FIRE PROTECTION

Summary For the Month ended: July 31, 2026

Total Expense	0.00	784,144.26	-784,144.26
	0.00	-544,346.66	544,346.66

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Fire Chief's Monthly Report to the Board of Directors

Reporting Period: *September 2026*

Prepared By: Fire Chief John McNamara

Executive Summary

- FY 26/27 Tax Revenue Letter received from El Dorado County on 9/1. 4.2% increase from previous year.
- Busy month assisting NV jurisdictions with multiple fires through the Lake Tahoe Regional Fire Chiefs Agreement. All incidents have received Federal assistance and are eligible for cost recovery.
- Probationary Firefighters Hickman and Kaczmar have completed their 40-hour orientation, six shadow shifts at Station 7 and their ten shifts at Station 6. They are cleared for full duty. We are now at full strength of 27 Suppression Personnel. (9 per shift)
- Partnering with Lake Tahoe AleWorX for the South Shore Chili Cookoff on October 17.

Recognition & Milestones

- Battalion Chief Perry Quinn – 25 Years (8/28/26)
- First Responder Task Force - presentation to LeeAnn on 9/4 at Station 7 with a check for \$5,000.

Operations & Response

- All apparatus are in service, no issues.
- All personnel and apparatus have returned from fire assignments. We have sent personnel and apparatus to the following incidents: Bug, Stallion, Hawk, Gann, Timber, MP18 and Blue Eagle. We have provided personnel to fill the following positions: Strike Team Leader Trainee, Task Force Leader Trainee, Heavy Equipment Boss Trainee, Communications Tech. Trainee.

Fuels Mitigation & Prevention

- Washoe Meadows State Park Fuels Reduction Project - agreement has been signed with sub-contractor Dudek.
- Fire Restrictions are still in effect. No change.
- Climate & Wildfire Institute selected by committee to conduct External Governance Structure Analysis for the South Shore Fuels program.

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Training & Personnel Development

- Received nearly \$25,000 in reimbursement from LTCC through the LTCC Contact Education Program.

Administrative & Organizational

- Sage Credit Card Management – mandatory training for all LAV personnel has been instituted.
- New website design is in progress. Should be up and running in October.

Grants & Funding

- Leary Foundation - \$7,500 grant application for replacing workout equipment for Stations 6 & 7. Submitted 8/13.
- Last Call Foundation - \$18,563 grant application for replacing VHF radios. Submitted 8/28.

Key Issues & Risks

- Kirkwood/Alpine County response: Draft contract for service has been developed. Good faith agreement in place until draft receives legal and Board approval. Ryan Wagoner feels confident that a reasonable solution is within reach.
- Promotional testing for Engineer, Captain and Battalion Chief. Lists have been extended but we need to hold new tests ASAP.
- Met with Lt. Crivelli from South Tahoe PD regarding continuing radio communication issues at Station 6 and throughout the area. A new vendor (Silke) is supposed to be online soon. Crivelli is hopeful that this new vendor will be able to address and fix the current radio issues.

Board Attention / Action Items

- Final Budget approval for FY26/27.
- Station 5 Lease agreement
- Samsara contract

Looking Ahead (Next 30–60 Days)

- Trying to get through fire season and prepare for El Nino influenced winter weather.
- Promotional testing

Attachments

- None

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Reporting Period: September, 2026

Prepared By: Charles Malone, Battalion Chief – Training/Safety (Reporting for Operations)

Division: Operations Fire Prevention Training Administration
Fuels Management Fleet & Support Services

Overview

August priorities included emergency response, wildland fire assignments, staffing coordination, new-hire integration, and regional fall training preparations.

What We Accomplished Last Month

- Recorded **160** incidents, including **10** interfacility transfers; year-to-date responses totaled **951**.
- Supported new firefighters completing their Station 6 rotation and preparing for Medic 7 integration.
- Completed multi-agency CHEMPACK training, the Annual HazMat Refresher, and Heavenly Ski Resort familiarization with Chief Justin Keys.
- Completed EMS education on burn emergencies through UpSkill Health.
- Brush 6 received a full inspection and service after returning from wildland incidents and before being made available for service.

Current Activities

- All apparatus are in good working order.
- Monitoring staffing, vacancies, overtime, and wildland assignment commitments.
- Supporting probationary development and coordinating regional MCI, rope rescue, and live fire training.

Upcoming Priorities / Next Steps

- Meetings: Labor/Management on September 8; Chief Officer on September 14; Captain-Staff on October 1.
- EVOC: September 22, 23, and 25; Lake Tahoe Airport location pending confirmation and paving coordination.
- Barton Hospital MCI drill: September 30.
- Multi-agency rope rescue: reschedule for late September or early October as resources allow.
- Continue fall live fire planning with Captain Bryon Hunt at Carson City Fire Training Center and Chief Officer Series planning with Chief Martin.

Challenges / Issues

Wildland assignments in Reno and throughout the state reduced regional resource availability and required postponement of rope rescue training.

Opportunities / Strategic Initiatives

Strengthen regional coordination through joint exercises, expand local professional development, and use staffing trends to support operational planning.

Key Metrics

Incident Statistics

Monthly incidents: **160** | Year-to-date incidents: 951

Interfacility transfers: **10** (included in monthly incidents)

Personnel Vacancies

Category	Admin hours	Line hours	Line days
Vacation / Comp Time Used	27	661.5	27.6
Sick Leave	10	183.5	7.6
4850	0	240	10.0
Holiday	0	0	0.0
Training / School	0	0	0.0
FMLA	0	0	0.0
Total recorded vacancies	37	1,085	45.2

Overtime and Additional Time Types

Category	Admin hours	Line hours	Line days
Overtime	248	698.5	29.1
Comp Time Earned	0	145.5	6.1
OT/OG	0	144	6.0
CTE/OG	0	72	3.0
OT and comp time subtotal	248	1,060	44.2
Out-of-Grade	0	977	40.7
Strike Team	218.5	1,108.5	46.2

Line-personnel days are calculated using 24 hours per day; totals use unrounded hours. Out-of-grade and Strike Team hours are reported separately from the OT and comp time subtotal.

Staffing data: August 1, 2026, at 0800 through September 1, 2026, at 0800. Administration includes McNamara, Sessions, Goldberg, Galvan, and Lester, consistent with the prior report.

LAKE VALLEY FIRE PROTECTION DISTRICT

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Reporting Period: *(September 2026)*

Prepared By: *[Steve Pevenage, Battalion Chief/Fire Marshal]*

Division: ☐ Operations ☒ Fire Prevention ☐ Training ☐ Fuels Management ☐ Fleet & Support Services

Overview

In August, requests for building permits tailed off considerably. We only saw one! The prevention division is busy with Company Business inspections, scheduling safety drills at our elementary schools, and preparing for Fire Fest 2026. Fire Fest 2026 will be located at Heavenly CAL BASE for the first time ever. We are excited about this. The date is September 26 from 1000-1400.

What We Accomplished the Last Month

The Renaissance Faire was hosted at Tahoe Paradise Park after extensive planning and meetings with our County Supervisor, County personnel, law enforcement, staff from Paradise Park, and Lake Valley Personnel. From Lake Valley perspective the event was organized, safe, and we only had one medical incident. I conducted a pre-faire safety inspection.

On August 7, Battalion 7, Engine 7, Medic 7 and Engine 6 conducted a Fire and Safety Inspection of Meyers Elementary School.

On August 18, Engine 7, Medic 7, and Engine 6 conducted a Fire and Safety Inspection at Roadrunner Gasoline/Market.

On August 21, Engine 6 attended the Sierra House Elementary School Back to School Celebration.

On August 22, Battalion 7, Engine 7, and Medic 7 attended the Kekin Firewise community meeting and clean-up day.

On August 31, Engine 7 and Medic 7 conducted a Fire and Safety Inspection at Angora Lakes Resort.

No Elementary School drills were conducted due to summer break.

Building & Development

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The building department approved one building project in August.

Caldor Replacements: None.

New Dwellings: None.

Additions & ADUs: 2225 Columbine Tr (addition).

Residential Replacement: None.

Commercial Activities: Commercial Business inspections are underway.

TRPA Pre Approval: CALFIRE Fire Center replacement at 1060 Navahoe Drive. Fire Center and Barracks complex, including:

- A two-story fire station with three apparatus bays, work space, gymnasium, gear lockers, restrooms, locked storage, and a second-floor training room and day space.
- A two-story barracks with five double bedrooms, bathrooms, living/dining/kitchen, garage parking for two Battalion Chiefs, laundry, and storage.
- A single-story office/storage building with private offices, a huddle room, single-user restroom, open office area, and break area.
- Covered parking for three ECTs and two utility pickups, plus ten staff stalls and accessible parking.
- A utility yard (generator, propane tank, transformer), pedestrian walkways, landscaping, a designated snow storage area, and new water and sewer connections.

Inspections & Enforcement

VHR Compliance: Inspector Lester completed 21 Vacation Home Rental Inspections in July.

Revenue: These inspections successfully generated \$12,350 in collection fees in July.

Community & Administrative Outreach

Inter-Agency Collaboration: On August 16, I represented the district at the El Dorado County Fire Prevention Officers monthly meeting to coordinate regional safety efforts.

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Firefest Planning Meeting on August 18th.

Asphalt sealcoat completed on portions of station 7, station 6, and station 5.

Current Activities

Operational Priorities & RFQs

The District is actively soliciting Vendor Requests for Quotes (RFQs) for the following high-priority infrastructure projects:

Station 7 BMP Installation: Implementation of Best Management Practices for environmental compliance-complete.

District-wide Equipment Upgrades: Replacement of industrial truck-washing power washers at each station. And remodel of station 7 office restroom.

Maintenance & Planning

Budgeting: Completed for fiscal year 2026-2027

Future Projects: Several smaller maintenance initiatives have been identified and are slated for scheduling later this calendar year.

Upcoming Priorities / Next Steps

Evaluate Quotes for infrastructure projects.

Identify vendors and plan for smaller maintenance initiatives.

Outline projects, initiatives, training, or operational priorities planned for the near future.

Key Metrics (Optional)

Include relevant statistics if applicable (examples: calls for service, inspections completed, training hours, fuels reduction acres treated, community outreach events).

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Attachments (Optional)

List any supporting documents, photos, reports, or data summaries.

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Reporting Period: September, 2026

Prepared By: Charles Malone, Battalion Chief – Training/Safety

Division: Operations Fire Prevention Training Administration
Fuels Management Fleet & Support Services

• Overview

August focused on new-hire development, annual training requirements, regional preparedness, and planning for fall training events. Wildland fire assignments in Reno and throughout the state affected personnel availability and regional training schedules.

• What We Accomplished Last Month

- Continued new-hire training and completed the Firefighter rotation at Station 6, preparing new members to transition into the Medic 7 rotation.
- Introduced monthly presentations for probationary firefighters. Each member is assigned one fire-service topic and one EMS topic to research and present to their shift.
- Completed EMS continuing education through UpSkill Health focused on burn emergencies.
- Participated in multi-agency CHEMPACK training in preparation for Barton Hospital's September 30 Mass Casualty Incident (MCI) exercise.
- Completed the Annual Hazardous Materials Refresher.
- Completed Heavenly Ski Resort mountain familiarization facilitated by Chief Justin Keys.
- Prepared for multi-agency rope rescue training before wildland fire commitments required its postponement.

• Current Activities

- Continuing probationary firefighter development and integration into the Medic 7 rotation.
- Coordinating with Chief Martin to host the California State Fire Marshal Chief Officer Series.
- Working with regional partners to reschedule rope rescue training and prepare for September EVOC and MCI events.
- Continuing coordination with Captain Bryon Hunt for live fire training at the Carson City Fire Training Center this fall.

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• Upcoming Priorities / Next Steps

- Conduct agency-wide Emergency Vehicle Operations Course (EVOC) training September 22, 23, and 25. The Lake Tahoe Airport is the proposed location, pending confirmation and coordination around potential paving work.
- Participate in Barton Hospital's large-scale MCI exercise on September 30.
- Reschedule multi-agency rope rescue training for late September or early October, subject to personnel and resource availability.
- Advance scheduling and logistics for the Chief Officer Series and fall live fire training.
- Continue probationary training, Medic 7 integration, and monthly fire-service and EMS presentations.

• Challenges / Issues

Wildland fire activity committed Lake Valley personnel and neighboring agency resources to incidents in Reno and throughout the state. These commitments required postponement of multi-agency rope rescue training and complicated regional scheduling. Potential airport paving may also require adjustments to the EVOC course layout or training arrangements.

• Opportunities / Strategic Initiatives

- Develop probationary firefighters through structured rotations, EMS experience, and presentations that reinforce technical knowledge and communication skills.
- Strengthen regional coordination through CHEMPACK, MCI, rope rescue, and live fire training with partner agencies.
- Expand access to local professional development by hosting the State Fire Marshal Chief Officer Series and continuing partnerships with regional instructors and training facilities.

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